

## MINUTES OF MEETING JANUARY 11, 2017

President Schreiner called the meeting to order at 6:30 p.m. Roll call was taken with all Trustees present except Trustees Peterson and VanHecker.

Visitors present were Don Watson of the Star News and Ken and Renee Norgaard.

Moved by Bullis, seconded by Tesch to approve the minutes of the previous meeting as printed. Motion carried.

### TREASURERS REPORT

Tax Account	\$53,369.04
General Fund	578,270.00
Water Operations Fund	84,931.62
Water Redemption Fund	15,318.10
Water Depreciation Fund	7,924.90
Water Equipment Replacement Fund	22,770.29
Sewer Operations Fund	53,609.65
Sewer Redemption Fund	24,314.59
Sewer Depreciation Fund	11,908.23
Sewer Equipment Replacement Fund	38,027.63

### GENERAL BILLS PAID DECEMBER, 2016

#### Check Number

7022	Xcel Energy	2,180.00
7023	Audrey Noland	190.07
7024	Danielle Noland	432.19
7025	Elizabeth Kauer	145.23
7026	Gary Polacek	288.12
7027	SuAnn Johnson	332.86
7028	William Eisner	397.10
7029	R.L. Water & Sewer Utility	154.36
7030	Exxon Mobil	413.38
-	IRS	4,092.94
-	WI Dept. of Revenue	581.73
-	WI Retirement System	1,633.90
7031	Security Health Plan	7,634.62
7032	Business Ins. Group	377.00
7033	Schmiege & Graff Law Office	266.00
7034	C & D Lumber	13.50
7035	Central WI Publications	70.55

7036	Cliff Mann	15.00
7037	J.H. Larson	765.00
7038	Goodin Co.	12.40
7039	Dan Kraschnewski	467.18
7040	Dan Koehler	281.68
7041	Dawn Swenson	1,069.37
7042	Hunter Bernitt	595.33
7043	Jerry Butler	1,458.09
7044	Krista Blomberg	371.55
7045	Tamara Blomberg	561.28
7046	Tammy Mann	143.90
7047	Postmaster	188.00
7048	Frontier	98.94
7049	BP	77.93
-	Great West	290.00
7050	Advanced Disposal	2,465.30
7051	Little Falls Machine, Inc.	364.70
7052	Dan Kraschnewski	127.48
7053	R.L. True Value	267.23
7054	G & K Services	170.98
7055	Christensen Services	300.00
7056	Cardmember Services	142.36
7057	Rent-A-Flash	99.81
7058	J & P Auto	17.99
7059	Verizon	210.25
7060	Law Enforcement Systems	97.00
7061	Dan Kraschnewski	180.00
7062	Jerry Butler	180.00
7063	Hunter Bernitt	90.00
7064	Dawn Swenson	170.00
7065	Jerry Butler	70.00
7066	Hunter Bernitt	70.00
7067	Dan Koehler	25.00
7068	Dan Kraschnewski	70.00
7069	Tammy Mann	25.00
7070	Bill Eisner	25.00
7071	SuAnn Johnson	25.00

7072	Paul Hohl	25.00
7073	Gary Polacek	25.00
7074	Dan Kraschnewski	467.18
7075	Dan Koehler	340.31
7076	Dawn Swenson	1,069.37
7077	Hunter Bernitt	894.59
7078	Jerry Butler	1,458.09
7079	Krista Blomberg	392.85
7080	Tamara Blomberg	700.01
7081	Tammy Mann	224.64
7082	Fastenal	142.36
-	Great West	290.00
7083	Hawkins, Ash CPAs	3,100.00
-	WI Dept. of Revenue	280.81

