

MINUTES OF MEETING JUNE 8, 2016

President Schreiner called the meeting to order at 6:30 p.m. Roll call was taken with all Trustees present except Trustee Hanke who arrived at 6:45 p.m.

Visitors present were Kim Peterson, Bob Carpenter, Jerry Butler, Pat Morrow, Michael Head, Dan Koehler, Don Watson & Elizabeth Riley.

President Schreiner's first order of business was to congratulate the Rib Lake Baseball team for their sectional championship resulting in the boys now moving on to state competition.

President Schreiner's second order of business was to appoint Kim Peterson to the Village Board. Moved by Tesch, seconded by VanHecker to accept the appointment of Kim Peterson to fill the vacancy on the Board of Trustees. Her term will end in April of 2018. Kim was then immediately sworn in by the clerk and applauded by the Board for her interest in being a Trustee.

Moved by Bullis, seconded by Tesch to approve the minutes of the previous meeting as printed. Motion carried.

TREASURERS REPORT

Tax Account	145,032.23
General Fund	298,944.10
Water Operations Fund	57,583.90
Water Redemption Fund	1,455.51
Water Depreciation Fund	7,924.50
Water Equipment Replacement Fund	22,753.21
Sewer Operations Fund	68,655.84
Sewer Redemption Fund	3,224.83
Sewer Depreciation Fund	11,902.26
Sewer Equipment Replacement Fund	42,027.72

GENERAL BILLS PAID MAY, 2016

Check Number

6550	Xcel Energy	2,560.50
-	Great West	290.00
6551	Audrey Noland	187.94
6552	Danielle Fornal	515.31
6553	Elizabeth Kauer	308.61
6554	Gary Polacek	510.24
6555	SuAnn Johnson	332.87
6556	Dawn Swenson	60.00
6557	T.C. Hwy Dept.	83.27

6558	Exxon Mobil	348.52
6559	Visionary Design Concepts	200.00
6560	WI Dept. of Justice-Time	42.00
6561	R.L. Roller Mills	365.00
6562	Freudenthal Manufacturing	15.00
6563	Bauernfeind	37.70
6564	C & D Lumber	1,041.09
6565	Share Corp.	1,068.07
6566	Frontier	455.13
6567	Security Health Plan	7,138.85
6568	BP	154.77
6569	G & K Services	170.98
6570	Advanced Disposal	2,798.21
-	WI Dept. of Revenue	800.63
-	IRS	7,192.34
6571	Christensen Services	300.00
6572	R.L. True Value	264.28
6573	The Star News	321.30
6574	Barry's Body Shop	29.50
6575	Midwest Radar & Equipment	40.00
6576	Aspirus R.L. Clinic	23.00
6577	Share Corp.	190.18
6578	Wisco Materials, LLC	297.00
6579	Medford Motors	268.65
6580	Fastenal	122.08
6581	Cardmember Services	519.00
6582	Caspers Truck Equipment	64.80
6583	Northwoods Lock Service	6.00
6592	R.L. Fireworks Com.	1,250.00
6584	Dan Kraschnewski	467.18
6585	Dan Koehler	361.46
6586	Dawn Swenson	1069.38
6587	Hunter Bernitt	992.98
6588	Jerry Butler	1,380.13
6589	Krista Blomberg	360.41
6590	Tamara Blomberg	583.52
6591	Tammy Mann	230.85

-	Great West	290.00
-	WI Retirement System	2,447.02
6592	R.L. Fireworks Committee	1,250.00
6593	R.L. School District	2,473.00
6594	Robert Irwin	2,900.00
6595	Russ Bullis	30.00
6596	Vernell VanHecker	30.00
6597	Bill Schreiner	30.00
6598	Jack Buksa	30.00
6599	Bellin Health	40.00
6600	Bauernfeind	182.00
6601	Office Depot	151.23
6602	T.C. Health Dept.	275.00
6603	Amber Monty	60.00
6604	R.L. Roller Mills	250.00
6605	Bear Graphics	25.89
6606	J.H. Larson	1,649.23
6607	Goodin Co.	1,486.54
6608	Dan Kraschnewski	467.18
6609	Dan Koehler	361.46
6610	Dawn Swenson	1,069.36
6611	Hunter Bernitt	992.97
6612	Jerry Butler	1,380.60
6613	Krista Blomberg	401.57
6614	Tamara Blomberg	755.87
6615	Tammy Mann	171.84
6616	Fish & Fun Acres	25.00
6617	Heather Reisner	60.00
6618	Nicole Scheller	60.00
-	Great West	290.00

