

MINUTES OF MEETING OCTOBER 10, 2018

President Schreiner called the meeting to order at 6:30 p.m. Roll call was taken with all Trustees present except for Trustees Hanke and Buksa. Trustee Buksa arrived shortly thereafter at 6:35 p.m.

Visitors present were: Pat Morrow of MSA, Tom Olson, Ken and Renee Norgaard, Bob Rusch, Jessica Mudgett of T.C. Housing Authority and Don Watson of the Star News.

Moved by Bullis, seconded by Tesch to approve the minutes from the previous meeting as printed. Motion carried.

TREASURERS REPORT

Tax Account	\$	144,517.06
General Fund	\$	348,211.68
Water Operations Fund	\$	111,830.16
Water Redemption Fund	\$	14,660.09
Water Depreciation Fund	\$	7,930.46
Water Equipment Replacement Fund	\$	22,815.75
Sewer Operations Fund	\$	126,809.38
Sewer Redemption Fund	\$	187,734.75
Sewer Depreciation Fund	\$	11,931.99
Sewer Equipment Replacement Fund	<u>\$</u>	<u>60,062.66</u>
	\$	1,036,503.98

GENERAL BILLS PAID SEPTEMBER, 2018

Check Number

-	Great West	200.00
8261	Xcel Energy	2,425.59
8262	Exxon Mobil	509.79
8263	Jt. R.L. Area Fire Commission	2,029.98
8264	J.H. Larson	250.04
8265	Randy Thums	748.75
8266	Debbie Roder	60.00
8267	Karen Schubert	60.00
8268	Angelisa Leggett	158.59
8269	Audrey Noland	208.36
8270	Danielle Fornal	558.85

8271	Elizabeth Kauer	199.00
8272	Gary Polacek	1,053.89
8273	Judith Cihasky	127.83
8274	Luanne Yanko	131.95
8275	Lynette Cihasky	115.46
8277	Tammy Mann	108.13
8276	SuAnn Johnson	420.28
8278	Virginia Carpenter	115.46
8279	William Eisner	290.91
-	IRS	1,835.96
-	WI DOR	1,016.39
8280	Amie Sindicic	20.00
8281	Medford Co-op	414.42
8282	Business Ins. Group	6,908.00
8283	Schmiege & Graff Law	819.00
-	IRS	679.36
8284	Star News	94.50
8285	Registration Fee Trust	70.50
8286	Frontier	134.59
8287	Division of Unemployment	5.20
8288	Kim Gebauer	60.00
8289	Postmaster	13.65
8290	Security Health Plan	5,460.90
8291	Cintas	176.79
8292	Advanced Disposal	2,587.00
8293	Goodin Co.	479.00
8294	Postmaster	400.00
-	WI Retirement System	2,388.70
8295	R.L. True Value	372.15
8296	Christensen Services	300.00
8297	Advanced Auto Parts	72.67
8298	Dan Koehler	490.20
8299	Dawn Swenson	1,134.71

8300	Gary Krueger	1,225.87
8301	Hunter Bernitt	1,072.48
8302	Krista Blomberg	358.16
8303	Tamara Blomberg	814.24
8304	Tammy Mann	150.62
8305	Tom Olson	1,120.60
-	Great West	200.00
8306	Nicolet National Bank	10,000.00
8307	Nicolet National Bank	44,000.00
8308	Nicolet National Bank	25,000.00
8309	Nicolet National Bank	60,000.00
8310	Cardmember Service	197.24
-	IRS	1,903.48
8311	Verizon	262.95
8312	Nicolet National Bank	5,159.57
8313	J & P Auto	106.99
8314	T.C. Hwy Dept.	290.81
8315	Dan Koehler	632.54
8316	Dawn Swenson	1,134.73
8317	Gary Krueger	965.14
8318	Hunter Bernitt	1,072.46
8319	Krista Blomberg	452.56
8320	Tamara Blomberg	645.08
8321	Tammy Mann	150.62
8322	Thomas Olson	1,120.60
-	Great West	200.00

