

## MINUTES OF MEETING AUGUST 9, 2017

President Schreiner called the meeting to order at 6:30 p.m. Roll call was taken with all Trustees present.

Visitors present were Pat Morrow of MSA, Hal Swenson and Donald Watson of the Star News.

Moved by Bullis, seconded by Hanke to approve the minutes from the previous meeting as printed. Motion was carried.

### TREASURERS REPORT

Tax Account	\$ 140,026.60
General Fund	\$ 338,846.51
Water Operations Fund	\$ 93,500.77
Water Redemption Fund	\$ 21,463.09
Water Depreciation Fund	\$ 7,925.51
Water Equipment Replacement Fund	\$ 22,787.33
Sewer Operations Fund	\$ 116,997.54
Sewer Redemption Fund	\$ 82,675.72
Sewer Depreciation Fund	\$ 11,917.14
Sewer Equipment Replacement Fund	<u>\$ 48,971.65</u>
	\$ 885,111.86

### GENERAL BILLS JULY, 2017

#### Check Number

7471	Xcel Energy	2,259.75
7472	Exxon Mobil	521.64
7473	R.L. Water & Sewer Utility	1,783.57
7474	Jt. R.L. Area Fire Commission	3,400.00
7475	U.S. Treasury	9.04
7476	Jt. R.L. Area Fire Commission	1,576.93
7477	Audrey Noland	166.58
7478	Danielle Fornal	583.42
7479	Elizabeth Kauer	228.12
7480	Gary Polacek	665.23
7481	Robert Anderson	207.56
7482	SuAnn Johnson	371.63
7483	William Eisner	281.67
7484	Yvonne Dassow	91.43
-	WI Dept. of Revenue	563.71
7485	Central WI Publications	49.80

7486	Medford Cooperative	1.99
7487	Goodin Co.	26.87
7488	Industrial Marketing	1,378.64
7489	American Welding	28.81
-	IRS	3,838.68
7490	Dan Kraschnewski	458.12
7491	Dan Koehler	296.35
7492	Dawn Swenson	1,080.55
7493	Hunter Bernitt	1,012.84
7494	Jerry Butler	1,462.02
7495	Krista Blomberg	344.19
7496	Tamara Blomberg	525.21
7497	Tammy Mann	254.45
7498	Frontier	135.83
-	WI Retirement System	1,664.24
7499	Fourmens Farm & Home	27.58
7500	T.C. Hwy Dept.	635.67
-	Great West	290.00
7501	Dorathy Nelson	60.00
7502	J.J.'s Brush Cutting Service	260.00
7503	Lakes Asphalt	5,782.00
7504	American Asphalt	12,550.00
7505	Security Health Plan	3,102.63
7506	G & K Services	170.98
7507	R.L. True Value	404.81
7508	Advanced Disposal	2,309.03
7509	Christensen Services	300.00
7510	USA Bluebook	451.13
7511	Fastenal	256.03
7512	J.H. Larson	29.42
7513	Gr. Northern Cabinetry	60.00
7514	Cardmember Services	50.31
7515	Verizon	210.33
7516	3P Admin.	30.00
7517	The Uniform Shoppe	144.85
7518	Visionary Design Concepts	355.50
7519	WI Dept. of Justice – Time	42.00

7520	Wisco Materials	297.00
7521	Dan Kraschnewski	92.27
7522	Dan Koehler	296.35
7523	Dawn Swenson	1,080.54
7524	Gary Krueger	575.57
7525	Hunter Bernitt	1,012.85
7526	Jerry Butler	1,462.02
7527	Krista Blomberg	325.87
7528	Tamara Blomberg	551.40
7529	Tammy Mann	238.86
-	Great West	200.00
7530	Tyson Butler	60.00
7531	John Olynick, Inc.	2,972.70
7532	J.H. Larson	59.84
7533	Bauernfeind	31.77
7534	Jensen & Son	6,100.00
7535	Steven's Tree Care	1,400.00

**GENERAL RECEIPTS JULY, 2017**

**Receipt Number**

7179	State of WI	13,245.55
7180	T.C. Treasurer	319.20
7181	R.L. Homes	440.78
7182	Lakeview Park	1,011.00
7183	Tom Frischmann	20.00
7184	Kim Gebauer	120.00
7185	Lg. of WI Municipalities	995.00
7186	Customer Accts.	1,293.33
7187	Fish & Game	16.00
7188	Customer Accts.	1,089.74
7189	Joe Knorn	35.00
7190	Jt. R.L. Area Fire Commission	8,643.25
7191	T.C. Treasurer	300.00
7192	Lakeview Park	1,265.75
7193	R.L. American Legion	22.00
7194	Brian Leins	20.00
7195	Customer Accts.	1,521.74
7196	JRJ Investments	50.00