**GENERAL RECEIPTS DECEMBER, 2016**

**Receipt Number**

7021	R.L. Fish & Game	10.00
7022	Dawn Dachel	20.00
7023	AA	20.00
7024	Doug Thums Estate	499.36
7025	R.L. School District	90.00
7026	T.C. Treasurer	601.55
7027	Tax Account	145,117.69
7028	Linda Pittman	25.00
7029	Customer Accts.	720.54
7030	Cole Retzlaff	25.00
7031	Megan Neubauer	25.00
7032	Rib Lake Public Library	14,330.88
7033	R.L. Water Utility	6,045.38
7034	R.L. Sewer Utility	6,048.65
7035	Jt. R.L. Area Recycling Com.	1,327.32
7036	Dianna Follett	25.00

**WATER BILLS PAID DECEMBER, 2016**

**Check Number**

8539	Tripoli Propane	94.09
8540	Northwoods Lock Service	45.00
8541	AgSource	38.00

8542	Postmaster	119.00
8543	Xcel Energy	439.34
8544	Rib Lake True Value	37.90
8545	Hawkins, Ash CPA's	1,550.00
8546	R.L. General Fund	6,045.38

**WATER RECEIPTS DECEMBER, 2016**

**Receipt Number**

1608	Wisco Stone	120.00
1609	Customer Accts.	289.48

**SEWER BILLS PAID DECEMBER, 2016**

**Check Number**

4705	Industrial Chem Labs	218.46
4706	AgSource	912.94
4707	Schmiege & Graff Law	19.00
4708	Xcel Energy	1,350.26
4709	USA Bluebook	463.26
4710	Verizon	21.85
4711	Hawkins, Ash CPA's	1,550.00
4712	Industrial Chem Labs	568.21
4713	R.L. General Fund	6,048.65

**SEWER RECEIPTS DECEMBER, 2016**

**Receipt Number**

1370	Customer Accts.	1,081.64
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The Treasurers Report was reviewed and approved as printed.

The clerk was instructed to renew the Property Insurance Deductible C.D. President Schreiner reported on the monthly expenditure report as well as the annual water and sewer report.

Under citizens comments Renee Norgaard was present to point out the inaccuracies in the contents of the previous meeting minutes with regards to Assessor Irwin's comments about the tax issue. President Schreiner informed Renee that the Board does not want to hear about this subject anymore and told her that her time was up. She & Ken disagreed that her time was up. Schreiner attempted to move on with the Boards agenda and things got heated with Ken beginning to shout at Schreiner. Schreiner moved on with the meeting in spite of the chaos.

President Schreiner presented the final version of the “Proposed Tower Lease Agreement” between Country Wireless and the Village. Moved by Tesch, seconded by Hanke to approve and accept the agreement. Motion carried.

The following MSA update on the Wastewater Treatment Plant Upgrade Project was presented:

Improvements to Manhole 67 have been removed from the project.

#### **UPDATE ON PROJECT FUNDING**

MSA met with DNR via phone conference on January 3, 2017. In that phone conference, DNR confirmed that the funding circumstances for this project will not require Federal Wage Rates or American Iron and Steel requirements. There will be a requirement to solicit DBEs (Disadvantaged Business Enterprises) but that is common and not a reason for concern.

#### **UPDATE ON WWTF DESIGN**

Final QA/QC and minor revisions are ongoing. The project will advertise for Bids in mid- to late-January. Bid opening will occur in mid- to late-February. The goal will be to award the project at the March 8, 2017 regular meeting of the Village Board, or perhaps sooner via a Special Meeting if deemed beneficial and feasible.

#### **OWNERSHIP DETERMINATION FOR OTHER AREAS OF THE COLLECTION SYSTEM TO RECEIVE FUNDS**

There was one manhole (Manhole 67) scheduled to receive a new cementitious liner and casting that was located on private property that did not have a recorded easement. The Village can address this item on your own, and perhaps negotiate improvements with the collection system contractor during project construction, but it would be outside of the project funded by DNR Clean Water Fund. As a result, Manhole 67 has been removed from the project. For reference, photos of the manhole are provided on the next page.