GENERAL RECEIPTS SEPTEMBER, 2018

Receipt Number

7490	Paul Strebig	216.00
7491	Customer Accts.	232.48
7492	Rib Lake Homes	293.69
7493	R.L. Water Utility	15,000.00
7494	R.L. Sewer Utility	18,000.00

7495	Sheila Schneider	10.50
7496	T.C. Treasurer	600.00
7497	Todd Monty	20.00
7498	Lakeview Park	875.50
7499	Country Wireless	1,800.00
7500	R.L. Homes	288.38
7501	Keith Schulz	38.50
7502	R.L. Roller Mills	10.00
7503	R.L. Water Utility	7,631.01
7504	R.L. Sewer Utility	10,057.47
7505	Customer Accts.	668.15
7506	Lakeview Park	100.00

WATER BILLS PAID SEPTEMBER, 2018

Check Number

8710	J.H. Larson	37.69
8711	Xcel Energy	612.20
8712	Core & Main	429.34
8713	USA Bluebook	774.93
8714	Hawkins, Inc.	60.75
8715	R.L. General Fund	15,000.00
8716	AgSource	221.00
8717	R.L. General Fund	7,631.01

WATER RECEIPTS SEPTEMBER, 2018

Receipt Number

1695	Customer Accts.	724.87
1696	Customer Accts.	148.91
1697	Alexandra Wudi	25.00
1698	Customer Accts.	140.35

SEWER BILLS PAID SEPTEMBER, 2018

Check Number

4892	Postmaster	122.50
4893	R.L. True Value	9.49
4894	Advanced Auto	113.94

4895	USA Bluebook	404.85
4896	R.L. General Fund	18,000.00
4897	Xcel Energy	1,510.36
4898	WI DNR	45.00
4899	AgSource	1,382.00
4900	Verizon	21.87
4901	Black River Transport	781.25
4902	R.L. General Fund	10,057.47

SEWER RECEPITS SEPTEMBER, 2018

Receipt Number

1466	Customers	40.00
1467	Customer Accts.	1,662.87
1468	Customers	30.00
1469	Customer Accts.	864.95

Moved by Van Hecker, seconded by Mann to accept the Treasurers Report as printed and pay all bills submitted. Motion carried.

President Schreiner read off the rules that will be implemented with citizen's right to address council.

Under citizen comments, Renee Norgaard among other comments said she wanted a correction to the Clerks minutes as she feels there are inaccuracies regarding Ken's statements at the last meeting. She goes on to say that last month, Ken's statement was "I am deeply offended by local businesses like IGA that couldn't go to bat for me and my overpaid taxes, especially when they aren't able to do the right thing with their own taxes." Renee said the Clerk's summary of that statement was "Ken also stated that he is offended by local businesses in Rib Lake that are not paying their fair share of taxes." Renee goes on to say that the Clerk was inaccurate and dishonest and her version is an effort to incite bias and distortion with the village taxpayers directed at the Norgaards.

Also under citizen's comments, Ken Norgaard was present and spoke about the Dollar General store and said that it would be good having it in the Village. Among other comments, he also stated that he thinks that we've had white collar crime tax fraud brought upon the Village of Rib Lake and it's citizens and that it's just not right and we need Dollar General and we need to negotiate and be fair and

equitable with Dollar General just the same as we would to any other business person and citizen in this community.

Pat Morrow from MSA was present with an update to the Sewer Plant Project and discussed the excessive amount of grit in the digester of the old plant that is now being bucketed out.

WWTF, INTERCEPTOR & COLLECTION SYSTEM IMPROVEMENTS

UPDATE ON WWTF CONSTRUCTION

Staab has continued to pour sidewalk and backfill the site near the Aeromod. The grit pad has been constructed. Xcel Energy connected the new gas service and generator startup and testing was completed last week. The Aeromod was also put online last Wednesday. System integrators have been on site to coordinate startups and training of Village operators on the new equipment and SCADA. Asphalt pavers have been on site to patch asphalt where disturbed by construction on State Road; they will be returning in a few weeks to pave the driveway at the WWTF.

