

MINUTES OF MEETING MARCH 8, 2017

President Schreiner called the meeting to order at 6:30 p.m. Roll call was taken with all Trustees present.

Visitors present were Ken Norgaard, Jerry Butler, Chief Kraschnewski, Michael Head, Pat Morrow of MSA & Don Watson of the Star News.

Moved by Tesch, seconded by Bullis to approve the minutes of the previous meetings as printed. Motion carried.

TREASURERS REPORT

Tax Account	\$ 139,931.66
General Fund	482,139.48
Water Operations Fund	100,308.06
Water Redemption Fund	15,318.10
Water Depreciation Fund	7,924.90
Water Equipment Replacement Fund	22,770.29
Sewer Operations Fund	99,731.65
Sewer Redemption Fund	24,314.59
Sewer Depreciation Fund	11,908.23
Sewer Equipment Replacement Fund	38,033.88

GENERAL BILLS PAID FEBRUARY, 2017

Check Number

7136	Void	-
7137	Goodin Co.	1,480.27
7138	Exxon Mobil	734.51
7139	Dan Koehler	50.00
7140	Business Ins. Group	3,263.00
7141	American Welding & Gas Inc.	187.49
7142	Bauernfeind	40.51
7143	Xcel Energy	3,023.78
7144	Audrey Noland	198.09
7145	Danielle Fornal	605.36
7146	Gary Polacek	520.05
7147	Larry Ziembo	1,085.11
7148	SuAnn Johnson	349.41
7149	William Eisner	390.17
7150	Dan Kraschnewski	458.11
7151	Dan Koehler	263.99

7152	Dawn Swenson	1,080.55
7153	Hunter Bernitt	1,012.86
7154	Jerry Butler	1,462.01
7155	Krista Blomberg	345.73
7156	Tamara Blomberg	557.94
7157	Tammy Mann	147.13
-	WI Dept. of Revenue	566.71
-	IRS	3,719.56
-	Great West	290.00
-	WI Retirement System	1,695.26
7158	Security Health Plan	7,634.62
7159	R.L. True Value	276.66
7160	Frontier	131.98
7161	BP	161.43
7162	Christensen Services	300.00
7163	Niemuth Implement	133.00
7164	Gray's Inc.	502.46
7165	Jerrys Computer	129.98
7166	Central WI Publications	40.00
7167	Aspirus Medford Clinic	58.00
7168	Steve's Masonry	3,200.00
7169	Schmiege & Graff Law Office	38.00
7170	T.C. Treasurer	220.00
7171	Randy Thums	300.00
7172	CarQuest	48.99
7173	Fastenal	160.65
7174	Cardmember Service	692.58
7175	Tasha Mannel	25.00
7176	Advanced Disposal	2,548.65
7177	G & K Services	170.98
7178	Fire & Safety Equipment	269.48
7179	Niemuth Implement	60.00
7180	Dan Kraschnewski	458.12
7181	Dan Koehler	276.91
7182	Dawn Swenson	1,080.55
7183	Hunter Bernitt	1,012.85
7184	Jerry Butler	1,462.02

7185	Krista Blomberg	339.11
7186	Tamara Blomberg	764.84
7187	Tammy Mann	191.40
-	Great West	290.00
-	WI Dept. of Revenue	238.88
7188	Judy Cihasky	117.17
7189	Malinda Kathrein	50.51
7190	Tammy Mann	85.15
7191	Virginia Carpenter	58.59
7192	Tammy Mann	18.73
7193	Verizon	210.13
7194	MannMade Pizza	41.00
7195	J & P Auto	52.99
7196	Bellin Health	85.00
7197	Maurer Roofing Inc.	1,242.19

GENERAL RECEIPTS FEBRUARY, 2017

Receipt Number

7068	Doug Thums Estate	440.78
7069	Ira Beasterfield	10.00
7070	Rustic Inn	75.20
7071	Customer	25.00
7072	Customer Accts.	407.05
7073	Customers	230.00
7074	Howard Marx	35.00
7075	Silver creek Sportsman's club	10.00
7076	Randy Thums	25.00
7077	Keith Hanke	20.00
7078	Tannery Creek Parkway	10.00
7079	George Zondlo	24.71
7080	John Adams	75.00
7081	Heather Eisner	75.00
7082	Dean Smith	100.00
7083	Dean Smith	70.00
7084	Customer Accts.	140.49
7085	Onyxtacular	113.69

WATER BILLS PAID FEBRUARY, 2017

Check Number

8554	Goodin Co.	277.42
8555	HD Supply	5,827.13
8556	AgSource	76.00
8557	Central WI Publications, Inc.	78.85
8558	R.L. True Value	21.46
8559	Xcel Energy	791.37
8560	Fire & Safety Equipment	12.50

