

MINUTES OF MEETING DECEMBER 12, 2018

President Schreiner called the meeting to order at 6:30 p.m. Roll call was taken with all Trustees present.

Visitors present were: Pat Morrow of MSA, Ken and Renee Norgaard, Michael Head, Sue and Al Roupp, Hal Swenson and Don Watson of the Star News.

Moved by Tesch, seconded by Bullis to approve the minutes from the previous meeting as printed. President Schreiner called for a roll call vote to be taken which resulted in all members voting in favor of the minutes being correct as written. Motion carried.

TREASURERS REPORT

Tax Account	\$	144,604.38
General Fund	\$	490,479.15
Water Operations Fund	\$	159,404.32
Water Redemption Fund	\$	14,660.09
Water Depreciation Fund	\$	7,930.46
Water Equipment Replacement Fund	\$	22,815.75
Sewer Operations Fund	\$	142,744.42
Sewer Redemption Fund	\$	187,734.75
Sewer Depreciation Fund	\$	11,931.99
Sewer Equipment Replacement Fund	\$	<u>60,098.95</u>
	\$	1,242,404.26

GENERAL BILLS PAID NOVEMBER, 2018

Check Number

8381	Xcel Energy	2,024.92
8382	Exxon Mobil	398.57
8383	Rent-A-Flash	257.34
8384	Dura Weld	234.00
8385	Medford Monument	875.00
8386	Visionary Design Concepts	150.00
8387	R.L. Water Utility	67,184.00
8388	Audrey Noland	208.36
8389	Danielle Fornal	599.91
8390	Elizabeth Kauer	231.77
8391	Gary Polacek	284.64
8392	SuAnn Johnson	420.26
8393	William Eisner	350.93
8394	Yvonne Dassow	69.14

-	WI Dept. of Revenue	705.45
8395	Medford Co-op, Inc.	240.24
8396	Schmiege & Graff Law Office	438.50
8397	Central WI Publication, Inc.	238.38
8398	J & P Auto	77.34
8399	Meyer Tire & Service	265.00
-	IRS	405.16
-	WI Retirement System	1,580.94
8400	Jensen & Son Asphalt	1,728.00
8401	Jerry's Computer	28.99
8402	T.C. Treas.	192.25
8403	Frontier	153.22
8404	Christensen Services	600.00
8405	Dan Koehler	490.21
8406	Dawn Swenson	1,139.71
8407	Gary Krueger	907.48
8408	Hunter Bernitt	1,077.50
8409	Krista Blomberg	422.21
8410	Tamara Blomberg	794.48
8411	Tammy Mann	259.82
8412	Thomas Olson	1,124.61
8413	WI SCTF	478.13
8414	Staab Construction	6,024.00
8415	Security Health Plan	6,771.47
8416	Cintas	176.79
8417	Advanced Disposal	3,087.00
8418	Mannmade Pizza	61.00
8419	J & P Auto	106.99
8420	Casper's Truck Equipment	3,762.00
8421	CarQuest	159.72
-	Great West	200.00
-	IRS	1,994.20
8422	R.L. True Value	201.40
8423	Cardmember Service	103.62
8424	Southside Auto Repair	268.99
8425	Verizon	248.98
8426	Mid-States Equipment	147.37

8427	Office Depot	44.42
8428	R.L. Water & Sewer	89.66
8429	Dan Koehler	435.10
8430	Dawn Swenson	1,139.72
8431	Gary Krueger	655.09
8432	Hunter Bernitt	1,077.49
8433	Krista Blomberg	463.75
8434	Tamara Blomberg	681.87
8435	Tammy Mann	240.92
8436	Thomas Olson	1,124.61
8437	WI SCTF	478.13
8438	Linda Newman	25.00
-	Great West	200.00
-	IRS	1,868.74
8439	R. L. Water & Sewer Utilities	160.13
8440	Superior Chemical Corp.	308.37

GENERAL RECEIPTS NOVEMBER, 2018

Receipt Number

7525	Camp 28, Inc.	700.72
7526	R.L. Water Utility	33,000.00
7527	AA Group	20.00
7528	Customer Accts.	463.05
7529	R.L. Homes	304.28
7530	R.L. Fish & Game	14.00
7531	Knights of Columbus	12.00
7532	Customers	205.00
7533	Taylor Co. Treas.	300.00
7534	Linda Newman	75.00
7535	School Dist. of Rib Lake	2,389.76
7536	Customer Accts.	299.22
7537	State of WI – DOR	257,786.19
7538	Marge & Clarence Knopp	294.00
7539	Camp 28	40.00
7540	Lakeview Park	120.00
7541	Customer Accts.	230.99