Upcoming activities:

- Aeromod seeding has taken place and Aeromod system is now up and running. Aeromod biological expert will be on site in 2-4 weeks for additional tweaking of the system.
- The existing package plant is in the process of being drained, cleaned and inspected. Upon inspection, if repairs are necessary (such as patching or grouting of cracks) they will be covered under the \$20,000 tank cleaning allowance.
- Once the old package plant is ready, the coarse bubble diffusers and air piping will be installed for conversion to a sludge storage tank.

CHANGE ORDERS – WWTF PROJECT

Change Order items that are pending include an additive cost item for the unexpected encounter with the water main at the intersection of Elm St. and Old State Road, providing additional sidewalk between the blower/filter building and retaining wall for ease of snow removal, manhole repair at Pine/Broadway, replacing corroded guide rails at Lakeshore Drive Lift Station with stainless steel guiderails, addition of guard railing around the grit pad, and parking bollards at the generator and transformer locations – these are all items that have been discussed with the Village previously. Four new change order items for consideration and approval are the widening of the driveway to the blower/filter building from 12-feet to 15-feet wide, addition of a small section of guard railing at AeroMod wall, addition of sidewalk between lab building and blower/filter building, and extension of the quick connect piping for the grit pad. These items have been submitted to DNR and have received pre-approval.

Upon request of the Village, we are also getting pricing for the additional costs related to paving the driveway to the grit pad and the driveway to the filter building. We hope to have proposed costs from Staab for discussion at the meeting. Asphalt pavement was considered in these areas during design, but as a cost savings measure the areas were left as compacted gravel.

The table below summarizes the pending items for inclusion in the next official change order. Once the items in the table below are added to the contract amount, the net change to the overall contract amount will be +\$8,824, or 0.20% of the original contract amount. There are contingencies built into the contract and sewer rates are not impacted by these increases to the project costs.

Village of Rib Lake WWTF and Interceptor Improvements
Change Order No. 3 Itemization (ONGOING as of 10/05/2018)

Item	Staab I.D. No.	Add	Deduct
Remove and Reinstall Watermain in conflict with temporary bypass pumpstation	CO-14	\$5,742.00	
Provide Additional Sidewalk adjacent to proposed			

sidewalk at Structure 500	CO-17	\$2,500.00	
Manhole repair @ Pine/Broadway	CO-18	\$705.00	
Replace guide rails at Lakeshore lift station	CO-20	\$1,200.00	
Add guardrails around grit pad perimeter	CO-21	\$14,812.00	
Add bollards at Transformer Pad and Generator Pad (plastic coated)	CO-22	\$2,344.00	
Widen driveway from 12-foot to 15-foot	CO-23	\$863.00	
Add handrails at Aeromod wall	CO-24	\$610.00	
Add sidewalk between lab building and blower/filter building	CO-25	\$578.00	
Extend quick connect for grit pad	CO-26	\$722.00	
Subtotals		\$30,076.00	00
Total Change Order Amount		\$30,076.00	

PAY REQUEST #17 – STAAB CONSTRUCTION COMPANY (ACTION ITEM)

Staab has submitted Pay Request #17 in the amount of \$156,514.00. The Pay Request has been reviewed by Pat Morrow and Abby Meyer and is recommended for payment and approval by the Village. This brings the total amount billed by Staab to be \$3,784,900.30. This equates to almost 88% of the total construction contract amount.

TANNERY CREEK WETLAND DELINEATION

MSA is on track to have the report completed by the October 30, 2018 deadline indicated on the Service Agreement. The wetland boundaries are pretty straightforward and narrower for the northern portion of the creek corridor, but widen out at the southern portion. We anticipate to have the wetland boundary map completed by the time of the meeting, and will discuss/share with the Village at that time.

