

MINUTES OF MEETING DECEMBER 13, 2017

President Schreiner called the meeting to order at 6:30 p.m. Roll call was taken with all Trustees present.

Visitors present were Pat Morrow of MSA, Tom Olson, Jerod Arkola, Jacob Hollingsworth and Donald Watson of the Star News.

Moved by Van Hecker, seconded by Peterson to approve the minutes from the previous meeting as printed. Motion carried.

TREASURERS REPORT

Tax Account	\$ 140,143.64
General Fund	\$ 472,951.55
Water Operations Fund	\$ 126,866.85
Water Redemption Fund	\$ 14,654.77
Water Depreciation Fund	\$ 7,926.50
Water Equipment Replacement Fund	\$ 22,793.01
Sewer Operations Fund	\$ 101,351.40
Sewer Redemption Fund	\$ 120,751.34
Sewer Depreciation Fund	\$ 11,920.11
Sewer Equipment Replacement Fund	<u>\$ 49,012.59</u>
	\$ 1,068,371.76

GENERAL BILLS PAID NOVEMBER, 2017

Check Number

7699	Xcel Energy	2,232.69
7700	Exxon Mobil	508.85
7701	Bill Schreiner	19.26
7702	Valhalla Management Services	750.00
7703	Mid-States Equipment	14.26
7704	Fastenal	69.22
7705	Audrey Noland	166.58
7706	Danielle Fornal	563.68
7707	Elizabeth Kauer	139.57
7708	Gary Polacek	530.63
7709	SuAnn Johnson	394.84
7710	William Eisner	334.77
-	WI Dept. of Revenue	589.87
7711	Medford Co-op	173.49
7712	C & G Mini Mart	37.53
7713	Central WI Publications	239.58

7714	Schmiege & Graff Law Office	171.00
7715	Visionary Design	125.00
-	IRS	4,042.52
7716	R.L. True Value	106.12
7717	Frontier	155.51
7718	R.L. Cemetery Assoc.	500.00
7719	Security Health Plan	3,102.63
7720	Christensen Services	300.00
7721	Dan Koehler	331.66
7722	Dawn Swenson	1,096.79
7723	Gary Krueger	819.27
7724	Hunter Bernitt	1,029.20
7725	Krista Blomberg	335.77
7726	Tamara Blomberg	775.48
7727	Tammy Mann	319.06
7728	Thomas Olson	1,125.48
-	WI Retirement System	1,583.76
-	Great West	200.00
7729	Linda Newman	25.00
7730	G & K Services	170.98
7731	Advanced Disposal	3,011.60
7732	Cardmember Service	427.63
7733	R.L. Water Utility	264.05
7734	J & P Auto	132.98
7735	GCS	330.00
7736	R.L. Water Utility	67,184.00
7737	Verizon	210.57
7738	Dan Koehler	470.77
7739	Dawn Swenson	1,096.79
7740	Hunter Bernitt	1,029.22
7741	Gary Krueger	819.27
7742	Krista Blomberg	363.26
7743	Tamara Blomberg	725.45
7744	Tammy Mann	260.49
7745	Thomas Olson	1,125.48
-	Great West	200.00

GENERAL RECEIPTS NOVEMBER, 2017

Receipt Number

7266	Chong Martin	75.00
7267	Customer Accts.	436.73
7268	R.L. Homes, LLC	440.78
7269	Customer Accts.	477.96
7270	R.L. Water Utility	33,000.00
7271	R.L. Water Utility	15,000.00
7272	R.L. Sewer Utility	18,000.00
7273	State of WI	257,803.21
7274	Jt. R.L. Area Recycling Com.	250.00
7275	T.C. Treasurer	300.00
7276	Lakeview Park	100.00
7277	Customer Accts.	196.21

WATER BILLS PAID NOVEMBER, 2017

Check Number

8638	Central WI Publications	51.20
8639	AgSource	238.50
8640	Xcel Energy	457.22
8641	Plunketts Pest Control	35.00
8642	Cardmember Service	78.40
8643	R.L. General Fund	33,000.00
8644	R.L. General Fund	15,000.00
8645	R.L. Redemption Fund	14,281.18
8646	Hawkins, Inc.	270.00
8647	Tripoli Propane	152.60

WATER RECEIPTS NOVEMBER, 2017

Receipt Number

1652	Schmitt Apts.	25.00
1653	Customer Accts.	2,891.07
1654	Page Thums	25.00
1655	Customer Accts.	1,496.28
1656	R.L. Water Redemption	21,094.85
1657	R.L. General Fund	67,184.00
1658	Ann Wild	25.00
1659	Customer Accts.	557.26

SEWER BILLS PAID NOVEMBER, 2017

Check Number

4812	AgSource	877.50
4813	Xcel Energy	1,578.37
4814	Berkadia	9,234.99
4815	R.L. General Fund	18,000.00
4816	R.L. Sewer Redemption	32,490.61
4817	Verizon	21.93

SEWER RECEIPTS NOVEMBER, 2017

Receipt Number

1423	Customer Accts.	8,488.75
1424	Customer Accts.	4,191.44
1425	R.L. Sewer Redemption Fund	27,854.05
1426	Customer Accts.	2,393.90

Moved by Bullis, seconded by Tesch to accept the Treasurers Report as printed and pay all bills submitted. Motion carried.