The remaining areas that were in question were confirmed with Jerry Butler that they are all within Village-owned property, easement, or within the Road Right-of-Way. This has been communicated via email to Village Attorney RuthAnn Koch.

#### **UPDATE ON GEOTECHNICAL SERVICES REQUIRED DURING CONSTRUCTION**

The services of a Geotechnical Engineering Firm are typically needed during construction and are contracted between the Village and the Geotechnical Service provider. This is the same approach that was taken for the contracting of the soil borings performed by AET.

We have obtained a proposal from AET for construction services and are reviewing it. Their proposal appears reasonable given the extent of poor soils at the site and the site preparation and monitoring that needs to occur prior to constructing the new tank and building. The current proposal from AET is based upon an Estimated Fee (Time and Materials) for \$20,847.75. This estimated fee may change as a result of our review and discussions of scope with AET. This Geotechnical Engineering fee was already factored into the costs and rates presented at the December 14, 2016 Village Board Meeting and is an eligible cost to be covered by the Clean Water Fund Loan and Grant.

The actual costs of geotechnical services during construction will differ from the \$20,847.75 estimate. However, if the costs are projected to exceed the estimate once construction is underway, AET would notify us prior to proceeding with any additional work beyond the original amount.

The Village does not need to take Action on this item at the meeting. Once we finalize our review of the proposal and any revisions or updates are made, we'll provide it to Village for review and approval at next month's meeting.

Trustee Buksa presented a request from Tannery Creek Parkway for a \$1,000.00 donation towards the purchase of recycling bins for the two ball diamonds. He explained the funds could come out of the Economic Development line item of the budget as a revitalization project. Moved by Hanke, seconded by Bullis to approve the request from Tannery and grant the \$1,000 donation. Motion carried.

The following resolution was presented to the Board:

**RESOLUTION NO. 01/2017**  
**2016 BUDGET AMENDMENT**  
**VILLAGE OF RIB LAKE**

A Resolution changing the 2016 Budget of the Village of Rib Lake, WI adopted by two-thirds majority vote of the entire membership of the Village Board.

BE IT RESOLVED by the Village Board of the Village of Rib Lake as follows:

That the amount of \$14,330.88 be hereby added to reimbursements from R.L. Public Library and the following expenditures:

Culture & Recreation (Library)	\$ 14,330.88
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Adopted January 11, 2017

Village President  
William Schreiner

Approved January 11, 2017

Village Clerk  
Dawn R. Swenson

Moved by Buksa, seconded by Tesch to approve and adopt the above resolution. Motion carried.

Trustee Bullis presented a list on Butler's behalf of options to consider for upgrades to the public works garage. The list includes a new floor in the garage, new overhead doors, new heaters, some plumbing, drains and removal of the old jail cell. The total estimate for the upgrades is \$25,154.00 which President Schreiner says is within the buildings capital outlay budget.

Moved by Buksa, seconded by Hanke to move forward with the proposed renovations of the public works garage. Motion carried.

Two quotes were received for two front tires for the backhoe:

Schierl Tires	- \$789.00
J & P Auto	- \$510.00

Moved by Hanke, seconded by Tesch to accept the quote of \$510.00 from J & P Auto and approve the purchase. Motion carried.

Trustee Bullis also informed the Board of the overhead garage doors not working properly due to interference of too many frequencies nearby. Butler recommends a \$200.00 antenna be purchased and installed on the roof to correct the problem. Moved by Bullis, seconded by Tesch to approve the purchase of the \$200.00 antenna for the ambulance garage. Motion carried.

The following resolutions were presented to the Board:

**RESOLUTION NO. 02/2017**

**2017 BUDGET AMENDMENT  
VILLAGE OF RIB LAKE**

A Resolution changing the 2017 Budget of the Village of Rib Lake, WI adopted by two-third majority vote of the entire membership of the Village Board.

