

MINUTES OF MEETING JULY 11, 2018

President Schreiner called the meeting to order at 6:30 p.m. Roll call was taken with all Trustees present except Trustee Hanke.

Visitors present were: Pat Morrow of MSA, Dennis Scheithauer, Tom Olson Public Works Director, Wayne Tlusty, Bob Melaski and Don Watson of the Star News.

Moved by Bullis, seconded by Tesch to approve the minutes from the previous meeting as printed. Motion carried.

TREASURERS REPORT

Tax Account	\$ 144,391.43
General Fund	\$ 443,088.15
Water Operations Fund	\$ 113,195.04
Water Redemption Fund	\$ 14,656.44
Water Depreciation Fund	\$ 7,929.47
Water Equipment Replacement Fund	\$ 22,810.06
Sewer Operations Fund	\$ 137,290.45
Sewer Redemption Fund	\$ 170,979.74
Sewer Depreciation Fund	\$ 11,929.02
Sewer Equipment Replacement Fund	<u>\$ 60,010.45</u>
	\$ 1,126,280.25

GENERAL BILLS PAID JUNE, 2018

Check Number

8071	Xcel Energy	2,526.75
8072	Fish & Fun Landowners	25.00
8073	Exxon Mobil	454.15
8074	GovConnection	379.00
8075	Angelisa Leggett	52.86
8076	Audrey Noland	241.14
8077	Danielle Fornal	572.54
8078	Elizabeth Kauer	196.66
8079	Gary Polacek	1,246.20
8080	SuAnn Johnson	410.40
8081	William Eisner	374.01
8082	Yvonne Dassow	105.89

-	WI Dept. of Revenue	625.80
8083	Jerrys Computer	129.98
8084	Guide to Easier Shopping	130.00
-	IRS	565.22
-	WI Retirement System	1,593.20
8085	Medford Co-op, Inc.	365.00
8086	Business Ins. Group	6,442.00
8087	C & D Lumber	460.76
8088	T.C. Hwy. Dept.	82.31
8089	Klingbeil Lumber	163.95
8090	Central WI Publications	108.49
8091	Dan Koehler	463.19
8092	Dawn Swenson	1,134.72
8093	Gary Krueger	1,054.74
8094	Hunter Bernitt	1,072.48
8095	Krista Blomberg	392.51
8096	Tamara Blomberg	675.19
8097	Tammy Mann	150.61
8098	Thomas Olson	1,120.60
8099	R.L. Inland Lake Districts	3,000.00
8100	Nicolet National Bank	3,500.00
8101	Security Health Plan	5,460.90
8102	Frontier	129.58
-	Great West	200.00
8103	Kristin Lueck	60.00
8104	Advance Auto Parts	926.92
8105	Cintas	341.96
8106	Cardmember Service	116.15
-	IRS	1,807.26
8107	R.L. True Value	354.92
8108	Christensen Services	600.00
8109	Advanced Disposal	2,587.00
8110	Tri-County Equipment Co.	8,780.95

8111	Jesus Ontiveros	60.00
8112	Dan Koehler	456.17
8113	Dawn Swenson	1,134.72
8114	Gary Krueger	959.83
8115	Hunter Bernitt	1,072.46
8116	Krista Blomberg	344.96
8117	Tamara Blomberg	715.23
8118	Tammy Mann	60.31
8119	Thomas Olson	1,120.60
8120	Verizon	210.61
8121	Central WI Publications	94.50
8122	Fastenal	103.98
8123	Mid-States Equipment	120.10
8124	Dawn Wudi	60.00
-	Great West	200.00
-	IRS	1,754.56
8125	Dept. of Workforce Development	1.31
8126	Share Corp.	728.98
8127	Hercules Hardware	187.85
8128	Midwest Radar & Equipment	40.00
8129	J.H. Larson	751.05
8130	Visionary Design Concepts	175.00

GENERAL RECEIPTS JUNE, 2018

Receipt Number

7402	Christie Grubbs	10.00
7403	Deb Gojmerac	75.00
7404	Mark Behrens	20.00
7405	Customer Accts.	149.74
7406	Don Broeske	20.00
7407	R.L. Homes, LLC	449.26
7408	Richard Bixby	10.00
7409	Lg. of WI Municipalities Ins.	1,015.00
7410	Jt. R.L. Area Recycling Committee	5,254.89

