

MINUTES OF MEETING OCTOBER 11, 2017

President Schreiner called the meeting to order at 6:30 p.m. Roll call was taken with all Trustees present.

Visitors present were Pat Morrow and Bill Andrus of MSA, Tom Olson, Bryan Marschke and Donald Watson of the Star News.

Moved by Van Hecker, seconded by Peterson to approve the minutes from the previous meetings as printed. Motion carried.

TREASURERS REPORT

Tax Account	\$ 140,084.15
General Fund	\$ 270,756.56
Water Operations Fund	\$ 84,398.88
Water Redemption Fund	\$ 21,468.44
Water Depreciation Fund	\$ 7,926.50
Water Equipment Replacement Fund	\$ 22,793.01
Sewer Operations Fund	\$ 102,151.03
Sewer Redemption Fund	\$ 82,694.78
Sewer Depreciation Fund	\$ 11,920.11
Sewer Equipment Replacement Fund	<u>\$ 48,991.78</u>
	\$ 793,185.24

GENERAL BILLS PAID SEPTEMBER, 2017

Check Number

7589	Dan Koehler	521.82
7590	Dawn Swenson	1,080.55
7591	Gary Krueger	829.19
7592	Hunter Bernitt	1,012.86
7593	Krista Blomberg	373.22
7594	Tamara Blomberg	571.04
7595	Tammy Mann	235.70
7596	Xcel Energy	2,434.93
7597	Exxon Mobil	464.12
7598	T.C. Hwy Dept.	245.80
7599	Randy Thums Truck & Excavating	60.00
7600	The Uniform Shoppe	62.95
7601	Rodney Strobach	70.00
7602	Mahner's Welding & Repair	33.98
7603	Comstock	281.75
7604	Audrey Noland	200.34

7605	Danielle Fornal	638.26
7606	Elizabeth Kauer	204.08
7607	Gary Polacek	1,291.61
7608	Robert Anderson	164.06
7609	SuAnn Johnson	389.02
7610	William Eisner	408.65
7611	Yvonne Dassow	66.49
-	WI Dept. of Revenue	494.71
-	IRS	3,549.62
-	Great West	200.00
-	WI Retirement System	1,344.18
7612	Frontier	137.20
7613	Medford Co-op, Inc.	149.42
7614	Business Ins. Group	7,432.00
7615	Schmiege & Graff Law Office	304.00
7616	Kim Gebauer	60.00
7617	Security Health Plan	3,102.63
7618	G & K Services	170.98
7619	Rib Lake True Value	248.58
7620	Christensen Services	300.00
7621	Fastenal	346.61
7622	Hunter Bernitt	340.19
7623	Advanced Disposal	2,608.16
7624	Medford Co-op Ace Hardware	59.99
7625	Dan Koehler	516.19
7626	Dawn Swenson	1,096.79
7627	Gary Krueger	829.20
7628	Hunter Bernitt	1,029.21
7629	Krista Blomberg	454.65
7630	Tamara Blomberg	739.40
7631	Tammy Mann	235.69
7632	Thomas Olson	498.27
7633	GovConnection, Inc.	433.26
7634	J & P Auto, Inc.	126.78
-	Great West	200.00
7635	Marge Draeger	60.00
7636	Nicolet National Bank	16,000.00

7637	Verizon	210.33
7638	Nicolet National Bank	5,162.36
7639	Dan Koehler	516.19
7640	Dawn Swenson	1,096.80
7641	Gary Krueger	829.19
7642	Hunter Bernitt	1,029.22
7643	Krista Blomberg	321.79
7644	Tamara Blomberg	584.13
7645	Tammy Mann	235.69
7646	Thomas Olson	1,125.48
7647	Freudenthal	9.00

GENERAL RECEIPTS SEPTEMBER, 2017

Receipt Number

7231	Steve Schreiner	75.00
7232	R.L. Homes	440.78
7233	T.C. Treasurer	300.00
7234	Street C.D.	19,084.28
7235	Customer Accts.	207.20
7236	Lakeview Park	1,121.75
7237	Lakeview Park	600.00
7238	Joe Desris	49.00
7239	Rollie Thums	25.00
7240	Stratford Sign (Medford Co-op)	10.00
7241	Hankes Little Bohemia	20.00
7242	Jeanne Glenzer	75.00
7243	Customer Accts.	696.81
7244	R.L. Water Utility	8,487.80
7245	R.L. Sewer Utility	8,049.85
7246	Lakeview Park	640.00