7197	State of WI Dept. of Revenue	47,777.57
7198	State of WI Dept. of Revenue	76.00
7199	State of WI Dept. of Revenue	846.00
7200	Customer Accts.	1,176.84
7201	Ray Cowan	10.00
7202	Camp 28 of Rib Lake	359.08
7203	Lakeview Park	790.00
7204	Customer Accts.	494.64

**WATER BILLS PAID JULY, 2017**

**Check Number**

8600	J.H. Larson	145.67
8601	Central WI Publications	64.00
8602	Goodin Co.	325.40
8603	HD Supply	1,982.91
8604	Northern Lake Service	899.00
8605	Diggers Hotline	47.85
8606	AgSource	291.00
8607	Xcel Energy	507.42
8608	R.L. True Value	171.75

**WATER RECEIPTS JULY, 2017**

**Receipt Number**

1635	Customer Accts.	5,175.85
1636	Customer Accts.	5,126.08
1637	Customer Accts.	6,102.48
1638	Customer Accts.	3,437.10
1639	Customer Accts.	3,427.66

**SEWER BILLS PAID JULY, 2017**

**Check Number**

4773	R.L. Water Utility	91.13
4774	Industrial Chem Labs	467.21
4775	Goodin Co.	14.94
4776	Diggers Hotline	47.85
4777	Xcel Energy	1,566.90
4778	R.L. True Value	14.98
4779	J.H. Larson	29.42
4780	AgSource	702.00
4781	Schmiege & Graff Law Office	174.80

4782	Cardmember Service	474.70
4783	Verizon	21.87

**SEWER RECEIPTS JULY, 2017**

**Receipt Number**

1401	Customer Accts.	15,303.42
1402	Customer Accts.	13,960.08
1403	Shanna Berger	20.00
1404	Phil Ernest	10.00
1405	Customer Accts.	17,908.71
1406	Customer Accts.	9,607.03
1407	R.L. Clean Water Fund	219.80
1408	Customer Accts.	8,871.58

Moved by, Peterson seconded by Tesch to accept the Treasurers Report as printed and pay all bills submitted. Motion carried. Clerk was instructed to add \$2,500.00 to the Squad Car C.D. as per the budget.

Under citizen comments Hal Swenson was present to urge the Board to stop having weed killer sprayed around the path benches, decorative light poles, fire hydrants and such. He showed pictures of the widespread brown dead grass along the path near his property. He said he has always taken care of weed whacking this section of grass and wonders now why the village would prefer having these unsightly brown dead grass spots all along the pathway. He hopes the Board will take his wishes into consideration in order to improve the looks of the pathway for all who are walking it.

Pat Morrow of MSA was present with the following construction update:

A photo was shown from July 12th showing the pre-load surcharge material, settling plate, and two active dewatering wells in the area of the proposed blower & filter building.

**UPDATE ON WWTF CONSTRUCTION**

The preloading of the site is underway. Preload surcharge material was placed on July 11 – 12. MSA has been surveying the elevations of the settlement plates on a weekly basis to measure settlement. To date, no significant settlement has been measured, but we are only 1/3 of the way into our initial 3-month preloading plan.

Upcoming activities:

- Pipe Bursting and other collection system work is scheduled for Mid- to late-August. We will be confirming the dates with Staab this week.
- Remobilization (after 3-month pre-loading period) in October, 2017.

**PAY REQUEST #3 – STAAB CONSTRUCTION COMPANY**

Staab has submitted Pay Request #3 in the amount of \$338,485. The Pay Request has been reviewed by Pat Morrow and Bill Andrus and is recommended for payment and approval by the Village. This brings the total amount billed by Staab to be \$793,820.

**PAY REQUEST #1– VISU SEWER**

Visu Sewer has submitted Pay Request #1 in the amount of \$3,902.12. This Pay Request has been reviewed by Pat Morrow and Bill Andrus and is recommended for payment and approval by the Village.

### **PROJECT COST TRACKING – CHANGE ORDERS PENDING**

There are currently change orders pending. To date, the majority of changes have been deductive (subtractions) from the contract amount.

Site Fence - Driven Line Posts in lieu of concrete footings deduct (\$970.00). Electrical Vaults (3) - Polymer Concrete pre-manufactured junction box in lieu of specified deduct (\$16,250.00). Re-use of on-site Fill Material for backfill (unit price TBD). Elimination of foundation wall and footing underneath the interior concrete filter tankage in Blower Building deduct (\$1,400.00). Provision of FRP Plating under Chemical Feed Skids Add On TBD. 3-inch SCH 40 PVC Carrier Pipe and 5/8" tubing in lieu of Double Wall Containment Pipe for Chemical Feed Piping deduct TBD. Provide two (2) buried 4-inch plug valves and interconnecting piping at the sludge load out stand Add On TBD. Total Change Order Deduct Amounts (\$18,620.00).