GENERAL RECEIPTS MAY, 2016

Receipt Number

6871	Cindy Anderson	20.00
6872	Customer Accts.	578.23
6873	Customer Accts.	25.47
6874	Brad Peterson	29.75
6875	Luanne Yanko	10.00

6876	T.C. Treasurer	300.00
6877	Damian Jones	108.89
6878	Camp 28	697.93
6879	Drink Slingers Tavern	286.60
6880	Tom Gojmerac	14.00
6881	Nicole Scheller	120.00
6882	Customer Accts.	243.41
6883	Lakeview Park	320.00
6884	Doug Thums	499.36
6885	Wendy VanLuven	120.00
6886	American Legion	24.00
6887	Tannery Creek Parkway	62.85
6888	Amber Monty	120.00
6889	John Hein	10.00
6890	Ed's IGA	281.60
6891	Tim Olson	10.00
6892	R.L. Ice Age Committee	20.00
6893	State of WI	15.00
6894	Customer Accts.	181.64
6895	Lakeview Park	510.00

WATER BILLS PAID MAY, 2016

Check Number

8493	Xcel Energy	598.15
8494	USA Bluebook	115.83
8495	R.L. True Value	47.70

WATER RECEIPTS MAY, 2016

Receipt Number

1568	Customer Accts.	1,839.93
1569	Customer Accts.	1,675.43
1570	Damian Jones	230.00
1571	Traci Beckstrand	5.00
1572	Tammy Mann & Dawn Swenson	15.10
1573	Customer Accts.	621.97
1574	Void	-
1575	Customer Accts.	347.79

SEWER BILLS PAID MAY, 2016

Check Number

4630	Share Corp.	837.35
4631	Berkadia	449.99
4632	MSA	50,150.00
4633	Frontier	51.99
4634	AgSource	701.82
4635	USA Bluebook	50.13
4636	Xcel Energy	1,384.27
4637	Void	-

SEWER RECEIPTS MAY, 2016

1327	Customer Accts.	2,750.30
1328	Nicolet National Bank	50,150.00
1329	Customer Accts.	2,805.18
1330	Customer Accts.	1,453.14
1331	Rural Development	30,000.00
1332	Lester Mann	10.00
1333	Mike Turner	10.00
1334	Customer Accts.	949.21

Moved by Buksa, seconded by Tesch to accept the Treasurers Report as presented and pay all bills submitted. Motion carried. President Schreiner also gave his monthly update on where we stand with the budget and is happy to report that we are right on target.

Under citizens input Bob Carpenter expressed concern over a lawn mowing letter that was sent to his sister-in-law who owns a vacant lot which has swampy sections that cannot be mowed. He said everything that is accessible is being mowed on that piece of property. He is aware that the village themselves and other property owners as well have certain pieces of property which can't be mowed due to similar wet conditions and isn't required to be mowed and wonders why the letter was sent to this particular property owner while others did not get the letter. He also explained that over the years he has made improvements to this property by having fill hauled in and has planted daffodils and lupine in the areas that can't be mowed. Trustee Bullis stated that as weed commissioner he was following the ordinance and considered this certain property as well as a few others to fit the description of warranting a letter. He is unsure as to where to draw the line on some of these lawns according to the ordinance as it doesn't discuss wet conditions. He is willing to go with Bob and take a closer look at the situation of the mentioned property.

Pat Morrow of MSA was present to give the following update related to the Wastewater Treatment Plant upgrade.

UPDATE ON COLLECTION SYSTEM REHABILITATION COSTS

The collection system rehabilitation costs have been estimated at \$379,000. Rehabilitation activities include cured-in-place lining, pipe grouting, manhole grouting, spot repairs, manhole interior reconstruction with cementitious liners, manhole chimney seals, and pavement repairs as needed. We are in the process of drafting the plans and specifications for this project, which will bid separately from the WWTF and Interceptor Project.

UPDATE ON SHEEP RANCH CREEK DREDGING

The DNR provided correspondence on 5/23/2016 that the Clean Water Fund would not fund any dredging of Sheep Ranch Creek. DNR suggested outside funding partners such as Trout Unlimited. A copy of the correspondence is attached.