WATER BILLS PAID SEPTEMBER, 2017

Check Number

8615	USA Bluebook	15.10
8616	HD Supply	663.16
8617	AgSource	233.79
8618	Xcel Energy	465.32
8619	Midway Steel	256.10
8620	Northern Lake Service	200.00

8621	Postmaster	119.00
8622	R.L. True Value	39.99
8623	R.L. General Fund	8,487.80
8624	Wisco Materials	185.00
8625	Midwest Testing, LLC	965.00

WATER RECEIPTS SEPTEMBER, 2017

Receipt Number

1645	Customers	50.00
1646	Customer Accts.	237.76
1647	Customer Accts.	146.53

SEWER BILLS PAID SEPTEMBER, 2017

Check Number

4790	USA Bluebook	409.95
4791	AgSource	1,295.25
4792	Xcel Energy	1,584.87
4793	R.L. True Value	21.97
4794	USA Bluebook	172.67
4795	Hunter Bernitt	183.15
4796	Verizon	21.87
4797	R.L. General Fund	8,049.85

SEWER RECEIPTS SEPTEMBER, 2017

Receipt Number

1413	Customers	30.00
1414	Customer Accts.	1,203.65
1415	Phil Ernest	10.00

Moved by Bullis, seconded by Tesch to accept the Treasurers Report as printed and pay all bills submitted. Motion carried.

There were no citizens that made comments.

Pat Morrow of MSA was present and gave the following update on the Sewer Plant Project.

Unexpected underground find! Spot repair near MH 36 on Railroad St. found an old manhole that the pipe was running through. The old manhole had to be removed in order to make the necessary repairs. The Village provided assistance with the front end loader.

UPDATE ON WWTF CONSTRUCTION

Staab has remobilized and has poured much of the footings for the Blower & Filter Building. A monthly progress meeting was held on 10/10/2017, and an updated schedule was provided. In general, Staab intends to have the building exterior completed by the end of December. They hope to have the base slab for the AeroMod completed around the same time. Upcoming activities:

- Color selections on new Blower & Filter Building – ongoing
- Demolish Grit Tank, Begin Structural Excavation for AeroMod: October 23, 2017

- Directional drilling of new water main: October 30, 2017
- Pipe Bursting of interceptor sewer: November 6, 2017

UPDATE ON COLLECTION SYSTEM IMPROVEMENTS CONSTRUCTION

Visu sewer completed the CIPP lining the week of September 11th. They have a couple short-liners to complete in the upcoming weeks. All of the CIPP sewer lining went as planned. Switlick completed all spot repairs (3 in total, the 4th was not needed) the week of September 25th and spot repairs generally went as planned. However, the spot repair near Manhole 36 on Railroad St. uncovered an old manhole structure that had been partially abandoned. The Village assisted in the work by providing front-end loader services. The sidewalk was replaced in this area shortly after compacting and backfilling of the excavation. DPW Tom Olson noted concerns with future settlement of the area due to poor soils, and we have made Visu Sewer aware of this and will inspect the area this spring for any evidence of settlement. Grouting of manholes and sewer continues, and is progressing well.

PROJECT UPDATE Village of Rib Lake, WI October 11, 2017

WWTF PROJECT COST TRACKING – CHANGE ORDERS PENDING

There are currently change orders pending. To date, the majority of changes have been deductive. The table below provides a summary of known change order items and their potential costs, where available. blue-highlighted items represent updates from last month's information.

Village of Rib Lake WWTF and Interceptor Improvements Change Order No. 1 Itemization

Item	Add	Deduct	Site Fence - Driven Line Posts in lieu of concrete footings	(\$970.00)
Electrical Vaults (3) - Polymer Concrete pre-manufactured junction box in lieu of specified				(\$16,250.00)
Re-use of on-site Fill Material for backfill (unit price TBD)			TBD	
Elimination of foundation wall and footing underneath the interior concrete filter tankage in Blower Building				(\$1,400.00)
Provision of FRP Plating under Chemical Feed Skids			TBD	
3-inch SCH 40 PVC Carrier Pipe and 5/8" tubing in lieu of Double Wall Containment Pipe for Chemical Feed Piping			TBD	
Provide two (2) buried 4-inch plug valves and interconnecting piping at the sludge load out stand			TBD	
Provide Scum Baffle on Telescoping Valve			\$507.00	
Eliminate one (1) of the two (2) proposed ISCO Samplers from project scope; reuse existing influent sampler			TBD	
Revise Davit Crane from Model 2000 to Model 1000, Provide one davit crane instead of two, provide three SS bases			TBD	
Subtotals	\$507.00			(\$18,620.00)
Total Change Order Amount				(\$18,113.00)

PAY REQUEST #5 – STAAB CONSTRUCTION COMPANY (ACTION ITEM)

Staab has submitted Pay Request #4 in the amount of \$74,575.00. The Pay Request has been reviewed by Pat Morrow and Bill Andrus and is recommended for payment and approval by the Village. This brings the total amount billed by Staab to be \$889,770.00. This equates to 20% of the total construction contract amount.

