

## MINUTES OF MEETING SEPTEMBER 14, 2016

President Schreiner called the meeting to order at 6:30 p.m. Roll call was taken with all Trustees present.

Visitors present were Pat Morrow of MSA, Citizen Michael Head and Don Watson of the Star News.

Moved by Bullis, seconded by Peterson to approve the minutes of the previous meetings as printed. Motion carried.

### TREASURERS REPORT

Tax Account	145,081.52
General Fund	333,972.65
Water Operations Fund	56,945.40
Water Redemption Fund	1,456.33
Water Depreciation Fund	7,924.70
Water Equipment Replacement Fund	22,764.55
Sewer Operations Fund	79,302.57
Sewer Redemption Fund	3,225.64
Sewer Depreciation Fund	11,305.23
Sewer Equipment Replacement Fund	38,015.02

### GENERAL BILLS PAID AUGUST, 2016

#### Check Number

6770	Ilene Becker	25.00
6771	Penny Mannel	60.00
6772	Xcel Energy	2,590.45
6773	Audrey Noland	158.04
6774	Danielle Fornal	490.38
6775	Elizabeth Kauer	316.16
6776	Gary Polacek	552.25
6777	Paul Hohl	504.56
6778	SuAnn Johnson	329.11
6779	Bill Eisner	489.45
6780	Exxon Mobil	383.38
6781	Rent-A-Flash	189.67
-	WI Dept. of Revenue	561.91
6782	Dan Kraschnewski	467.18
6783	Dan Koehler	277.13
6784	Dawn Swenson	1,069.37
6785	Hunter Bernitt	992.97

6786	Jerry Butler	1,423.55
6787	Krista Blomberg	434.01
6788	Tamara Blomberg	656.46
6789	Tammy Mann	140.80
-	IRS	4,019.92
6790	Security Health Plan	7,138.85
-	WI Retirement System	1,628.80
-	Great West	290.00
6791	Jerry Strebis	60.00
6792	Judy Cihasky	121.67
6793	Luanne Yanko	123.64
6794	Tammy Mann	95.60
6795	MannMade Pizza	42.00
6796	Christensen Services	300.00
6797	R.L. True Value	350.47
6798	BP	164.44
6799	Frontier	455.94
6800	G & K Services	170.98
6801	Advanced Disposal	2,463.30
6802	Mahner's Welding	33.40
6803	J & P Auto	35.98
6804	Niemuth Implement	39.00
6805	Fastenal	20.52
6806	Schmiege & Graff Law	95.00
6807	Nicolet National Bank	30.00
6808	Midway Steel	80.00
6809	Nicolet National Bank	2,500.00
6810	Jayson Hollingsworth	190.00
6811	Deb Polacek	60.00
6812	Deb Gojmerac	25.00
6813	Cardmember Service	49.94
6814	Share Corp.	125.55
6815	Steven's Tree Care	825.00
6816	Dan Kraschnewski	467.18
6817	Dan Koehler	162.13
6818	Dawn Swenson	1,069.38
6819	Hunter Bernitt	992.98

6820	Jerry Butler	1,458.08
6821	Krista Blomberg	327.96
6822	Tamara Blomberg	755.86
6823	Tammy Mann	168.73
6824	Gary Krueger	318.61
6825	Larry Ulczycki	106.21
-	Great West	290.00
6826	Shirley Wiitala	60.00
-	WI D.O.R.	190.86
6827	WI Surplus	16,350.00
6828	Granberg Brothers, Inc.	7,992.00
6829	Jerry's Computers	113.73
6830	Northern Lights	1,101.40
6831	Jen Tatroe	60.00

**GENERAL RECEIPTS AUGUST, 2016**

Receipts Number

6953	Tanya Kauer	10.00
6954	Customer Accts.	247.36
6955	Customer Accts.	138.31
6956	R.L. Fire Dept.	16.00
6957	Keith Schulz Builders	24.50
6958	R.L. Water Utility	15,000.00
6959	R.L. Sewer Utility	15,000.00
6960	Doug Thums	499.36
6961	Lakeview park	1,187.50
6962	T.C. Treasurer	300.00
6963	T.C. Treasurer	81,459.23
6964	Customer Accts.	267.03
6965	Jen Tatroe	120.00
6966	Barb Mitchell	120.00
6967	Lakeview Park	500.00
6968	Customer Accts.	46.03
6969	Camp 28	306.79
6970	Robert Marschke	17.50
6971	Customer Accts.	646.08