UPDATE ON WETLAND FILL PERMIT

The Wetland Fill Permit was submitted to DNR on Friday May 27. We have received notice that they have accepted the application and the DNR will be reviewing it.

UPDATE ON WWTF DESIGN

The Design is progressing and plans and specifications will be submitted to the DNR by the June 30, deadline. Concepts and layouts have been discussed with Jerry throughout the design. There is currently a question regarding the pumping rate of the existing raw wastewater pumps and the flow rates that are being measured at the plant outfall. Crane Engineering will be on site Monday, June 13 to verify pumping rates using a portable flow meter. The results of Crane's visit to measure the flows are necessary for future pump sizing and may impact design flows for the facility. The raw wastewater investigations and modeling / documentation for the existing pumps have taken considerable effort thus far. A facility plan amendment was submitted to the DNR to provide them with updates that have occurred as a result of the design. Specifically, the amendment identified that pipe bursting would be used for replacing the interceptor sewer rather than open trenching methods as originally proposed. Also, the grit removal tank will be demolished in order for the site layout to be more compact and fit within the maximum allowable wetland fill amount of 10,000 square feet. With grit removal being demolished, the AeroMod structure will now be to the east of the existing package plant, and the blower and filtration building will be to the west of the existing package plant. Also, as a cost savings measure, one (1) tertiary filter will be provided instead of two, but will have shelf-ready spare parts to minimize downtime. Finally, the need for upgrades to the raw wastewater pumping capacity was identified.

CDBG GRANT APPLICATION

The CDBG Grant Application has been submitted.

CLEAN WATER FUND HARDSHIP LOAN AND GRANT APPLICATION

The application is in process. A meeting was held today with the Village and Village's attorney to discuss land title for all areas of the project that would stand to receive funding. Documentation of land ownership and easements will be needed no later than January 2017. This documentation is necessary for the land parcel(s) containing the WWTF, Interceptor Sewer, Lakeshore Drive Lift Station, and areas of the collection system where rehabilitation activities are planned. MSA will provide the Village and Attorney with collection system improvements maps that also indicate parcel numbers. The maps will be prepared concurrent with the plans and specifications for the sewer rehabilitation project.

FISCAL SUSTAINABILITY PLANNING (FSP) GRANT OPPORTUNITY

Up to \$30,000 in grant funding is available for this effort. FSP Grant funding is applicable for development of a GIS-based asset management system for tracking the condition and O&M activities within the sanitary sewer system. The water distribution and stormwater portion would not be covered. Since the timing for this is not as critical as the June 30 DNR submittal deadline, and potential refinements to the design that may occur afterward, MSA would prefer to prepare the scope and estimates for this work for the August Board Meeting.

The following ordinance was presented to the Board:

ORDINANCE NO. 01/2016

An Ordinance amending section 8.12.010 of Chapter 8.12 of the Municipal Code of Rib Lake adding the following language which prohibits the discharging of yard waste onto the streets of the Village of Rib Lake.

There is hereby added to the Municipal Code of Rib Lake, to Section 8.12.010 (Mowing) which is to read as follows:

No person shall mow, rake, deposit, throw, place or leave any yard waste upon any highway, street, court, lane, alley or any other public way, park, vacant lot, yard, body of water or any other place.

Adopted this 8th day of June, 2016

Approved: _____
William Schreiner, Village President

Attest: _____
Dawn R. Swenson, Village Clerk

Moved by Bullis, seconded by VanHecker to approve and adopt the above ordinance. Motion carried.

An application for a Special Class “B” Picnic Licenses by the Ice Age Committee was presented to the Board. Moved by Buksa, seconded by Peterson to accept the application and grant the license. Motion carried.

The following applications for renewal Retail Class B Combination Liquor Licenses for the period ending June 30, 2017 were read to the Board:

- Neil Kauer, as individual
- Drink Slingers Tavern, LLC, and (Michael Butson as agent)
- Onyxtacular, LLC (Damian as agent)
- RiDo, LLC (Christopher LaFernier as agent)
- Enter Enter, LLC (Sandra Eppers as agent)

Moved by Buksa, seconded by Bullis to accept the applications and grant the licenses. Motion carried.

The following applications for renewal Retail Class A Combination Liquor Licenses for the period ending June 30, 2017 were read the Board.