7411	Lakeview Park	300.00
7412	American Legion	12.00
7413	Leeta Starr	120.00
7414	Customer Accts.	188.92
7415	T.C. Treasurer	634.23
7416	R.L. School District	90.00
7417	David Smith	17.50
7418	Michael Parkhurst	10.00
7419	Customer Accts.	85.27
7420	R.L. Water Utility	5,793.83
7421	R.L. Sewer Utility	8,031.77
7422	Medford Co-op	288.00
7423	Birds Nest (Enter-Enter)	283.00
7424	Ed's IGA	288.00
7425	Northside Café	283.00
7426	Drink Slingers Tavern	288.00
7427	Lakeview Park	1,371.00
7428	WI Dept. of Transportation	20,000.00
7429	C & G Mini Mart	308.00
7430	Little Bohemia – Hanke's	283.00
7431	Customer Accts.	544.50

WATER BILLS PAID JUNE, 2018

Check Number

8690	WI DNR	125.00
8691	Xcel Energy	578.40
8692	AgSource	221.00
8693	R.L. True Value	16.43
8694	R.L. General Fund	5,793.83

WATER RECEIPTS JUNE, 2018

Receipt Number

1682	Tom Schuh	25.00
1683	Customer Accts.	170.94
1684	Customer Accts.	169.14

1685	Customer Accts.	452.01
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SEWER BILLS PAID JUNE, 2018

Check Number

4865	B & M Technical Services	463.50
4866	WI DNR	1,531.24
4867	Sewer Redemption Fund	16,710.00
4868	AgSource	917.00
4869	Xcel Energy	1,575.88
4870	Verizon	21.94
4871	USA Bluebook	194.07
4872	Goodin Co.	68.38
4873	Postmaster	122.50
4874	R.L. General Fund	8,031.77

SEWER RECEPITS JUNE, 2018

Receipt Number

1450	James Troiber	10.00
1451	Customer Accts.	1,177.92
1452	Customer Accts.	1,241.56
1553	Customer – Larry Larson	10.00
1554	Customer Accts.	442.59

Moved by Mann, seconded by Buksa to accept the Treasurers Report as printed and pay all bills submitted. Motion carried.

Citizens input: Wayne Tlusty would like some reconsideration of the rolling carts where there could be some exceptions for residents with extremely long driveways. Bob Melaski was present for the same reason. He wants to opt out.

Pat Morrow presented the following update regarding the Sewer Plant project:

**WWTF, INTERCEPTOR & COLLECTION SYSTEM IMPROVEMENTS
UPDATE ON WWTF CONSTRUCTION**

Staab has been installing interior Aeromod equipment. Blown insulation has been installed in the blower/filter building. Chemical lines and blower piping have been painted. Van Ert has been working on the electrical panels and equipment housed in the blower/filter building and in the existing control building, and MCCs have been installed. Retaining wall has been poured between the existing control building and the package plant. Overall, the progress this summer has been excellent. Pipe bursting of the interceptor sewer was completed the week of July 2nd and temporary bypass pumping was no longer needed as of the end of day on July 5, 2018.

Upcoming activities:

- Painting Aeromod starting the week of July 9th.
- Lakeshore Drive lift station is planned to be installed in mid-August.
- Construction of the grit loading pad will commence next week or week after.
- Dry startup of the SCADA system and system integration tentatively on August 20th.

UPDATE ON COLLECTION SYSTEM IMPROVEMENTS CONSTRUCTION

Visu-Sewer remobilized this spring to do the lateral televising.

- Visu-Sewer has been onsite and televising laterals: all laterals, a total of 249 laterals (out of a total of 249) have been televised. Some issues have been identified and corrected.
- All field work is complete.
- Submittal of televising videos and project deliverables is forthcoming
- Retainage is being held (5% of contract amount) until received.

CHANGE ORDERS – WWTF PROJECT

Change Order items that are still pending, include an additive cost item for the unexpected encounter with the water main at the intersection of Elm St. and Old State Road. This cost is anticipated to be less than \$5,000. In addition, the additive cost of \$2,500 for the sidewalk between the retaining wall and the Blower & Filter Building was approved and has been installed. The table below contains the change order items that are pending for inclusion in the next official change order.

Not including the items in the table below, the net change to the contract amount is -\$21,252.00.