There were no citizen's comments made other than Jerod Arkola and Jacob Hollingsworth being introduced as High School students in attendance to observe the meeting.

Pat Morrow gave the following update on the Sewer Plant project:

Approximately 140 cubic yard concrete pour for the AeroMod Slab took place on 11/30/2017 and 12/01/2017. Due to favorable weather, Staab was able to pour the AeroMod Slab, which previously was thought to have to wait until spring of 2018.

UPDATE ON WWTF CONSTRUCTION

The concrete footings and slab for the Blower and Filter Building is completed and work on the exterior wall framing will begin shortly. The AeroMod base slab has been poured. Staab will have a small crew on site for the immediate future for carpentry and construction of the Blower and Filter Building.

Upcoming activities:

- Framing, Insulating, Siding, Roofing of Blower and Filter Building
- Pipe Bursting of interceptor sewer – Spring 2018
- AeroMod Tank Walls – Spring 2018

UPDATE ON COLLECTION SYSTEM IMPROVEMENTS CONSTRUCTION

Visu Sewer and HydroKlean are finished for the year. HydroKlean will remobilize in the spring to finish a few manhole cementitious liner rehabilitations (cost \$3,600). Visu Sewer will remobilize in the spring to do the lateral televising.

WWTF PROJECT COST TRACKING – CHANGE ORDER NO. 1 (ACTION ITEM)

Change Order No. 1 has been finalized and is presented for Village approval and signature. A summary of the Change Order No. 1 Items is included in the table below. Change Order No. 1 is a *deduction* to the contract in the amount of \$18,329.00.

Change Order items that are still pending, and not included in Change Order No. 1 include an additive cost item for the unexpected encounter with the water main at the intersection of Elm St. and Old State Road. This cost is anticipated to be less than \$5,000. The other change order item currently under development is the provision of a PumpMate Enclosure at the Lakeshore Drive Lift Station as previously discussed.

Village of Rib Lake WWTF and Interceptor Improvements Change Order No. 1 Itemization

<u>Item</u>	<u>No.</u>	<u>Add</u>	<u>Deduct</u>
Elimination of foundation wall and footing underneath the interior concrete filter tankage in Blower Building	CO-2-1		(\$1,400.00)
Eliminate AeroMod Wall Penetrations for air piping, furnish additional expansion joints	CO-3-1	\$160.00	
Site Fence - Driven Line Posts in lieu of concrete footings	CO-4-1		(\$970.00)
Electrical Vaults (3) - Polymer Concrete pre-manufactured junction box in lieu of specified	CO-5-1		(\$16,250.00)
Provision of FRP Plating under Chemical Feed Skids	CO-6-1	\$1,200.00	
Provide Scum Baffle on Telescoping Valve	CO-7-1	\$507.00	
Revise Davit Cranes to provide (1) Model 1000 and (1) Model 2000, plus 3 SS pedestal bases instead of 2 galvanized	CO-8-1	\$1,100.00	
Provide two (2) buried 4-inch plug valves and interconnecting piping at the sludge load out stand	CO-9-1	\$4,200.00	
3-inch SCH 40 PVC Carrier Pipe and 5/8" tubing in lieu of Double Wall Containment Pipe for Chemical Feed Piping	CO-10-1		(\$3,730.00)
Install Electrical Conduits for future filter in the floor as part of current construction	CO-12-1	\$1,400.00	
Eliminate one (1) of the two (2) proposed ISCO Samplers from project scope; reuse existing influent sampler	CO-13-1		(\$4,546.00)
Subtotals		\$8,567.00	(\$26,896.00)
Total Change Order Amount			(\$18,329.00)

PAY REQUEST #6 – STAAB CONSTRUCTION COMPANY (ACTION ITEM)

Staab has submitted Pay Request #7 in the amount of \$229,472.50. The Pay Request has been reviewed by Pat Morrow and Bill Andrus and is recommended for payment and approval by the Village. This brings the total amount billed by Staab to be \$1,316,705.70. This equates to 29% of the total construction contract amount.

PAY REQUEST #3 – VISU SEWER (ACTION ITEM)

Visu Sewer has submitted Pay Request #3 in the amount of \$87,230.31. The Pay Request has been reviewed by Pat Morrow and Bill Andrus and is recommended for payment and approval by the Village. This brings the total amount billed by Visu Sewer to be \$155,241.43. This equates to 53% of the total construction contract amount. The remaining work for lateral televising and manhole rehab, to be completed in the spring, amounts to \$91,630. At this time, we anticipate that this project will come in roughly \$35,000 - \$40,000 under budget. The savings came from unused quantities for piping, grouting, and restoration, and elimination of a point repair.