WATER RECEIPTS FEBRUARY, 2017

Receipt Number

1616	Customer Accts.	2,196.62
1617	Customer Accts.	387.34

SEWER BILLS PAID FEBRUARY, 2017

Check Number

4722	Schmiege Graff Law Office	152.00
4723	AgSource	1,222.00
4724	R.L. True Value	10.99
4725	MSA	17,000.00
4726	Xcel Energy	1,428.32
4727	Fire & Safety Equipment	6.25
4728	Verizon	21.82

SEWER RECEIPTS FEBRUARY, 2017

Receipt Number

1378	Customer Accts.	3,036.61
1379	Nicolet National Bank	17,000.00
1380	Customer Accts.	1,147.37

Moved by Bullis, seconded by Peterson to accept the Treasurers Report as printed and pay all bills presented. Motion carried.

Moved by VanHecker, seconded by Hanke to renew the Street Machinery C.D. Motion carried.

Under citizens input Ken Norgaard questioned the rental agreement between the Village and Jerry Butler regarding the use of his excavator and whether or not an appropriate 1099G was issued.

An application for a Special Class B Picnic License by Tannery Creek Parkway was presented to the Board. Moved by Buksa, seconded by Peterson to accept the application and grant the license. Motion carried.

Pat Morrow of MSA presented and discussed the following WWTF project updates:

UPDATE ON WWTF & INTERCEPTOR SEWER PROJECT BIDS

The table below provides a summary of the two Bids received for the WWTF and Interceptor Sewer Project. Two Bids were received. Staab Construction is the low bidder. The low bid is roughly \$400,000 above the engineer's estimate. The increased cost is likely due to the difficult site conditions present. Detailed bid information is included in the attached sheet.

WWTF & INTERCEPTOR SEWER IMPROVEMENTS (NO FILTER)

Engineer's Estimate	Staab Construction	Miron Construction
\$ 4,111,877.00	\$ 4,487,000.00	\$ 5,096,624.75

WWTF & INTERCEPTOR SEWER IMPROVEMENTS (WITH FILTER)

Engineer's Estimate	Staab Construction	Miron Construction
\$ 4,774,811.00	\$ 4,987,000.00	\$ 5,633,392.75

UPDATE ON COLLECTION SYSTEM IMPROVEMENTS PROJECT BIDS

The table below provides a summary of the two Bids received for the Collection System Improvements Project. Two Bids were received. Visu-Sewer is the low bidder. The low bid is roughly \$47,000 lower than the engineer's estimate. The costs below include the full scope of work for the collection system project, which include the base bid plus 5 bid alternates. Detailed bid information is included in the attached sheet.

COLLECTION SYSTEM IMPROVEMENTS PROJECT

Engineer's Estimate	Visu-Sewer	Michels Corporation
\$ 341,365.00	\$ 294,744.00	\$ 496,983.00

UPDATE ON SEWER RATE INCREASE

The final sewer rate increase is needed in order to be eligible for funding through the CWF Hardship program. When DNR had mentioned that the rate increase might not be necessary, it was because the DNR wasn't accounting for the fact that the first 5,000 gallons of quarterly water usage is included in the fixed fee. Once this realization occurred, it became clear to them that the proposed final rate increase is necessary in order to meet the requirement that sewer rates be set at 2% of the MHI. The proposed rate increase is indicated on the attached sheet, and includes an increase in the quarterly fixed charge from \$106.90 to \$128.71, and an increase in the volume charge from \$11.85 to \$14.26 per thousand gallons used. This equates to a monthly sewer rate of \$51.90 for the average residential user.

As indicated, the sewer rate of \$51.90 per month is adequate to cover the costs of the WWTF & Interceptor Improvements as well as the full scope of the collection system improvements project. However, the addition of tertiary filtration would require rates of \$56.47 per month. For this reason, awarding the project to include filtration is not recommended and instead the Village should apply for an individual economic hardship variance.

It is recommended, however, that the Village award the contract to Staab Construction in the amount of \$4,487,000 and to Visu-Sewer in the amount of \$294,744, as these projects can be funded at the 2% MHI rate threshold of \$51.90.

UPDATE ON GEOTECHNICAL SERVICES REQUIRED DURING CONSTRUCTION

The services of a Geotechnical Engineering Firm are typically needed during construction and are contracted between the Village and the Geotechnical Service provider. This is the same approach that was taken for the contracting of the soil borings performed by AET.

The current proposal from AET is based upon an Estimated Fee (Time and Materials) for **\$20,847.75**. This Geotechnical Engineering fee is factored into the sewer rates and overall project cost. This engineering fee is an eligible cost and will be covered by the Clean Water Fund Loan and Grant.

