

MINUTES OF MEETING AUGUST 10, 2016

President Schreiner called the meeting to order at 6:30 p.m. Roll call was taken with all Trustees present except Trustee VanHecker. Motion carried.

Visitors present were Wayne Tlusty, Sue & Al Roupp, Michael Head, Pat Morrow of MSA & Don Watson of the Star News.

Moved by Bullis, seconded by Tesch to approve the minutes of the previous meeting as printed. Motion carried.

TREASURERS REPORT

Tax Account	\$ 145,068.40
General Fund	285,519.33
Water Operations Fund	71,386.97
Water Redemption Fund	1,456.33
Water Depreciation Fund	7,924.70
Water Equipment Replacement Fund	22,764.55
Sewer Operations Fund	97,031.43
Sewer Redemption Fund	3,225.64
Sewer Depreciation Fund	11,305.23
Sewer Equipment Replacement Fund	38,011.58

GENERAL BILLS PAID JULY, 2016

Check Number

6700	Xcel Energy	2,340.55
6701	Jt. R.L. Area Fire Commission	1,529.20
6702	Bill Schreiner	16.49
6703	R.L. Water & Sewer	794.39
6704	U.S. Treasury	8.68
6705	J.H. Larson	18.99
6706	Exxon Mobil	577.01
6707	T.C. Treasurer	1,482.79
6708	Jt. R.L. Fire Commission	3,000.00
6709	Audrey Noland	202.88
6710	Danielle Fornal	525.70
6711	Elizabeth Kauer	361.41
6712	Gary Polacek	868.33
6713	Paul Hohl	638.67
6714	SuAnn Johnson	354.32
6715	Bill Eisner	397.11
-	WI Dept. of Revenue	552.05

-	IRS	3,846.58
-	WI Retirement System	1,625.20
6716	R.L. Roller Mills	125.00
6717	USA Bluebook	168.12
6718	Jerry Butler	500.00
6719	Southside Auto Repair	32.60
6720	Lakes Asphalt	1,988.00
6721	JJ's Brush Cutting	325.00
6722	Visionary Design	352.50
6723	Goodin Co.	929.25
6724	Heather Eisner	60.00
6725	Mike Simpferfer	60.00
6726	Dan Kraschnewski	467.18
6727	Dan Koehler	302.47
6728	Dawn Swenson	1,069.37
6729	Hunter Bernitt	992.97
6730	Jerry Butler	1,380.62
6731	Krista Blomberg	330.39
6732	Tamara Blomberg	659.56
6733	Tammy Mann	156.31
6734	Dawn Becker	60.00
6735	Jessica Meyer	25.00
-	Great West	290.00
6736	Christensen Services	300.00
6737	R.L. True Value	257.57
6738	Security Health Plan	7,138.85
6739	Frontier	455.94
6740	G & K Services	170.98
6741	Advanced Disposal	2,564.64
6742	Wheelers	92.79
6743	C & D Lumber	178.80
6744	J.H. Larson	129.46
6745	Jerrys Computer	325.00
6746	C & G Mini Mart	3.70
6747	BP	167.49
6748	Fastenal	248.39
6749	Cardmember Service	306.93

6750	Schmiege Law Office	266.00
6751	Great Northern Cabinetry	60.00
6752	Josh Lind Construction	4,114.00
6753	Melvin Co.	600.00
6754	Jerry's Computer	201.97
6755	3P Administrators	170.00
6756	WI Dept. of Justice	42.00
6757	Bauernfeind	18.04
6758	Mid States Equipment	63.76
6759	J & P Auto	15.99
6760	Dan Kraschnewski	467.19
6761	Dan Koehler	311.59
6762	Dawn Swenson	1,069.38
6763	Hunter Bernitt	992.97
6764	Jerry Butler	1,380.60
6765	Krista Blomberg	347.83
6766	Tamara Blomberg	675.11
6767	Tammy Mann	399.84
-	Great West	290.00
-	WI D.O.R.	276.42
6768	Randy Thums Trucking	3,193.75
6769	J.H. Larson	68.51