**WATER BILLS PAID AUGUST, 2016**

Check Number

8510	Jensen & Son Asphalt	1,497.00
8511	Xcel Energy	455.44
8512	AgSource	76.00
8513	R.L. True Value	8.87
8514	R.L. General Fund	15,000.00

**WATER RECEIPTS AUGUST, 2016**

**Receipt Number**

1582	Judy Dehne	25.00
1583	Customer Accts.	3,086.26
1584	Jason Franklin	25.00
1585	Julie Richardson	25.00
1586	Jacob Scotty	25.00
1587	Customer Accts.	440.13
1588	Petti Mannel	25.00
1589	Matt Osada	25.00
1590	Customer Accts.	789.74
1591	Customer Accts.	124.35
1592	Bob Maxwell	25.00
1593	Customer Accts.	142.00

**SEWER BILLS PAID AUGUST, 2016**

**Check Number**

4665	USA Bluebook	375.96
4666	MSA	102,000.00
4667	Xcel Energy	1,428.87
4668	R.L. True Value	3.98
4669	AgSource	1,187.45
4670	Frontier	54.21
4671	Schmiege & Graff Law	589.00
4672	Davy Labs	105.02
4673	R.L. General Fund	15,000.00
4674	Cardmember Service	75.30

**SEWER RECEIPTS AUGUST, 2016**

**Receipt Number**

1349	Customer Accts.	3,540.80
1350	Nicolet National Bank	102,000.00
1351	Customer Accts.	669.77
1352	Customer Accts.	1,278.99

1353	Customer Accts.	844.56
1354	Customers	30.00
1355	Customer Accts.	427.61

Moved by Peterson, seconded by Tesch to accept the Treasurers Report as printed and pay all bills submitted with the exception of the Frontier phone bills which are being disputed. Motion carried.

Clerk was instructed to withdraw \$18,000 from Street Machinery C.D. and renew the remaining balance.

There were no citizen comments.

Pat Morrow gave the following WWTF Project update and presented a Professional Services Agreement for a Fiscal Sustainability Plan which incorporates components such as GIS mapping, system evaluation, water and energy conservation as well as replacement planning components.

#### **UPDATE ON CDBG GRANT APPLICATION**

The Village obtained their scoring sheet from DOA on August 19, 2016. The Village scored a total of 121 points, and the cutoff score was 146 points. MSA questioned why the Village received a total of zero points for “Commitment of Matching Funds” category in the scoring sheet. Based upon discussions with DOA on August 19, 2016, DOA does not assign points in this category to communities who plan to use DNR Clean Water Fund Loans, Safe Drinking Water Loans, or DNR Hardship Loan and Grant combinations as their means of providing matching funds. This is because there is a chance that, if the loan and grants were not awarded, then the project would not move forward. The DOA assigns points in this category to communities who have other means of funding the project and therefore the project would be ‘shovel-ready’ at the time of CDBG Grant Application, independent of whether a DNR Hardship Loan and Grant was received.

Historically, submittal of the Clean Water Fund Intent to Apply (ITA) and Priority Evaluation and Ranking Forms (PERFs) have been submitted in CDBG Grant Applications and grants were awarded. MSA had never before requested score sheets to evaluate why a project was not awarded a grant, as our projects have largely been funded. Now that we have reviewed score sheets for many communities that did not receive funding this cycle, we are aware of this policy within DOA with respect to commitment of matching funds.

We questioned DOA whether it was possible to appeal the current score, since the DNR CWF Hardship Funding List has now been published. The CWF Hardship Funding List indicates Rib Lake is on top of the list and will receive SFY 2017 Hardship Funds, in which the hardship loan would more than satisfy the “Commitment of Matching Funds” for the CDBG Grant. DOA indicated that a formal appeal to increase the Village’s score is not warranted, as formal appeals do not apply to the submission of additional or supplemental information that was obtained after the deadline for CDBG Grant Applications in late May. As a result, MSA submitted a letter to DOA on behalf of the Village that includes the DNR Clean Water Fund Hardship funding list and the Resolution that the Village passed to borrow interim financing for design of the upgrades. This information was submitted for “Informational Purposes and Future Consideration” in the event that additional funds come back into the CDBG Funding Pool.