Village of Rib Lake WWTF and Interceptor Improvements Change Order No. 3 Itemization (ONGOING as of 06/08/2018)

Item	Staab I.D.	No.	Add	Deduct
Remove and Reinstall Watermain in conflict with temporary bypass pumpstation			TBD	
Provide Additional Sidewalk adjacent to proposed sidewalk at Structure 500		CO-17	\$2,500.00	
Subtotals			\$2,500.00	\$0.00
Total Change Order Amount				\$2,500.00

CHANGE ORDERS – COLLECTION SYSTEM (ACTION ITEM)

Change Order No. 1 modified the completion date for the lateral televising and had no impact on project cost. Change Order No. 2, for approval, is to adjust the contract amount to reflect the actual, final quantities installed. Change Order No. 2 is a deduct of \$41,894.97.

Based upon this, the final contract is reduced from \$294,744.50 to a final amount of \$252,849.53.

PAY REQUEST #14 – STAAB CONSTRUCTION COMPANY (ACTION ITEM)

Staab has submitted Pay Request #14 in the amount of \$227,799.00. The Pay Request has been reviewed by Pat Morrow and Abby Meyer and is recommended for payment and approval by the Village. This brings the total amount billed by Staab to be \$3,159,100.00. This equates to 71% of the total construction contract amount.

PAY REQUEST #5 – VISU-SEWER (ACTION ITEM)

Visu Sewer has submitted Pay Request #5 in the amount of \$40,840.50. The Pay Request has been reviewed by Pat Morrow and Abby Meyer and is recommended for payment and approval by the Village. This brings the total amount billed by Visu Sewer to be \$240,207.06. This equates to 95% of the updated construction contract amount of \$252,849.53. Retainage in the amount of \$12,642.47 is being held until project deliverables are provided.

TANNERY CREEK WETLAND DELINEATION (POSSIBLE ACTION ITEM)

A delineation of the wetlands on each side of Tannery Creek is the first step to being able to do anything in terms of beautification of the corridor. If the Village so desires, one of MSA’s Assured wetland delineators (Mark Gonzalez) is available to do the delineation for a fee of \$3,500.

Village/Library Building Maintenance Responsibility Policy was reviewed and discussed. Moved by Buksa, seconded by Tesch to approve the policy as detailed below. Motion carried.

Village Responsible for:

Library Responsible for:

All Exterior work
Lighting
Windows
Flooring – 40%

Computers
Shelving
Materials
Flooring – 60%
Painting Interior

Moved by Buksa, seconded by VanHecker to approve Change Order #2 for the Collection System Project (Visu Sewer) for a deduct of \$41,894.97 to the contract amount. Motion carried.

The pay request from Staab Construction was presented to the Board. Moved by Mann, seconded by Bullis to approve pay request #14 from Staab Construction in the amount of \$227,799. Motion carried.

The pay request from Visu Sewer was presented to the Board. Moved by Bullis, seconded by Tesch to approve pay request #5 from Visu Sewer in the amount of \$40,840.50. Motion carried.

Moved by Mann, seconded by Tesch to table the Tannery Creek wetland delineation proposal from MSA in the amount of \$3,500. Motion carried.

Dennis Scheithauer was present on behalf of Great Northern Cabinetry regarding the road right of way on Landall Avenue west of Kennedy. Part of their building is on the 60 ft. wide Landall extension which was discovered after a recent survey. They would like to know if the road width could be decreased by 15 to 20 ft. President Schreiner will look into the matter with the Building Inspector and Village Attorney if necessary.

Applications for Special Class B Picnic Licenses by the following organizations for the Ice Age Days Celebration were presented to the Board:

Lions Club	American Legion	Ice Age Com.
Fish & Game	Fire Dept.	

Moved by Tesch, seconded by VanHecker to accept the applications and grant the licenses. Motion carried.

Applications for Temporary Operators Licenses by the following individuals for the Ice Age Days were presented:

LuAnne Yanko	Gerald Thieme	Dan Flihs	Jeff Mauch
Terry Pocock	Ted Eisner	Darryl Somers	John Quednow
Steve Cihasky	Paul Dums	Bill Schreiner	Gary Polacek
Doug Polacek	Russ Bullis	Dennis Scheithauer	

Moved by Bullis, seconded by Mann to accept the applications and grant the licenses. Motion carried.

Moved by Tesch, seconded by Buksa to authorize the closing of the following listed streets for the 2018 Ice Age Days celebrations from Aug. 10th at 4:00 p.m. until Aug. 13th at 8:00 a.m.: all of McComb Ave. and alley to the west, Landall from Pearl to Mill, part of Mill (to the True Value) and part of Railroad (3rd to Lake), Mill Lane from 102 to Railroad, 2nd St. from Railroad to Church (Saturday only) from 8:00 a.m. to 3:00 p.m. Motion carried.