PAY REQUEST #2 – VISU SEWER (ACTION ITEM)

Visu Sewer has submitted Pay Request #2 in the amount of \$64,108.99. The Pay Request is for CIPP, CIPP Short Linters, and Point Repairs completed to date. The Pay Request has been reviewed by Pat Morrow and Bill Andrus and is recommended for payment and approval by the Village. This brings the total amount billed by Visu Sewer to be \$68,011.12. This equates to 23% of the total construction contract amount.

Pay request #5 from Staab Construction in the amount of \$74,575.00 was presented to the Board. Moved by Van Hecker, seconded by Tesch to approve payment. Motion carried.

Pay request #2 from Visu Sewer in the amount of \$64,108.99 was presented to the Board. Moved by Tesch, seconded by Peterson to approve payment. Motion carried.

A quote for an exhaust fan for the sewer plant blower room was presented. Moved by Van Hecker, seconded by Bullis to approve the purchase of an exhaust fan for \$4,287 from Kramm Mechanical Design LLC with installation to be completed by the Public Works Dept. Motion carried.

The following quotes for rain gutters for the Village Hall building were presented.

AA Seamless - \$3,698.00

ComStock - \$2,500.00

After discussion the Board decided to hold off on the rain gutters and consider another solution for the water runoff possibly connecting to the storm sewer instead.

Moved by Buksa, seconded by Peterson to approve a request by Camp 28 for \$600.00 from the hotel/motel room tax funds to be used for advertising in the WI Snowmobile magazine. Motion carried.

Moved by Bullis, seconded by Hanke to approve a donation towards the Christmas for Kids program being held on December 2, 2017 in the amount of \$400.00. Motion carried.

The overhead Christmas decorations that can't be used any more were discussed. Tom explained that 2 of the sets are in bad enough condition to be thrown out and the other 3 sets could be used to decorate park buildings. The Board was in agreement with this suggestion.

A letter from Advanced Disposal was reviewed stating that the rates for regular curbside garbage pickup of plastic bags will remain at the same \$8.25 per month for 2018. They also provided another option at a rate of \$8.50 per month per household whereby Advanced Disposal would provide a 95 gallon cart on wheels for each household. After discussion, it was moved by Tesch, seconded by Bullis to upgrade to the rolling cart system at the \$8.50 per month per household fee. Motion carried.

Speaking of garbage, President Schreiner urges the Board to consider stricter rules in the future for the Spring & Fall large item pick-up as it is being extremely abused by some households.

Moved by Buksa, seconded by Peterson to approve the annual Halloween Parade and Trick-Or-Treating to be scheduled for Sunday October 29th beginning at 3:00 p.m. until 6:00 p.m. as suggested by R.L. Pride. Motion carried.

The proposed 2018 General Fund Budget was reviewed. Line item changes were explained and a 1% levy increase is being proposed. Not all information that is needed has come in yet, so some changes could be made before adoption in November.

Moved by Peterson, seconded by Tesch to approve the proposed 2018 General Fund Budget “Summary” for publication and schedule a public hearing for adoption of the budget on November 8, 2017 at 7:30 p.m. Motion carried.

Trustee Reports:

Streets – Paserware reports have been revised and copies will be distributed to Board members.

Utilities – VanHecker suggested 40 new meters be purchased and wired this next year and consider having HD Supply give a demo on antenna systems and costs to upgrade technology of reading meters with less manpower.

Park/Lake/Rec. – President Schreiner informed the Board of an inquiry from Renee Norgaard regarding a pontoon boat being docked at a public boat landing all year. He is looking into it and will send a letter in response to her questions; Schreiner also announced phenomenal #'s of walleyes coming out of the rearing pond; Schreiner also shared some inquiries from Cole Marschke regarding a 35 acre parcel near the dike access trail.

Bldgs/Grounds – Buksa reports that there will be some insulating & wiring needed at Public Works garage.

Fire & Recycling – Bullis announced receipt of a \$2,500.00 grant from DNR for fire department equipment.

Moved by Bullis, seconded by Tesch to adjourn the meeting at 8:25 p.m. Motion carried.

Dawn R. Swenson
Village Clerk