WATER BILLS PAID NOVEMBER, 2018

Check Number

8724	R.L. General Fund	33,000.00
8725	R.L. Water Redemption Fund	20,437.63
8726	John Olson	269.57
8727	Central WI Publication, Inc.	53.00
8728	AgSource	254.50
8729	Xcel Energy	689.03
8730	Plunkett's Pest Control	35.00
8731	L.W. Allen	2,584.32
8732	Superior Chemical Corp.	21.30
8733	Goodin Company	835.64

WATER RECEIPTS NOVEMBER, 2018

Receipt Number

1705	R.L. General Fund	67,184.00
1706	R.L. Water Redemption Fund	21,092.64
1707	Shannon Walton	269.57
1708	Customer Accts.	1,634.83
1709	Customer Accts.	604.59
1710	Customer Accts.	215.73

SEWER BILLS PAID NOVEMBER, 2018

Check Number

4911	R.L. Sewer Redemption	35,263.90
4912	USA Bluebook	39.75
4913	AgSource	982.50
4914	Xcel Energy	1,520.12
4915	R.L. True Value	7.99
4916	Cardmember Service	11.45
4917	Verizon	62.03
4918	Postmaster	24.70

SEWER RECEIPTS NOVEMBER, 2018

Receipt Number

1476	R.L. Sewer Redemption Fund	18,400.20
1477	Customer Accts.	4,035.59
1478	Customer Accts.	2,435.38
1479	Customer Accts.	1,741.87

Moved by Mann, seconded by Tesch to accept the Treasurers Report as printed and pay all bills submitted. Motion carried.

Under citizen comments, Sue Roupp says she understands the Board has been experiencing negative comments and that she is here to give some positive ones. She congratulated the Board for a job well done and thanked them for all they do to keep this community running.

Ken Norgaard was present to praise Chief Gary Krueger's accomplishments.

Renee Norgaard was present to again express her opinion on matters of the Board including the clerk's inaccurate minutes, the Board members not being qualified to evaluate the clerk's performance, their overpaid personal property taxes, and the President's alleged tax fraud.

Pat Morrow of MSA was present with the following Sewer Plant project update:

**WWTF, INTERCEPTOR & COLLECTION SYSTEM IMPROVEMENTS
UPDATE ON WWTF CONSTRUCTION**

Staab has continued to excavate and backfill the site surrounding the Aeromod. The fence surrounding the treatment plant is installed and is being locked at the end of each day. Startup was completed for the coarse bubble aeration equipment in the sludge storage tank and is in operation to keep the tank from freezing, as there is only water in the tank. Sludge transfer to the sludge storage tank will happen in the coming weeks. The project architect conducted a walkthrough earlier this week and provided a punchlist to Staab for items that must be completed prior to sign-off. System integrators have been on site to work on punchlist items, as well as tweak programming of the new system. Troubleshooting will be ongoing in the next few weeks; substantial completion is anticipated to be granted once SCADA punchlist items have been completed.

Upcoming activities:

- Aero Mod and Automatic Systems troubleshooting is taking place to fine-tune programming of the new SCADA.
- Driveway paving will be completed next spring. Revised pricing will be requested from Staab for paving the additional driveways.

CHANGE ORDERS – WWTF PROJECT

The items in the table below are all items that have been discussed with the Village previously and have received pre-approval from DNR. Change Order No. 3 was approved and added a net change to the overall contract amount of +\$8,824, or 0.20% of the original contract amount. There are contingencies built into the contract and sewer rates are not impacted by these increases to the project costs.

Village of Rib Lake WWTF and Interceptor Improvements
Change Order No. 3 Itemization (ONGOING as of 10/05/2018)

Item	Staab I.D. No.	Add	Deduct
Remove and Reinstall Watermain in conflict with temporary bypass pumpstation	CO-14	\$5,742.00	
Provide Additional Sidewalk adjacent to proposed sidewalk at Structure 500	CO-17	\$2,500.00	
Manhole repair @ Pine/Broadway	CO-18	\$705.00	
Replace guide rails at Lakeshore lift station	CO-20	\$1,200.00	
Add guardrails around grit pad perimeter	CO-21	\$14,812.00	
Add bollards at Transformer Pad and Generator Pad			

(plastic coated)	CO-22	\$2,344.00	
Widen driveway from 12-foot to 15-foot	CO-23	\$863.00	
Add handrails at Aeromod wall	CO-24	\$610.00	
Add sidewalk between lab building and blower/filter building	CO-25	\$578.00	
Extend quick connect for grit pad	CO-26	\$722.00	
Subtotals		\$30,076.00	\$0.00
Total Change Order Amount		\$30,076.00	

PAY REQUEST #19 – STAAB CONSTRUCTION COMPANY (ACTION ITEM)

Staab has submitted Pay Request #19 in the amount of \$95,524.10. The Pay Request has been reviewed by Pat Morrow and Abby Meyer and is recommended for payment and approval by the Village. This brings the total amount billed by Staab to be \$4,266,127.40. This equates to just over 95% of the total construction contract amount.