The actual costs of geotechnical services during construction will differ from the estimate. However, if the costs are projected to exceed the estimate once construction is underway, AET would notify us prior

to proceeding with any additional work beyond the original amount. We recommend that the Village sign and approve the contract with AET.

MOVING FORWARD – APPLY FOR THE STATUTORY INDIVIDUAL ECONOMIC HARDSHIP VARIANCE

As a result of the project, the sewer rates in the Village will be at the hardship threshold of 2% of the MHI

Complying with the low-level phosphorus limit of 0.094 mg/L requires the addition of a filter, which further increases the rates to 2.18% of the MHI. For this reason, the Village is eligible to pursue an individual economic hardship variance to the proposed phosphorus limit under Wisconsin Statute 283.15.

We have spoken with Lonn Franson (DNR) and Steve Ohm (DNR) regarding this.

MSA will perform the activities necessary to submit the variance request to DNR and we will invoice these

efforts on the T&M portion of the Construction Observation contract.

The following five motions made and approved were based on recommendations by MSA Professional Services.

Moved by VanHecker, seconded by Tesch to award the WWTF and Interceptor Improvements project to Staab Construction for \$4,487,000.00. Motion carried.

Moved by VanHecker, seconded by Bullis to award the Collection System Improvements project to Visu-Sewer for \$294,744.00. Motion carried.

Moved by Tesch, seconded by Peterson to approve a contract with AET for geotechnical services during construction for an estimated \$20,847.75. Motion carried.

The following ordinance was presented:

Ordinance No. 01/2017

AN ORDINANCE AMENDING SECTION 13.68.050 OF THE RIB LAKE MUNICIPAL CODE TO ESTABLISH SEWER RATES

WHEREAS, the Village Board of the Village of Rib Lake, Taylor County, Wisconsin, has authority to establish and collect sewer service charges for the use of public sewers maintained by the Village of Rib Lake, pursuant to Section 13.68.010 of the Rib Lake Municipal Code; and

WHEREAS, revenues based upon existing sewer rates will be insufficient to meet operation, maintenance and debt retirement costs of said service when due; and

WHEREAS, the Village Board of the Village of Rib Lake has considered project costs for the operation of said public sewers and projected use there of;

NOW THEREFORE, the Village Board of Rib Lake does hereby ordain as follows:

Section 13.68.050 of the Rib Lake Municipal Code is amended to read as follows:

13.68.050 User Charge for domestic wastewater. The user charge for domestic wastewater shall be based on a minimum quarterly charge per customer, and on the volume per customer. These

charges shall be as follows:

Metered Customers

Minimum Quarterly Charge
By Meter Size

5,000 Gals. Or Less

5/8"	128.71
1"	171.24
1½"	241.26
2"	326.26
3"	523.81
4"	806.40

Over 5,000 Gals.

\$14.26 per 1,000 Gals

Plus Quarterly Customer Charge by Meter Size

5/8"	57.41
1"	99.94
1½"	169.96
2"	254.96
3"	452.51
4"	735.10

Un-Metered Customers

Minimum Quarterly Charge
10,000 Gals. or Less
\$185.61

Adopted this 8th day of March, 2017
Effective March 17, 2017 pursuant
to Board action on 08/10/2016

Approved: _____
William Schreiner, Pres.

Attest: _____
Dawn R. Swenson, Clerk-Treas.

Moved by VanHecker, seconded by Buksa to approve and adopt the above ordinance. Motion carried.

Moved by VanHecker, seconded by Hanke to pursue an individual economic hardship variance to the phosphorous WQBEL under Wisconsin Statute 283.15. Motion carried.

Pat Morrow reminded the Board that although it is not on tonight's agenda, the deadline is approaching soon to apply for the \$30,000 Fiscal Sustainability Planning Grant.

Trustee Buksa had to leave at 7:20 p.m.

Trustee/Employee Reports:

VanHecker – Bids will be coming in April for the possible street paving projects.

Butler – Mentioned some projects for future consideration; Kennedy St. storm sewer and culvert; manhole #67 rehab. and sewer lateral replacement at Village Hall property.

Schreiner – Discussed utilities paying back general fund, village hall historical picture project being an asset to this building and community.

Bullis – Fire hydrant damaged from car accident; LED lighting update project soon at fire hall.

Peterson – Library meetings changed to the 1st Tuesday each month.

President Schreiner announced consideration of movement into closed session pursuant to Section 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Moved by Tesch, seconded by VanHecker to go into closed session. A roll call vote was taken with all Trustees in favor. Motion carried.

Back in open session it was moved by Tesch, seconded by Peterson to adjourn the meeting at 8:30 p.m. Motion carried.

Dawn R. Swenson
Village Clerk