Ed's IGA, Inc., Rodger E. Zondlo as agent

Robin Peterson, as individual

Cynthia Hanke, as individual

Moved by Buksa, seconded by Tesch to accept the applications and grant the licenses. Motion carried.

The following applications for Retail Cigarette Licenses for the period ending June 30, 2017 were read to the Board:

Ed's IGA, Inc.

Cynthia Hanke

Enter-Enter, LLC

Robin Peterson

Drink Slingers Tavern, LLC

Moved by Buksa, seconded by Hanke to accept the applications and grant the licenses. Motion carried.

Dan Koehler presented the Annual Water Consumer Confidence Report for the Boards review. Moved by VanHecker, seconded by Tesch to approve the report and submittal to the DNR. Motion carried. The report will not be hand delivered door to door as it was in the past, but will now be available on the village's website and upon request at the village hall. The direct link to the report on the website is: <http://www.ribalakewisconsin.com/wp-content/uploads/2016/05/CCR2015.pdf>

The Sewer Compliance Maintenance Annual Report (CMAR) was also presented by Operator Dan Koehler and reviewed by the Board.

Moved by Bullis, seconded by Tesch to adopt the CMAR resolution #13/2016 approving the Sewer Compliance Maintenance Annual Report. Motion carried. Resolution attached.

President Schreiner reported additional complaints regarding a boat that has taken up permanent residence at the hot pond boat landing. The owner of the boat will be asked to remove it and an ordinance will be drafted for future enforcement.

Moved by VanHecker, seconded by Peterson to approve contracting Randy Thums to dredge the ditches on Kapitz Rd. and approve two new culverts on Kapitz Rd. as well. Motion carried. This should eliminate some water issues.

Moved by Buksa, seconded by Peterson to approve replacing a manhole and installing additional piping near the C & D parking lot in conjunction with a county culvert project on Hwy D. Motion carried.

The municipal codes relating to transient merchant permits and special event permits were discussed. Butler recommends amending the ordinance to be

similar to Tomahawks as it protects the non-profit organizations from the for-profit organizations during special events. The non-profit organizations put all the work into these special events in order to raise funds for projects through-out the Village such as lake improvements and student scholarships, etc. The fee for transient merchants during special events could be increased and used to support the non-profit organizations during these special fund raising events. President Schreiner will have Chief Kraschnewski & the Village's attorney review the ordinance for suggested changes by the next meeting.

Schreiner reported that we had an interested person for the campground host position but the person was not recommended favorably by the Chief of Police due to a record check and so the position is still open.

Moved by VanHecker, seconded by Buksa to approve the electronic message board "rules for use" which were drafted by the clerk using Taylor County rules as a model. Motion carried.

Discussion continued on the possible switch over of phone/internet services from Frontier to Verizon. Clerk Swenson, being cautious about missing important emails from other governmental entities for mandated reports and deadlines, will check into the e-mail issue before the next meeting.

A sample resolution from the League of WI Municipalities concerning transportation funding was tabled for further review by the Board.

Moved by Bullis, seconded by Tesch to move this municipal building off from specific limit and add it to the blanket property limit in order to get proper building coverage as recommended by the village's insurance company and agent. Motion carried. The added cost to the village would be \$385.00 annually. Citizen Bob Carpenter said the added coverage will be well worth the added cost.

Trustee/Employee/Committee Reports:

Butler – Chipsealing and Kapitz Road culverts will happen on Friday; Copper Creek culvert possibly late next week; Gravel on UpJohn and Kapitz mid-July; Recommends budgeting for 2 wall mounted dehumidifiers for park bathrooms; Televising reports show leaking laterals for this building as well as P.W. Garage.

Tesch - Reported that the crackfilling is being torn up on South McComb Avenue due to skid steer spinning around in front of Wisco Stone.

Van Hecker- Credits the P.W. Dept. for having to pump out the lift stations due to the storm and power outage; Recommends P.W. Garage floor replacement next year.

Schreiner – Lost some trees in the Park due to the storm and there are stumps that need to be removed; Stump by ballpark needs to be removed as well;

Recommends contracting True-Green for a couple of applications on Village Hall lawn next year for a cost of a little over \$200.00.

Clerk Swenson – Reminded members of Tire Recycling Day Saturday.

Bullis – Discussed enforcement of the “grass clippings” ordinance.

Moved by Bullis, seconded by Buksa to adjourn the meeting at 8:30 p.m.
Motion carried.

Dawn Swenson, Clerk