Moved by Bullis, seconded by Mann to waive the open container law for 2018 Ice Age Days celebration on the following streets and/or areas. Motion carried.

McComb Ave. from Fayette to STH 102

S. McComb Ave. from STH 102 to Railroad St. – Saturday and Sunday during hours of daylight only.

2nd St. from Railroad St. to Church St. – from one hour prior to the parade to one hour after the parade on Sunday.

Railroad St. from 3rd St. to Lake St. Saturday from 8 a.m. to 3 p.m. if needed for the car show.

Landall Ave. from the alley between McComb and Pearl St. to Mill Lane.

Mill Ln. from STH 102 to Railroad St. from one hour prior to the drag pulls until one hour after their completion.

Fayette Ave. from McComb to Tannery Ballpark during games and one hour after completion of the last game each day.

Open containers shall not be allowed on any other village streets or alleys.

No alcohol or soda carry-ins of any type will be allowed in any of the designated streets/areas.

The possibility of replacing the Squad car was discussed. The Police Committee recommends purchasing a used squad from the T.C. Sheriff's Dept. for \$9,000 and selling the Village's squad at auction to help defray the cost. Moved by Bullis, seconded by Buksa to approve the recommendation. Motion carried.

The Police Committee also recommends the purchase of a Taser Gun for the Rib Lake Police Dept. for safety reasons at an approximate cost of \$1,400.00. Moved by Buksa, seconded by Tesch to approve the purchase. Motion carried.

A recommendation was also brought up to approve of a Police Dept. Ride-A-Long Program for Ice Age Days celebration weekend much like Medford's program. Moved by Buksa, seconded by Tesch to approve the program. Motion carried.

A request for Tourism Funds by the Interwald Baseball team for the state ball tournaments held here in town was presented for consideration. Moved by Tesch, seconded by Buksa to deny the request due to lack of funds this year. Motion carried. The account will only have a \$105.00 balance after our current commitments are paid out.

Moved by Buksa, seconded by Mann to approve increasing the fee for zoning petitions from \$50.00 to \$100.00 in order to recoup the cost of publishing the Public Hearing notices as required. Motion carried.

The Board reviewed a Certified Survey Map presented by Jack Buksa for his Dad's property. Village code requires Board approval of CSM's before the document can be recorded. Moved by VanHecker, seconded by Bullis to approve the CSM. Motion was carried with Jack Buksa abstaining from voting.

The Utility Committee recommended that the village invoice be rescinded regarding the sewer lateral issue at a property on Upjohn Rd. VanHecker explained that procedures weren't followed according to the code book by the parties involved and Public Works Director being fairly new on the job wasn't fully familiar with the procedural requirements and the code itself was difficult to interpret as well. Moved by Buksa, seconded by Tesch to rescind the lateral installation invoice. Motion carried. The committee will now in hind sight, put together a "lateral packet" to be used in the future that will set forth the procedural requirements. The Board will also have the Building Inspector do a re-write on the lateral section of the code book to make it easier to understand.

Moved by Buksa, seconded by Bullis to approve paying off the S.R. T. S. invoice in the amount of \$19,405.75 to D.O.T. Motion carried. Funds to pay this invoice were appropriated for the village in the state budget this year due to the circumstances of the Safe Routes to School project ending after costs were expended by the village for design.

Moved by VanHecker, seconded by Tesch to approve of the Street Excavation Permit form presented and adopt the fee of \$25.00 for homeowners receiving a permit.

Trustee/Employee Reports:

Olson – Jensen will be striping in the next couple of weeks; crack sealing hasn't been schedule yet; hydrant will be installed on Upjohn Rd. next week; started dredging the pathway; new hand dryers will be ordered for the park and rain tile will be installed in marshy area of the park between shelter and boat landing parking lot.

VanHecker - Lateral is marked and will be replaced at the village hall soon.

Buksa – Need a “Lakeview Park” sign near the entrance of Park Row where there used to be one.

Bullis – Truck committee is still having meetings to discuss the proposed new tanker.

Moved by VanHecker, seconded by Tesch to adjourn the meeting at 8:35 p.m.
Motion carried.

Dawn Swenson, Clerk