

MINUTES OF MEETING JUNE 13, 2018

President Schreiner called the meeting to order at 6:30 p.m. Roll call was taken with all Trustees present.

Visitors present were: Pat Morrow of MSA along with a summer intern, Tom Olson Public Works Director, Dan Koehler Water & Sewer Operator, Don Watson of the Star News and Dawn Krueger of Rib Lake Health Services.

Moved by Bullis, seconded by Tesch to approve the minutes from the previous meeting as printed. Motion carried.

TREASURERS REPORT

Tax Account	\$ 144,357.02
General Fund	\$ 440,013.40
Water Operations Fund	\$ 114,395.64
Water Redemption Fund	\$ 14,652.79
Water Depreciation Fund	\$ 7,928.48
Water Equipment Replacement Fund	\$ 22,804.37
Sewer Operations Fund	\$ 123,883.55
Sewer Redemption Fund	\$ 170,940.24
Sewer Depreciation Fund	\$ 11,926.05
Sewer Equipment Replacement Fund	<u>\$ 59,996.15</u>
	\$ 1,110,897.69

GENERAL BILLS PAID MAY, 2018

Check Number

8014	Xcel Energy	2,678.50
8015	Exxon Mobil	432.67
8016	Hawkins Ash CPAs	3,380.00
8017	Stephanie Arnold	25.00
8018	Audrey Noland	173.24
8019	Danielle Fornal	604.48
8020	Elizabeth Kauer	220.06
8021	Judy Cihasky	125.77
8022	LuAnn Yanko	115.46
8023	Lynn Cihasky	113.40
8024	SuAnn Johnson	401.51
8025	Tammy Mann	104.02

8026	Virginia Carpenter	113.39
8027	William Eisner	327.85
-	IRS	1,871.00
-	Dept. of Revenue	635.37
-	IRS	422.14
-	WI Retirement System	1,625.54
8028	Medford Co-op	333.44
8029	GovConnection, Inc.	150.67
8030	Central WI Publications	384.72
8031	Hallman Lindsay	486.48
8032	Security Health Plan	5,460.90
8033	Advanced Disposal	2,992.00
8034	Frontier	130.62
8035	C & D Lumber	18.40
8036	R.L. True Value	124.49
8037	Cintas	170.98
8038	Dan Koehler	399.99
8039	Dawn Swenson	1,134.73
8040	Gary Krueger	944.51
8041	Hunter Bernitt	1,072.48
8042	Krista Blomberg	392.52
8043	Tamara Blomberg	728.59
8044	Tammy Mann	150.61
8045	Thomas Olson	1,120.59
-	Great West	200.00
8046	Schmiege & Graff Law Office	1,102.00
8047	R.L. Ice Age Committee	750.00
8048	Firework Display 2018	1,250.00
8049	R.L. School District	1,940.00
-	IRS	1,754.88
8050	Cardmember Service	629.98
8051	Robert Irwin	2,900.00
8052	William Schreiner	30.00

8053	Vernell VanHecker	30.00
8054	George Tesch	30.00
8055	Russ Bullis	30.00
8056	Thomas Olson	60.00
8057	T.C. Health Dept.	275.00
8058	Verizon	210.61
8059	Dan Koehler	421.07
8060	Dawn Swenson	1,134.72
8061	Gary Krueger	1,006.79
8062	Hunter Bernitt	1,072.47
8063	Krista Blomberg	442.97
8064	Tamara Blomberg	675.18
8065	Tammy Mann	192.55
8066	Thomas Olson	1,120.60
-	Great West	200.00
8067	Angie Cardey	60.00
8068	Heather Peterson	60.00
8069	Priscilla Weinke	25.00
8070	Randy Thums	275.00
-	IRS	1,797.62

GENERAL RECEIPTS MAY, 2018

Receipt Number

7367	Pricilla Weinke	75.00
7368	Rib Waters Inn	37.78
7369	Larry & Marge Ziembo	14.00
7370	Customer Accts.	643.06
7371	Mark Mann	63.00
7372	Tanya Hartl	10.25
7373	R.L. Homes	449.26
7374	Jt. R.L. Area Recycling	321.33
7375	Chantel Kuhn	120.00
7376	Cork Tesch – Ice Age Committee	10.00
7377	Rollie Thums Apt.	25.00