GENERAL RECEIPTS JULY, 2016

Receipt Number

6925	George Grubbs	10.00
6926	R.L. Fish & Game	16.00
6927	State of WI	13,650.47
6928	Customer Accts.	1,207.50
6929	Jessica Meyer	75.00
6930	Central Culvert & Supply	400.00
6931	Doug Thums	499.36
6932	Rustic Inn	79.15
6933	Lakeview Park	1,657.50
6934	Jt. R.L. Area Fire Commission	8,311.94
6935	Customer Accts.	1,478.58
6936	American Legion	22.00
6937	T.C. Treasurer	300.00

6938	Jt. R.L. Area Recycling Com.	495.49
6939	Jt. R.L. Area Recycling Com.	150.00
6940	Jt. R.L. Area Recycling Com.	1,191.69
6941	Customer Accts.	1,364.58
6942	Mark Behrens	20.00
6943	Customer Accts.	1,335.91
6944	Ilene Becker	75.00
6945	WI Dept. of Revenue	47,834.88
6946	WI Dept. of Revenue	46.00
6947	WI Dept. of Revenue	1,141.00
6948	Altar Metal Recycling	200.20
6949	Shirley Wiitala	120.00
6950	Richard Gordon	2.00
6951	Lakeview Park	680.00
6952	Customer Accts.	469.26

WATER BILLS PAID JULY, 2016

Check Number

8504	J.H. Larson	202.42
8505	The Star News	57.60
8506	R.L. True Value	16.27
8507	AgSource	38.00
8508	Xcel Energy	525.33
8509	Diggers Hotline	49.59

WATER RECEIPTS JULY, 2016

Receipt Number

1577	Customer Accts.	4,718.64
1578	Customer Accts.	6,248.96
1579	Customer Accts.	4,775.93
1580	Customer Accts.	3,985.05
1581	Customer Accts.	1,621.98

SEWER BILLS JULY, 2016

Check Number

4654	R.L. Water Utility	64.97
4655	USA Bluebook	194.52
4656	MSA	85,000.00
4657	American Engineering	11,574.00
4658	Xcel Energy	1,538.05

4659	Diggers Hotline	49.59
4660	R.L. True Value	12.99
4661	AgSource	918.82
4662	Frontier	52.83
4663	Schmiege Graff Law	114.00
4664	B & M Technical Services	4,025.50

SEWER RECEIPTS JULY, 2016

Receipt Number

1340	Customer Accts.	6,912.55
1341	Nicolet National Bank	85,000.00
1342	Nicolet National Bank	11,574.00
1343	Customer Accts.	8,471.34
1344	Beaner Hartman	10.00
1345	Customer Accts.	6,950.43
1346	Customer Accts.	5564.01
1347	Sewer Equipment Replacement Fund	4,025.50
1348	Customer Accts.	2,526.40

Moved by Peterson, seconded by Tesch to accept the Treasurers Report as printed and pay all bills submitted. Motion carried.

Moved by Buksa, seconded by Tesch to renew the Street C.D. as is and the Squad C.D. adding \$2,500.00 to it. Motion carried.

Under citizen’s input Wayne Tlusty expressed his extreme disappointment in the way the landscaping out front was somewhat butchered which he said also relates to a personnel issue whereby a village employee verbally mistreated a volunteering citizen.

Al and Sue Roupp were the citizens involved and Sue stated that the employee was literally screaming at Al and that it was not only abusive but was unacceptable behavior.

Trustee Peterson apologized for the way they were treated and President Schreiner said the personnel committee will meet with the employee and supervisor to investigate the matter.

After further discussion and information about the plants, Wayne and Al volunteered to work together to maintain the landscaped area out front with the occasional help from the village.

Pat Bollman of MSA was present with the following WWTF project update.