Moved by Van Hecker, seconded by Buksa to approve Change Order #1 which is a deduction of \$18,329.00 to the Sewer Plant Project Contract. Motion carried.

Moved by Van Hecker, seconded by Tesch to approve pay request #7 from Staab Construction in the amount of \$229,472.50. Motion carried.

Moved by Van Hecker, seconded by Peterson to approve pay request #3 from Visu-Sewer in the amount of \$87,230.31. Motion carried.

The garbage cart system was revisited again which lead to a roll call vote with a majority in favor of switching from the current bag system to a 92 gallon rolling cart system. This new system will result in an increase from \$24.75 per quarter to \$25.50 per quarter per household. The motion was made by Tesch, seconded by Peterson to approve the rolling cart system for garbage pick-up. A roll call vote was taken with Tesch, Peterson, Bullis and Van Hecker in favor and Buksa, Hanke and Schreiner against it. Motion was carried in favor of the new system.

An application for a Special Class B Picnic License by Rib Lake Fish & Game Association was presented to the Board. Moved by Buksa, seconded by Hanke to accept the application and grant the license. Motion carried.

Moved by Buksa, seconded by Peterson to approve renewal of a 3-yr. contract with Northwest Regional Plan Commission for administration of the CDBG Housing Revolving Loan program. Motion carried.

Moved by Van Hecker, seconded by Bullis to approve the 2-yr. appointments of the following election officials. Motion carried.

Tammy Mann – Chief Election Inspector

Ginny Carpenter – Ballot Clerk

Luanne Yanko – 2nd Chief Election Inspector

Lynn Cihasky - Ballot Clerk

Judy Cihasky - Election Inspector

The following Resolution was presented to the Board:

RESOLUTION NO. 10 /2017

RESOLVED, by the Village Board of the Village of Rib Lake, Taylor County, WI that the following amounts are to be raised as taxes for the year 2017, against the taxable property in said Village of Rib Lake, WI Taylor County.

State Taxes	\$ -
County Taxes	\$ 274,589.53
Local Village Levy	\$ 208,378.02
Rib Lake School District Levy	\$ 336,170.95
North Central Technical College	\$ 43,847.13
Rib Lake Inland Lakes District	\$ 6,205.71
TOTAL LEVY	\$ 869,191.34

Local Assessed Valuation for 2017:	\$31,199,300.00
State Assessed Manufacturing for 2017:	<u>\$ 867,500.00</u>
Total Assessed Valuation for 2017:	\$32,066,800.00

Dated this 13th day of December, 2017

Approved:

William Schreiner
Village President

Attest:

Dawn R. Swenson, Village Clerk

Moved by Buksa, seconded by Peterson to approve and adopt the above resolution. Motion carried.

President Schreiner announced consideration of movement into closed session pursuant to Section 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Moved by Tesch, seconded by Peterson to go into closed session. A roll call vote was taken with all Trustees in favor of going into closed session.

Back in open session the following items were acted upon:

President Schreiner presented the following proposed 2018 employee wage rates that have been recommended by the personnel committee:

<u>Employee</u>	<u>%</u>	<u>Increase</u>	<u>Wage</u>
Gary Krueger (80%) Salary	2%	\$525.34	\$35,726.00
Dawn Swenson (Salary)	2%	\$959.00	\$48,915.00
Tom Olson (Salary)	2%	\$832.00	\$42,432.00
Hunter Bernitt	2%	.39¢ per hr	\$19.89 hrly
Dan Koehler	2%	.36¢ per hr	\$18.16 hrly
Tammy Mann	2%	.27¢ per hr	\$13.97 hrly
Gary Polacek	2%	.27¢ per hr	\$13.52 hrly
SuAnn Johnson	2%	.17¢ per hr	\$ 8.57 hrly
Summer Help	2%	.19¢ per hr	\$ 9.54 hrly
Election Workers	2%	.18¢ per hr	\$ 8.93 hrly

Moved by Van Hecker, seconded by Tesch to approve the above 2018 wage rates as recommended. Motion carried, with Trustee Peterson just not in favor of the janitor position wage increase. It was commented that Public Work’s Director Tom Olson’s increase will not take effect until March 1st at which time his probationary period will be over.

Moved by Bullis, seconded by Peterson to approve employee Christmas bonuses per the policy. Motion carried.

Trustee/Employee Reports:

Schreiner - Will be attending another LRIP meeting to present a potential street project for funding; Described new state rules for mandatory on-line filing for any citizens wanting to build a new home. Had read a letter from “Christmas for Kid”’s committee reporting on the success of the day and thanking the Village for the donation.

Van Hecker - Reported that the Water System Supply permit from DNR has been issued.

Swenson - Informed Board that the Water Utility does not qualify for the 3% simplified rate case increase this year.

Bullis - He is requesting estimates for potential sidewalk projects for next year.

Peterson - There was no library meeting this month, but will meet in January with President Schreiner as their guest and will work on a goals list.

Moved by Tesch, seconded by Bullis to adjourn at 7:40 p.m. Motion carried.

Dawn Swenson
Village Clerk