7378	Northside Café	87.50
7379	Joe Hebda	23.80
7380	Customer Accts.	299.78
7381	Doyle's, Inc.	45.50
7382	Tannery Creek Parkway	64.25
7383	Tom Olson	120.00
7384	Camp 28	75.00
7385	Nicole Kutzke	120.00
7386	T.C. Treasurer	600.00
7387	Lakeview Park	140.00
7388	Anna McDaniel	20.00
7389	Jason Kane	10.50
7390	Donna Kalmon	20.00
7391	R.L. Water Utility	2,379.01
7392	Patricia Meyers	20.00
7393	Carissa Budimlija	20.00
7394	American Legion	12.00
7395	Customer Accts.	467.29
7396	Rodney Galica	20.00
7397	Marge & Clarence Kropp	50.00
7398	Jesus Ontiveros	120.00
7399	Jeff Thums	28.00
7400	Heather Peterson	120.00
7401	Lakeview Park	1,232.50

WATER BILLS PAID MAY, 2018

Check Number

8682	Hawkins Ash CPAs	1,620.00
8683	Central WI Publications	34.00
8684	AgSource	208.50
8685	Tripoli Propane	288.85
8686	R.L. True Value	16.98
8687	Xcel Energy	709.72
8688	Plunkett's Pest Control	35.00

8689	R.L. General Fund	2,379.01
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WATER RECEIPTS MAY, 2018

Receipt Number

1678	Mike Wudi	120.00
1679	Customer Accts.	3,901.26
1680	Customer Accts.	924.10
1681	Customer Accts.	661.37

SEWER BILLS PAID MAY, 2018

Check Number

4859	Hawkins Ash CPA's	1,620.00
4860	USA Bluebook	1,035.67
4861	AgSource	851.50
4862	R.L. True Value	11.57
4863	Xcel Energy	1,823.47
4864	Verizon	21.94

SEWER RECEIPTS MAY, 2018

Receipt Number

1446	Customer Accts.	10,631.14
1447	Customer	10.00
1448	Customer Accts.	3,041.25
1449	Customer Accts.	3,189.09

Moved by Tesch, seconded by Mann to accept the Treasurers Report as printed and pay all bills submitted. Motion carried.

Pat Morrow presented the following update regarding the Sewer Plant project.

Interior Piping and Equipment Being Installed in the New AeroMod Tank.

**WWTF, INTERCEPTOR & COLLECTION SYSTEM IMPROVEMENTS
UPDATE ON WWTF CONSTRUCTION**

Staab has been installing interior Aeromod equipment, about 50% has been installed. Effluent (10") and air line (8") installation is almost complete. Chemical lines in the blower/filter building were installed. Van Ert has been working on the electrical panels and equipment housed in the blower/filter building and in the existing control building. Concrete sidewalk has been completed between the retaining wall and blower/filter building. Overall, the progress this summer has been excellent.

Upcoming activities:

- Pipe bursting is scheduled to begin June 25th (PUSH); Staab will open up the week before.
- Lakeshore Drive lift station is planned to be installed in August.
- Construction of the grit loading pad will commence after pipe bursting is finished.

UPDATE ON COLLECTION SYSTEM IMPROVEMENTS CONSTRUCTION

Visu-Sewer remobilized this spring to do the lateral televising.

· Visu-Sewer has been onsite and televising laterals, a total of 184 laterals (out of a total of 253) have been televised thus far. Some issues have been identified and corrected.

· Village to coordinate lateral televising of Village Hall to trace location of existing lateral(s) and clean-out(s) if not completed yet.

· Village to coordinate the televising and location of the sewer from the Main on Fayette to MH 67 if not completed yet

· Any other needs while Visu-Sewer is in town / has anything been identified since last meeting?

CHANGE ORDERS

Change Order items that are still pending, include an additive cost item for the unexpected encounter with the water main at the intersection of Elm St. and Old State Road. This cost is anticipated to be less than \$5,000. In addition, the additive cost of \$2,500 for the sidewalk between the retaining wall and the Blower & Filter Building was approved and has been installed. The table below contains the change order items that are pending for inclusion in the next official change order.