UPDATE ON CDBG GRANT APPLICATION

The Department of Administration has announced the awards for the latest round of CDBG-PF applications. They indicated that the cut-off for CDBG grant award was 146 points and only 18 of 41

applications were funded. These projects will receive approximately \$8.0 Million in funds. Unfortunately, Rib Lake was not one of the 18 funded. In June, MSA was told that there was more money than applications and there was at least \$14.0 Million available with the possibility of more. According to information received from Dave Pawlisch, Community Development Bureau Director, CDBG-PF funds were diverted to economic development projects and to flooding in northern Wisconsin. MSA asked where the flood money is going and what economic development projects the Department was considering. Dave Pawlisch indicated that the funds (he didn't say how much) diverted to flooding in Northwest Wisconsin will have to be applied for, and communities/towns would have to qualify. He didn't think there would be a lot of applications because problems may have been fixed already and they cannot be reimbursed. Some funds may return to the PF pool. He said he could not comment about the funds diverted for economic development. He indicated that DOA has several initiatives they may fund. Additional discussions with DOA are anticipated regarding this situation.

UPDATE ON CLEAN WATER FUND PROGRAM HARDSHIP APPLICATION

DNR funding Specialist Michelle Eis confirmed on July 27, 2016 that both the sewer rehab project and the WWTF and Interceptor project applications were considered "complete". They have been assigned referred project number 4438-05.

The bids for the project (WWTF & Interceptor and Collection System Rehab) will be structured to do the most with the money that we have available. There is still good, reasonable anticipation for the receipt of a Principal Forgiveness Grant from Clean Water Fund in addition to the hardship grant of 70%. If project costs are such that we need to pull the tertiary filtration from the project (and request an economic variance for phosphorus), in order to accommodate collection system work, that is the path we will pursue.

SCHEDULE OF PROPOSED SEWER RATE INCREASES

The updated sewer rate schedule was provided to the Village and will be discussed at the meeting.

UPDATE ON WWTF DESIGN

The plans and specifications are in a biddable and constructible format. Additional refinement may occur between now and September 15. Final cost estimating for WWTF construction will also occur during this time. Geo-Piers were evaluated as an alternative to the pre-loading of the site which was previously discussed. Geo-piers were not a cost effective solution. We are currently evaluating the costs of concrete piers. This is not likely to be cost-effective. However, the costs will be estimated as a comparison to the costs of pre-loading. Piers present the least risk for any appreciable settlement, but will likely be at a much higher cost than pre-loading the site. If pre-loading is the route selected by the Village, pre-loading would occur for approximately 4 months. Measures will be taken in the design and materials of construction to mitigate the effects of differential settlement of the AeroMod, Grit Pad, and Filter building.

EASEMENT ACQUISITION FOR THE LAKESHORE DRIVE LIFT STATION

The easement has been drafted and will be discussed at the meeting. Pending approval by the Village Board, the easement layout would then be shared with the landowner for consideration.

FISCAL SUSTAINABILITY PLANNING (FSP) GRANT OPPORTUNITY

Up to \$30,000 in grant funding is available for this effort. FSP Grant funding is applicable for development of a GIS-based asset management system for tracking the condition and O&M activities within the sanitary sewer system and other activities. The water distribution and stormwater portion would not be covered. The proposal and scoping for FSP will be discussed at the meeting.

UPDATE ON WWTF BUDGET AND SCOPED VS. NON-SCOPE ITEMS

We have been tracking work completed to date in terms of items that were removed from the original scope and items that were outside of the original scope of work. Currently we are tracking fairly close.

The most uncertainty relies with how much additional engineering effort may be required for deep foundations (piers) due to the extremely poor soils.