The pay request from Staab Construction was presented to the Board. Moved by Van Hecker, seconded by Bullis to approve pay request #17 from Staab Construction in the amount of \$156,514. Motion carried.

Discussed the possibility of blacktopping the approach to the drying pad at the Sewer Plant. Pat Morrow informed the Board that the price would be \$40.00 per square foot and Dave from the DNR recommends holding off until spring for a better price. Moved by Tesch, seconded by Mann to hold off until spring with the blacktopping the driveway as recommended. Motion carried.

The CDBG Housing Rehab program administration was discussed again. President Schreiner stated to the Board that having discussed the possibility with Sheldon Johnson of NWRPC he was informed that the Village could opt out of the contract with NWRPC early if desired without penalty but would hope the change would not take effect until any current projects are completed. Schreiner was also told by two different parties that Taylor County is contemplating transferring their CDBG program to NWRPC. Jessica Mudgett was present and informed the Board that Taylor County had discussed that option about a year ago but instead had hired her for the position. Jessica also said that the option of T.C. switching to NWRPC is no longer on the table. After further discussion and questions of the Board answered by Jessica, Schreiner asked the Board for a decision on this

matter. Trustee Mann expressed that in his opinion he feels the funds should be administered in Taylor County to keep it local for the benefit of the citizens.

Moved by Tesch, seconded by Buksa to approve transferring administration of the CDBG Housing RLF from NWRPC to Taylor County effective July 1, 2019. Motion carried. Schreiner will call NWRPC to verify that the current project can be completed by July 1st.

Bob Rusch gave the Board an update on the Railroad History Project. He estimates the project cost of about \$1500 but will get a solid quote from the printers before going ahead with the order.

The following two quotes for a sander for the Publics Works Dept. were discussed and reviewed:

Casper's Truck Equip. - \$3,762 Monroe Truck Equip. - \$4,501

Moved by Tesch, seconded by Buksa to accept the quote of \$3,762.00 from Casper's Truck Equipment for the sander. Motion carried.

The Site Plan for the proposed Dollar General was reviewed and considered. Moved by Buksa, seconded by Tesch to approve the site plan as recommended by the Plan Commission and Bldg. Inspector. Motion carried.

A parking plan for the Kropp's property at 657/661 McComb Ave. was reviewed and discussed. The plan calls for some angle parking to be changed to parallel parking and vice versa on S. McComb in order to accommodate the parking plan. Moved by Van Hecker, seconded by Bullis to approve the parking plan and driveway installation. Motion carried.

The following Ordinances were presented to the Board:

ORDINANCE # 02/2018

AN ORDINANCE TO AMEND THE VILLAGE OF RIB LAKE MASTER PLAN TO CHANGE THE ZONING CLASSIFICATION OF THE PROPERTY LOCATED AT 661 MCCOMB AVE FROM C-1 GENERAL COMMERCIAL TO R-2 ONE & TWO-FAMILY RESIDENTIAL

THE VILLAGE BOARD OF THE VILLAGE OF RIB LAKE, TAYLOR COUNTY, WISCONSIN DOES HEREBY ORDAIN AS FOLLOWS:

Submitted by: Village of Rib Lake Planning Commission

Vote taken and dates: _____

Village President's Signature, if approved:

ATTEST:

William Schreiner, President

Dawn Swenson, Village Clerk

Date of Village Clerk's Signature:

Moved by Van Hecker, seconded by Mann to approve and adopt the above ordinance # 02/2018 as recommended by the Plan Commission. Motion carried.

ORDINANCE #03/2018

AN ORDINANCE RESCINDING AND REWRITING TITLE 13.56.094 OF THE VILLAGE OF RIB LAKE MUNICIPAL CODE.