#### **UPDATE ON CLEAN WATER FUND PROGRAM HARDSHIP APPLICATION - GREAT NEWS!!!**

The funding list was published on August 17, 2016. The Village is top on the list for receiving hardship loan and grant for the SFY 2017. A Hardship Grant of up to 70% of project cost and a 0% Interest Loan will be awarded.

### **UPDATE ON WWTF DESIGN**

The plans and specifications are in a biddable and constructible format. Additional refinement is occurring, particularly with respect to the plumbing and HVAC design. Final Cost estimating is underway. Geo-Piers were evaluated as an alternative to the pre-loading of the site which was previously discussed. Geo-piers were not a cost effective solution. Concrete piers were evaluated and preliminary costs were obtained to provide a comparison against the cost of pre-loading the site with fill material. Cut and fill quantities for pre-loading and estimation of site dewatering are currently being determined. If pre-loading is the route selected by the Village, pre-loading would occur for approximately 4 months. Measures will be taken in the design and materials of construction to mitigate the effects of differential settlement of the AeroMod, Grit Pad, and Filter building.

### **EASEMENT ACQUISITION FOR THE LAKESHORE DRIVE LIFT STATION**

The plat of easement and easement description have been forwarded to the Village Attorney, RuthAnn Koch. She will draft the formal easement for review with the landowner.

### **FISCAL SUSTAINABILITY PLANNING (FSP) GRANT OPPORTUNITY**

Up to \$30,000 in grant funding is available for this effort. FSP Grant funding is applicable for development of a GIS-based asset management system for tracking the condition and O&M activities within the sanitary sewer system and other activities. The water distribution and stormwater portion would not be covered. The proposal and scoping for FSP will be discussed at the meeting.

Moved by VanHecker, seconded by Bullis to table a decision until the next meeting on the MSA Professional Services Agreement proposal for the Fiscal Sustainability Plan so that the Board and Public Works Director have time to review it. Motion carried.

The Public Works Dept. has scheduled the Fall Clean-up for Oct. 4-6 and hydrant flushing for Oct. 18<sup>th</sup>.

Moved by VanHecker, seconded by Peterson to authorize Butler to sell the skid steer equipment attachments on Ebay or WI Surplus as they are no longer needed. Motion carried.

Moved by Buksa, seconded by Hanke to decrease the public works employees lunch hour from 1 hour to one-half hour which also changes their quitting time from 4:00 p.m. to 3:30 p.m. Motion carried.

An application for a Special Class B Picnic License for Good Shepherd Catholic Church was presented to the Board. Moved by Buksa, seconded by Peterson to accept the application and grant the license. Motion carried.

An application for a temporary operator's license by Ben Kauer was read to the Board. Moved by Buksa, seconded by VanHecker to accept the application and grant the license. Motion carried.

Moved by Bullis, seconded by VanHecker to approve the request to schedule the annual Halloween Parade and Trick-or-Treating for Saturday, October 29<sup>th</sup> at the 3:00 until 6:00 p.m. Motion carried.

President Schreiner announced an important County Transportation meeting scheduled for Sept. 29<sup>th</sup> at 7:00 p.m. at the T.C. Fairgrounds regarding State road funding. Elected officials are strongly encouraged to attend. Bill said he will drive a vehicle and anyone is welcome to ride along.

Trustee Reports:

VanHecker – Storm sewer project completed by C & D Lumber with concrete being poured later this week; Lakeshore Dr. lift station pumps failed and are being repaired.

Schreiner – Russ Aszmann, T.C. Forestry Dept. will be meeting with the Street Committee on Niemitz Rd. next Tues. at 2:30 p.m. to discuss improvements needed on the road; Lakeshore Dr. and High Street are the two projects being considered for 2017 and 2018 and one or the other should be eligible for LRIP Funds; committees are to work on their budget proposals.

Peterson – Library Director appreciated the Board attending the tour last month; budget is being worked on.

President Schreiner announced consideration of movement into closed session pursuant to Section 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Moved by Buksa, seconded by Bullis to go into closed session. A roll call vote was taken with all Trustees in favor. Motion carried.

Back in open session, it was moved by Buksa, seconded by Tesch to adjourn the meeting at 8:20 p.m. Motion carried.

Dawn R. Swenson  
Village Clerk