Not including the items in the table below, the net change to the contract amount is -\$21,252.00.

CHANGE ORDERS

Village of Rib Lake WWTF and Interceptor Improvements
Change Order No. 3 Itemization (ONGOING as of 06/08/2018)

Item	Staab I.D No.	Add	Deduct
Remove and Reinstall Watermain in conflict with temporary bypass pumpstation		TBD	
Provide Additional Sidewalk adjacent to proposed sidewalk at Structure 500	CO-17	\$2,500.00	
Subtotals		\$2,500.00	\$0.00
Total Change Order Amount			\$2,500.00

PAY REQUEST #13 – STAAB CONSTRUCTION COMPANY (ACTION ITEM)

Staab has submitted Pay Request #13 in the amount of \$848,448.15. The Pay Request has been reviewed by Pat Morrow and Abby Meyer and is recommended for payment and approval by the Village. This brings the total amount billed by Staab to be \$2,931,301.30. This equates to 65% of the total construction contract amount.

PAY REQUEST #4 – VISU-SEWER (ACTION ITEM)

Visu Sewer has submitted Pay Request #4 in the amount of \$44,125.13. The Pay Request has been reviewed by Pat Morrow and Abby Meyer and is recommended for payment and approval by the Village. This brings the total amount billed by Visu Sewer to be \$209,859.53. This equates to 68% of the total construction contract amount.

The pay request from Staab Construction was presented to the Board. Moved by Van Hecker, seconded by Tesch to approve pay request #13 from Staab Construction in the amount of \$848,448.15. Motion carried.

The pay request from Visu Sewer was presented to the Board. Moved by Bullis, seconded by Mann to approve pay request #4 from Visu Sewer in the amount of \$44,125.13. Motion carried.

Dawn Krueger, Administrator of Rib Lake Health Services was present to introduce herself, inform the Board of their current services at the nursing home and ask what the community would like to see in the way of additional services, if any. She invited the Board to call upon her or visit the nursing home at any time with questions or comments.

Employee Dan Koehler presented the 2017 Annual Water Consumer Confidence Report for the Boards review. Moved by Van Hecker, seconded by Hanke to approve the report and submittal to the DNR. Motion carried. The

report is available on the village's website and upon request at the Village Hall. The direct link to the report on the website is:

<http://www.riblakewisconsin.com/2017-rlcc-water-report/>

The Sewer Compliance Maintenance Annual Report (CMAR) was also presented by Dan Koehler and reviewed by the Board. Moved by Van Hecker, seconded by Buksa to adopt the CMAR Resolution #04/2018 approving the 2017 Sewer Compliance Maintenance Annual Report. Motion carried. Resolution is attached and on file in the Clerk's office.

The following applications for renewal liquor licenses for the period ending June 30, 2019 were read to the Board for consideration:

Class B Combination Liquor Licenses:

Hanke's Little Bohemia, LLC	(Steve Hanke as Agent)
Camp 28 of Rib Lake, Inc.	(Donna Walbeck as Agent)
Drink Slingers Tavern, LLC	(Michael Butson as Agent)
Enter Enter, LLC	(Sandra Eppers as Agent)
Northside Café, LLC	(Linda Pittman as Agent)

Moved by Buksa, seconded by Tesch to approve the above applications and grant the licenses contingent upon payment of any delinquencies. Motion carried.

Class A combination Liquor Licenses:

Ed's IGA, Inc.	(Rodger Zondlo, Agent)	IGA Store
Medford Co-Op, Inc	(Andrew P. Stotka, Agent)	Cenex Station
Cynthia Hanke as individual		C & G Mini Mart

Moved by Mann, seconded by Bullis to approve the above application and grant the licenses contingent upon payment of any delinquencies. Motion carried.

The following applications for renewal Retail Cigarette Licenses for the period ending June 30, 2019 were read to the Board.

Ed's IGA, Inc.	Cynthia Hanke	Enter-Enter LLC
Medford Co-op, Inc.	Drink Slingers Tavern, LLC	

Moved by Tesch, seconded by Hanke to accept the applications and grant the licenses contingent upon payment of any delinquencies. Motion carried.

An application for a Special Class B Picnic Licenses by the American Legion was read to the Board. Moved by Mann, seconded by Buksa to accept the application and grant the license. Motion carried.