### **UPDATE ON MANHOLE 67 CHANGE ORDER/EASEMENTS**

Initial discussions and cost estimating with Jerry Butler suggested that the work to replace MH 67 (including a new MH 67, directional drill 320 ft of new 8-inch sewer between MH 67 and the sewer main, and a new MH 66a on Fayette St) might be in the range of \$35,000. The location of the existing 4-inch sewer is not known. The location of the existing 6-inch / 10-inch water main is not known. Because of this, both Push, Inc. and Staab Construction had concerns about both directional drilling and pipe bursting due to risk.

Discussion with Staab Construction have indicated that the overall cost would be in excess of \$50,000. Given this – we recommend that change order be put on hold until we are further into the project and have a better handle on how much contingency we have remaining. In the meantime, efforts to locate the existing 4-inch sewer should be taken. This should occur when Visu Sewer is in town for the lateral televising. This would be an additional cost to the project. Efforts to locate the existing water main should also be made.

Development of easements with the affected landowners should continue. The need for temporary License Agreements to accommodate mid-August construction are no longer necessary.

Pay request #3 from Staab Construction in the amount of \$338,485.00 was presented to the Board. Moved by Van Hecker, seconded by Hanke to approve payment. Motion carried.

Pay request #1 from Visu-Sewer in the amount of \$3,902.13 was presented to the Board. Moved by Tesch, seconded by Peterson to approve payment. Motion carried.

The Board took into consideration the purchase of some of Jerry Butler's personal tools he is willing to sell. Trustee Van Hecker estimates the value to be about \$6,000 and Butler offered them for \$3,000. Moved by Van Hecker, seconded by Tesch to approve the purchase in the amount of \$3,000.00.

The Board discussed contracting Randy Thums to do the street sweeping for the Ice Age Days Celebration clean-up. Motion by Hanke, seconded by Peterson to pay Randy \$15.00 per hour for the street sweeping. Motion carried.

President Schreiner informed the Board that the Krist Mueller property located behind Pine Street and near the dike area is up for sale. President Schreiner

recommends getting an appraisal on the property in hopes of applying for the DNR Stewardship Grant for purchase of the property by the village. It would be an asset for the Village to own this property for long term maintenance and operation of the dike and to open public access to the pathway around the lake. Moved by Buksa, seconded by Bullis to authorize ordering an appraisal for the possible purchase. Motion carried.

The following resolution was presented to the Board:

**RESOLUTION NO. 07/2017**  
**2017 BUDGET AMENDMENT**  
**VILLAGE OF RIB LAKE**

A Resolution changing the 2017 Budget of the Village of Rib Lake, WI adopted by a two-thirds majority vote of the entire membership of the Village Board.

BE IT RESOLVED by the Village Board of the Village of Rib Lake as follows:

That the amount of \$2,500.00 be hereby added to Proceeds from Donation from Development Foundation and the following expenditures:

Public Works Dept. (Sidewalks – Petkau Pathway)	\$2,500.00
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Adopted August 9, 2017

Village President  
William Schreiner

Approved August 9, 2017

Village Clerk  
Dawn R. Swenson

Moved by Buksa, seconded by Peterson to approve and adopt the above resolution. Motion was carried.

The Board discussed and agreed to change the date of the next month's monthly meeting to Tuesday, September 12 due to a scheduling conflict on the 13<sup>th</sup>.

President Schreiner announced consideration of movement into closed session pursuant to Section 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. – Public Works Director position.

Moved by Bullis, seconded by Tesch to go into closed session. A roll call vote was taken with all in favor.

Back in open session it was moved by Bullis, seconded by Tesch to hire David Duellman as the new Public Works Director at an annual starting salary of \$41,600.00 starting on September 5<sup>th</sup>, 2017 with a 6 month probation period.  
Motion carried.

Trustee Reports:

VanHecker – Received quotes for potential projects on High St. and/or Tannery Lane and will get one for UpJohn Rd as well.

Tesch – Will need gravel yet this year for the Park Road.

Bullis – “Jaws of Life” has been delivered and the Dept. has trained on it and had to use it already in an accident. It works great; The Fire Dept. is now charging \$500.00 per call for fires and accidents which will be billed by the individual municipalities to the homeowners who can then put in a claim to their homeowners insurance for the fee.

Peterson – Library Book and Bake Sale being held this weekend; a \$750.00 donation was raised for the American Legion building by way of children reading books in the library.

Moved by Tesch, seconded by Van Hecker to adjourn the meeting at 8:15 p.m.  
Motion carried.

Dawn R. Swenson  
Village Clerk