THE VILLAGE BOARD OF THE VILLAGE OF RIB LAKE, TAYLOR COUNTY, WISCONSIN DOES HEREBY ORDAIN TITLE 13.56.094 IS REWRITTEN TO READ AS FOLLOWS:

13.56.094

Determination of Responsibility and Payment of Repairs

If the inspection team has determined that the Village main is sound and that the sewer lateral, that begins at the sewer main or riser and continues to the building sewer, must be replaced, the Building Inspector shall notify the owner and advise him/her that all expenses regarding such replacement are his/hers before the actual replacement is made. - If the inspection team determines that all clear water infiltration is due to a faulty sewer main or riser, the inspector shall notify the owner of the property that the expenses to repair the faulty sewer main or riser, and any necessary street and sidewalk restoration costs shall be paid for by the village. Such determinations shall be in writing, with copies to property owner, utility committee, and Village President. All costs associated with the subsurface restoration for a faulty sewer lateral repair or replacement is the responsibility of the property owner. The Village shall be responsible for the cost of and the installation of the street pavement and sidewalk (if any) within the street right-of-way only. Restoration outside the street right-of-way shall be the responsibility of the property owner.

Vote taken and dates: _____

Village President's Signature, if approved: _____

William Schreiner, President

ATTEST: _____

Dawn Swenson, Village Clerk

Moved by Van Hecker, seconded by Tesch to approve and adopt the above ordinance no. 03/2018. Motion carried.

An application for an Operator's License by Amie Sindicic was presented to the Board. Move by Bullis, seconded by Buksa not to accept the application and to deny the license as recommended by the Chief of Police due to the record check and incorrect answers on the application. Motion carried.

Chief Krueger presented a copy of the City of Medford's 7 page application form for Operator Licenses and suggested some changes to the village form. President Schreiner instructed him to work with the Police Committee on necessary changes to Rib Lake's form.

A request for a donation for "Christmas for Kids" program was considered. Moved by Van Hecker, seconded by Mann to approve a \$400.00 donation. Motion carried.

The proposed 2019 General Fund Budget was reviewed. President Schreiner explained that our levy limit per the Dept. of Revenue will be \$194,365 which is down by \$6,227 due to a debt paid off and a new personal property aid payment. Schreiner also stated that not all information that is needed for the budget has come in yet, so some line item adjustments are likely to be made before adoption in November.

Moved by Bullis, seconded by Mann to approve the proposed 2019 General Fund Budget "Summary" for publication and schedule a public hearing for adoption of the budget on November 14, 2018 at 7:30 p.m. Motion carried.

Trustee/Employee Reports:

Olson – Collars on R.R. St. will be cut down; Updated on Lakeview Park signs; Proposes that P.W. could do some sidewalk installations if proper tools were purchased at approximate cost of \$500.

Van Hecker – Six loads of sludge were hauled out of the Sewer Plant.

Swenson – Informed the Board of an inquiry from a water customer of possible sewer credits for watering flowers, gardens and pressure washing house. The Board agreed there would be no way to accommodate such a policy for 350 potential customers.

Tesch – Discussed the need for new roofs on both the Lakeview Park Shelter and the Ice Age Pavilion probably by 2020.

Bullis – F.D. have met with 2 out of 3 potential Fire Truck companies regarding proposed Fire Truck; No increase in F.D budget but working on ideas on how to better meet the needs of the Fire Dept.

Mann – Library will have a Vietnam Veteran Display in February; Working in conjunction with Tomahawk on a family reading room; WiFi system has been enhanced in the Library.

The Board agreed that Halloween Trick-or-Treating will be scheduled for Sunday October 28th from 3 p.m. to 6 p.m. There has been no word from Rib Lake Pride of a Halloween Parade this year.

President Schreiner announced consideration of movement into closed session pursuant to Section 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Moved by Bullis, seconded by Mann to go into closed session. A roll call vote was taken with all in favor. Motion carried.

Back in open session it was moved by Van Hecker, seconded by Tesch to adjourn the meeting at 8:45 p.m.

Dawn Swenson
Village Clerk