BE IT RESOLVED by the Village Board of the Village of Rib Lake as follows:

That the sum of \$215,278 in carry-over funds is hereby re-allocated to the following expenditures:

General Govt.		
	(Attorney Fees)	\$ 5,221.00
	(Ambulance Facility)	\$ 5,259.00
Culture & Recreation		
	(Park)	\$ 2,765.00
	(Tourism)	\$ 535.00
Conservation/Dev.	(Ec. Dev.)	\$ 5,000.00
	(Planning)	\$ 10,000.00
Capital Outlay		
	(Gen'l Govt. Bldgs)	\$ 20,838.00
	(Fire Dept. Equip.)	\$ 10,000.00
	(Street Projects)	\$ 73,154.00
	(Contingency)	\$ 62,506.00
	(Storm Sewers)	<u>\$ 20,000.00</u>
		\$ 215,278.00

Adopted January 11, 2017

\_\_\_\_\_  
Village President, William Schreiner

Approved January 11, 2017

\_\_\_\_\_  
Village Clerk, Dawn Swenson

Moved by Buksa, seconded by Tesch to approve and adopt the above resolution. Motion carried.

**RESOLUTION NUMBER 03/2017**

**RESOLUTION DESIGNATION PUBLIC DEPOSITORY**

**RESOLVED**, that the following banking institution: NICOLET NATIONAL BANK, Rib Lake, WI 54470 qualified as public depository under Chapter 34 of the Wisconsin Statutes, shall be and it hereby designated until further action, as public depository for all public moneys coming into the hands of the Treasurer of the Village of Rib Lake, Taylor County, State of Wisconsin.

**RESOLVED FURTHER**, that withdrawal or disbursement from the above named depository shall

be only by order check, as provided in Section 66.042 of the Wisconsin Statutes; that in accordance therewith all order checks shall be signed by the following persons: Dawn R. Swenson, Clerk of Tammy Mann, Deputy Clerk and countersigned by William Schreiner, Village President, and shall be honored.

**RESOLVED FURTHER**, that in lieu of their personal signature(s), the following facsimile Signature, which have been adopted by this person as below shown: William Schreiner may be affixed on such order checks(s); that any one of the above named depositories shall be fully warranted and protected in making payment on any order check bearing such facsimile(s) notwithstanding that the same may have been placed thereon without the authority of the designated person or persons.

**RESOLVED FURTHER**, that a certified copy of this resolution shall be delivered to each of the above named depositories, and said depositories may rely on this resolution until changed by lawful resolution and a certified copy of such resolution has been given to the cashier of the respective above named depositories.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Trustees for the Village of Rib Lake Officially adopts this resolution designating public depository.

Adopted this 11<sup>th</sup> day of January, 2017

Approved: \_\_\_\_\_

William Schreiner, Village President

Attest: \_\_\_\_\_



Dawn R. Swenson, Village Clerk

**THIS IS TO CERTIFY**, that the foregoing is a true and correct copy of a resolution duly and legally

adopted by the Village of Rib Lake at a legal meeting held on the 11<sup>th</sup> day of January, 2017.

Moved by Buksa, seconded by Hanke to approve and adopt the above resolution. Motion carried.

A quote from Softline Data for \$275.00 annually for emergency alert messaging was discussed. It was the consensus of the Board that there would not be enough alerts to warrant the cost.

Trustee Reports:

Schreiner – Discussed potential street projects and estimated costs that are being considered; brought forth a suggestion by a citizen for the availability of sand in containers placed in a few spots for sprinkling on icy sidewalks; mentioned the possibility of a special meeting before the next regular meeting to consider a certified survey of land being sold soon in an estate sale.

Bullis – Explained some freeze up problem at the well house which will possibly cost around \$800.00 to repair.

Moved by Tesch, seconded by Bullis to adjourn the meeting at approximately 7:35 p.m. Motion carried.

Dawn R. Swenson  
Village Clerk