WETLAND DELINEATION PROJECT

Pat Morrow, Jim Bollmann, Raine Gardner, and Mark Gonzalez (all with MSA) met to discuss strategies for the Tannery Creek Corridor on Friday, December 7. Various funding ideas were brought to the table and the most likely include the DNR’s Stewardship and Sports Fish Restoration (SFR) Grant programs, both of which offer a 50% grant toward the total project cost. Possible inclusions into the project could consist of an interconnecting path from Fayette St. to the Creek and/or HWY 102, a new canoe/kayak launch site, additional fishing pier or viewing platform, dredging of the stream channel and outlet into Rib Lake to allow more of a free-flowing, native condition in the stream, and stream bed and/or shoreline improvements from the mouth up to the control structure at Tannery Pond. Since the deadline for SFR grants is fast approaching (February 1) Jim Bollmann is going to follow up with local grant contacts from DNR regarding how much money remains in the program for this year and whether it would be worth acting upon. The deadline for Stewardship Grants is May 1.

Additional information regarding the SFR and Stewardship programs can be found at: <https://dnr.wi.gov/aid/sfr.html> and <https://dnr.wi.gov/topic/Stewardship/Grants/>.

Pat Morrow also discussed the need to get a quote from Staab for Manhole #50 repair/replacement and discussed the incurred cost of 5 feet of grit that had to be removed from the sludge tank.

The pay request from Staab Construction was presented to the Board. Moved by Van Hecker, seconded by Mann to approve pay request #19 from Staab Construction in the amount of \$95,524.10. Motion carried.

The following resolutions were presented to the Board:

RESOLUTION NO. 09 /2018

RESOLVED, by the Village Board of the Village of Rib Lake, Taylor County, WI that the following amounts are to be raised as taxes for the year 2018, against the taxable property in said Village of Rib Lake, WI Taylor County.

State Taxes	\$	-
County Taxes	\$	268,535.79
Local Village Levy	\$	200,469.40
Rib Lake School District Levy	\$	288,374.79
North Central Technical College	\$	42,330.49
Rib Lake Inland Lakes District	\$	6,191.50
TOTAL LEVY	\$	805,901.97

Local Assessed Valuation for 2018:	\$30,786,800.00
State Assessed Manufacturing for 2018:	<u>\$ 1,006,300.00</u>
Total Assessed Valuation for 2018:	\$31,793,100.00

Dated this 12th day of December, 2018

Approved: _____
William Schreiner
Village President

Attest: _____
Dawn R. Swenson, Village Clerk

Moved by Buksa, seconded by Hanke to approve and adopt the above resolution. Motion carried.

RESOLUTION NO. 10/2018

2018 BUDGET AMENDMENT

VILLAGE OF RIB LAKE

A Resolution changing the 2018 Budget of the Village of Rib Lake, WI adopted by two-thirds majority vote of the entire membership of the Village Board.

BE IT RESOLVED by the Village Board of the Village of Rib Lake as follows:

That the amount of \$5,507.00 be hereby added to Proceeds from the sale of the Squad Car and the following expenditures:

Public Safety (Police Dept.)	\$5,507.00
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Adopted December 12, 2018

Village President
William Schreiner

Approved December 12, 2018

Village Clerk
Dawn R. Swenson

Moved by Bullis, seconded by Mann to approve and adopt the above resolution. Motion carried.

The Christmas bonus policy was reviewed by the Board. Moved by Van Hecker, seconded by Buksa to approve employee Christmas bonuses per the current village policy. Motion carried.

Trustee/Employee Reports:

Tesch – Informed the Board that the plow truck is out of commission

temporarily due to the water pump going out on it.

Bullis – Fire Dept. will be deciding on a vendor for a new Firetruck in January.

Swenson – A couple from Arizona that are friends of John Annala are interested in being the Campsite hosts next summer.

Mann – Library will be closed on Monday and Tuesday of both Christmas and New Years holidays; A class will be held in the library soon by an EMT on training for the time while waiting for an ambulance to arrive.

President Schreiner announced consideration of movement into closed session pursuant to Section 19.85(1)(f) considering financial, medical, social or personal histories or disciplinary data of specific person, preliminary consideration of specific personnel problem or the investigation of charges against specific person except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of a person referred to in such histories or data, or involved in such problems or investigations.

Moved by Tesch, seconded by Bullis to go into closed session. A roll call vote was taken with all in favor. Motion carried.

Moved by Buksa, seconded by Tesch to adjourn the meeting at 8:05 p.m. Motion carried.

Dawn Swenson
Village Clerk