An application for a Temporary Operators License by Ted Eisner was presented to the Board. Moved by Bullis, seconded by Hanke to accept the application and grant the license. Motion carried.

Applications for renewal Operators Licenses from Mark Behrens, Donald Broeske and Mary Theilig were presented to the Board. Moved by Buksa, seconded by Hanke to accept the applications and grant the licenses. Motion carried.

An original application for an Operator's License by Rodney Galica was read to the Board. Moved by Mann, seconded by Tesch to accept the application as corrected and approve the license. Motion carried.

A vacancy on the Plan Commission was discussed. President Shreiner brought forth John Dolezalek as a possible candidate having expressed interest. Moved by Tesch, seconded by Buksa to approve appointment of John Dolezalek on the Plan Commission. Motion carried.

The following bids were considered for the purchase of a new lawn mower:

Polacek Implement, Inc.	\$9,999.00		
Tri-County Equip. Co., Inc.	\$8,725.00,	\$8,696.00,	\$11,995.00
Service Motor Co.	\$11,513.68,	\$12,680.88	

Moved by Van Hecker, seconded by Buksa to accept the bid from Tri-County Equipment Company, Inc. in the amount of \$8,725.00 for a Ferris 3200, 37HP 61" deck lawn mower plus \$55.95 for a set of extra blades. Motion carried.

Moved by Buksa, seconded by Hanke to hire Angelisa Leggett as the temporary 2018 seasonal employee to water the pathway flower baskets at the already established wage rate of \$9.54 per hour. Motion carried.

The need to establish the following rates for Village Equipment use was considered.

End Loader -	\$120.00 per hr. plus man hrs.
Dump Truck -	\$ 80.00 per hr. plus man hrs.
Back Hoe -	\$100.00 per hr. plus man hrs.
Skid Steer -	\$60.00 per hr. plus man hrs.

1 Ton Dump Truck \$80.00 per hr. plus man hrs.

Moved by Van Hecker, seconded by Buksa to approve and adopt the above village equipment use rates. Motion carried.

A recent sewer lateral issue at a property on UpJohn Rd. along with a letter from the property owner requesting payment from the Village for the repairs made was discussed. Village of Rib Lake Municipal Code on Sewers section 13.56.094 “Determination of responsibility and payment of repairs” was reviewed and states in part that: #1. If the inspection team made up of the building inspector and director of public works has determined that the village sewer main is sound and that the sewer lateral must be replaced or repaired, the owner shall be notified and advised that all expenses regarding such replacement or repairs are theirs; #2. If the opinion is that the sewer main or riser is broken or faulty outside of one foot from the lateral tap along with a faulty or broken lateral, the inspector shall notify the property owner that he/she may submit a claim to the village for partial payment of the bill”; #3. If the team determines that infiltration is totally due to a faulty sewer main or riser, the expenses shall be paid for by the village. Therefore, in accordance with the village ordinance it was moved by Buksa, seconded by Bullis to deny the homeowners request for payment by the village of the homeowners plumbing invoice and send the homeowner an invoice from the Village in the amount of \$1,517.76 for the Public Works Department’s cost to finish the job on overtime that the plumber did not complete. Motion carried.

A proposed Village/Library agreement/policy regarding building maintenance and expenses was discussed. The Board believes that exterior items such as roofing and windows would be at the Village’s cost as well as interior lighting, but they are uncertain about being responsible for interior flooring and painting or at what percentage of these two items the village would be willing to cover. It is a consensus of the Board that further discussion and evaluation of the issue is needed before a policy can be committed to.

Trustee/Employee Reports:

Olson – Discussed numerous Public Works tasks that have been completed and some that are yet to be completed.

Buksa – Suggested needed improvements to the lawn at Lakeview Park between the shelter driveway and the boatlanding parking lot.

Tesch - Informed the Board of a dilapidated dock east of Lake Street that will soon be replaced by the adjacent homeowner.

Bullis – Had a recent firetruck breakdown costing \$800.00 to repair.

Schreiner – Upcoming sidewalk repairs should be reviewed and prioritized.

Moved by Tesch, seconded by Bullis to adjourn the meeting at 8:15 p.m.
Motion carried.

Dawn Swenson, Clerk