Out of Scope Work

Difference					
Phase	Task	Budget		Actual	(budget - actual)
1400	1410	RWW Pump Station Design, Modeling, Troubleshooting, Flow Metering Evaluation	\$0	\$8,143	-\$8,143
1500	1510-1530	Water Main Design and Permitting	\$0	\$2,056	-\$2,056
400	401-404	Structural Design - Dealing with poor soils & alternate deep foundation considerations	\$0	\$9,358	-\$9,358
Total:		\$19,557		-\$19,557	

Scoped Work that was not completed

Difference					
Phase	Task	Budget		Actual	(budget - actual)
200	205	Flood Plain Analysis & Permits (Dredging Portion - not fundable)	\$10,710	\$5,787	\$4,923
600	601	AeroMod Building (removed as cost saving measure)	\$4,100	\$567	\$3,533
2100	2101-2107	CDBG PF Administration	\$7,832	\$0	\$7,832
Total:		\$6,354		\$16,288	

As far as not being awarded the CDBG funds, MSA recommends that the Village request the scoresheets from DOA first and then possibly all other

pertinent documentation from DOA to see if there is reason to appeal the decision.

Moved by Tesch, seconded by Peterson to approve the schedule for three separate sewer rate increases over the next 3 quarters to meet the median household income of 2% in order to be DNR grant eligible for the WWTP upgrade. Motion carried.

The following ordinance was presented:

Ordinance No.04/2016

AN ORDINANCE AMENDING SECTION 13.68.050 OF THE RIB LAKE MUNICIPAL CODE TO ESTABLISH SEWER RATES

WHEREAS, the Village Board of the Village of Rib Lake, Taylor County, Wisconsin, has authority to establish and collect sewer service charges for the use of public sewers maintained by the Village of Rib Lake, pursuant to Section 13.68.010 of the Rib Lake Municipal Code; and

WHEREAS, revenues based upon existing sewer rates will be insufficient to meet operation, maintenance and debt retirement costs of said service when due; and

WHEREAS, the Village Board of the Village of Rib Lake has considered project costs for the operation of said public sewers and projected use there of;

NOW THEREFORE, the Village Board of Rib Lake does hereby ordain as follows:

Section 13.68.050 of the Rib Lake Municipal Code is amended to read as follows:

13.68.050 User Charge for domestic wastewater. The user charge for domestic wastewater shall be based on a minimum quarterly charge per customer, and on the volume per customer. These charges shall be as follows:

Metered Customers

Minimum Quarterly Charge

By Meter Size

5,000 Gals. Or Less

5/8" 85.02

1" 113.09

1½" 159.30

2" 215.40

3" 345.78

4" 532.29

Over 5,000 Gals.

\$9.42 per 1,000 Gals

Plus Quarterly Customer Charge by Meter Size

5/8" 37.92

1" 65.99

1½" 112.20

2" 168.30

3" 298.68

4" 485.19

Un-Metered Customers

Minimum Quarterly Charge
10,000 Gals. or Less
\$122.64

Adopted this 10th day of August, 2016
Effective September 17, 2016 pursuant
to Board action on 08/10/2016

Approved: _____

William Schreiner, Pres.

Attest: _____

Dawn R. Swenson, Clerk-Treas.

Moved by Hanke, seconded by Bullis to approve and adopt the above ordinance. Motion carried.

Moved by Buksa, seconded by Hanke to accept the following applications for temporary operator's licenses and grant the licenses. Motion carried.

Ted Eisner	Richard Gordon	Greg Thums
Paul Dums	Darryl Somers	Steve Cihasky
John Quednow		

A request by Craig Johnson to extend his driveway off of Meyer Rd. did not need formal approval as it had no effect on the Village.

The entire Board will be attending a guided tour of the library after the meeting is adjourned tonight. The tour is open to the public.

Trustee Reports:

Schreiner – recommends paying \$15,000 each from water & sewer operations to pay part of the debt owed to the Villages general fund.

Moved by Buksa, seconded by Peterson to approve it. Motion carried.

Buksa – recycling center will be installing security cameras to prevent dumping issues.

Bullis – fire dept. requests a breakdown of ins. costs due to \$2,000 increase over last year; discussing charging fees for fire calls and accidents; laying the groundwork to replace a fire truck in three years.

Peterson – the library is being spruced up for a bit of a new look.

Schreiner – reported on public works dept. projects completed, some to do yet, projects for next budget and dept. heads & committees to get budget proposals ready.

Moved by Bullis, seconded by Tesch to adjourn. Motion carried.

Dawn R. Swenson
Village Clerk

