

MINUTES OF MEETING JANUARY 9, 2019

President Schreiner called the meeting to order at 6:30 p.m. Roll call was taken with all Trustees present except Trustees Buksa and Van Hecker.

Visitors present were: Pat Morrow of MSA, Ken and Renee Norgaard, Michael Head, Hal Swenson, Taylor County Officer Thums and Don Watson of the Star News.

Moved by Bullis, seconded by Tesch to approve the minutes from the previous meeting as printed. Motion carried.

TREASURERS REPORT

Tax Account	\$ 60,081.91
General Fund	\$ 648,794.53
Water Operations Fund	\$ 156,395.64
Water Redemption Fund	\$ 14,008.92
Water Depreciation Fund	\$ 7,931.48
Water Equipment Replacement Fund	\$ 22,821.63
Sewer Operations Fund	\$ 124,747.84
Sewer Redemption Fund	\$ 238,074.94
Sewer Depreciation Fund	\$ 11,935.06
Sewer Equipment Replacement Fund	<u>\$ 80,750.38</u>
	\$ 1,365,542.33

GENERAL BILLS PAID DECEMBER, 2018

Check Number

8441	Xcel Energy	2,352.46
8442	Exxon Mobil	556.62
8443	GCS	330.00
8444	Audrey Noland	173.24
8445	Danielle Fornal	565.70
8446	Elizabeth Kauer	215.38
8447	Judith Cihasky	101.02
8448	Laurel Schreiner	101.02
8449	Luanne Yanko	113.39
8450	SuAnn Johnson	395.57
8451	Tammy Mann	75.15
8452	Virginia Carpenter	101.02
-	WI DOR	707.00
8453	William Eisner	339.39
8454	Medford Co-op	170.66
8455	Tammy Mann	20.00

8456	Central WI Publications, Inc.	72.25
-	IRS	402.62
8457	Dan Koehler	435.11
8458	Dawn Swenson	1,134.71
8459	Hunter Bernitt	1,072.46
8460	Krista Blomberg	395.16
8461	Tamara Blomberg	728.58
8462	Tammy Mann	150.62
8463	Thomas Olson	1,120.59
-	WI Retirement System	1,605.48
8464	Schmiege & Graff Law	586.00
8465	Department of Workforce	44.21
8466	Postmaster	500.00
8467	R.L. Inland Lake District	3,000.00
-	Great West	200.00
8468	Advanced Disposal	2,754.22
8469	Frontier	101.13
8470	Dawn Swenson	132.46
8471	Cintas	176.79
8472	Cardmember Service	4.99
8473	Pomps Tire Service, Inc.	584.28
-	IRS	1,513.96
8474	Security Health Plan	6,902.24
8475	R.L. True Value	238.65
8476	Void	-
8477	Void	-
8478	Duraweld, Inc.	140.00
8479	Christensen Services	300.00
8480	Linda Newman	25.00
8481	CarQuest	196.96
8482	Verizon	248.66
8483	Dawn Swenson	180.00
8484	Tom Olson	55.00
8485	Hunter Bernitt	80.00
8486	Dan Koehler	25.00
8487	Gary Krueger	55.00
8488	Tammy Mann	25.00

8489	William Eisner	25.00
8490	SuAnn Johnson	25.00
8491	Gary Polacek	25.00
8492	Dan Koehler	385.94
8493	Dawn Swenson	1,134.73
8494	Hunter Bernitt	1,072.48
8495	Krista Blomberg	355.52
8496	Tamara Blomberg	698.56
8497	Tammy Mann	309.19
8498	Thomas Olson	1,120.61
-	Great West	200.00
-	IRS	1,511.28
8499	Linda Newman	25.00
8500	Tom Olson	180.00
8501	Hunter Bernitt	90.00
8502	Gary Krueger	135.00
8503	Kathryn Droste	25.00

GENERAL RECEIPTS DECEMBER, 2018

Receipt Number

7542	Matt Krueger	1,310.54
7543	PNC Bank	2,507.00
7544	R.L. Homes	290.19
7545	T.C. Sheriff's Dept.	3,000.00
7546	Linda Newman	75.00
7547	Linda Newman	75.00
7548	T.C. Treasurer	300.00
7549	R.L. Water Utility	7,392.46
7550	R.L. Sewer Utility	8,481.46
7551	R.L. Public Utility	17,937.30
7552	Kathryn Droste	75.00
7553	Void	-
7554	Village of R.L. Tax Acct.	144,604.38
7555	Customer Accts.	722.28
7556	R.L. Inland Lake District	537.62
7557	T.C. Treasurer	617.09
7558	Jt. R.L. Area Recycling Com.	2,412.44

WATER BILLS PAID DECEMBER, 2018

Check Number

8734	Xcel Energy	881.80
8735	AgSource	221.00
8736	Tripoli Propane	281.25
8737	R.L. True Value	9.79
8738	L.W. Allen	746.40
8739	General Fund	7,392.46

WATER RECEIPTS DECEMBER, 2018

Receipt Number

1711	Customer Accts.	353.39
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SEWER BILLS PAID DECEMBER, 2018

Check Number

4919	Northwoods Lock Service	187.52
4920	Postmaster	122.50
4921	AgSource	1,309.50
4922	Sewer Redemption Fund	16,710.00
4923	R.L. True Value	5.99
4924	Xcel Energy	1,754.30
4925	C & D Lumber	2,129.90
4926	Sewer Equipment Replacement Fund	20,630.00
4927	Verizon	69.14
4928	General Fund	8,481.46
4929	USA Bluebook	254.19

SEWER RECEIPTS DECEMBER, 2018

Receipt Number

1480	Dave Scheller	25.00
1481	Customer Accts.	1,210.67

Moved by Mann, seconded by Tesch to accept the Treasurers Report as printed and pay all bills submitted. Motion carried. Clerk Swenson was also instructed to allow the Property Ins. deductible C.D. to automatically renew.

Before President Schreiner opened citizen's comments, he reminded Mr. & Mrs. Norgaard of the recent letter they received from the Village Attorney regarding their disruptive behavior at meetings and he also read the Board's rules for citizens comments and said that if these rules are not adhered to they would be removed from the Board room.

Citizen comments:

Renee Norgaard wanted to address the Board regarding the letter they received from the Village Attorney warning them of their behavior. President Schreiner attempted to disallow her comments due to the matter not being on the agenda but she continued on and President Schreiner had to call a point of order and when she still persisted with speaking President Schreiner asked for her to be removed from the Board room which didn't actually happen, but she did sit down then.

Ken Norgaard asked permission to comment and President Schreiner said only if it relates to an agenda item. Ken said his comment is something very pertinent to the Board. Ken proceeded to say that his comment is about Trustee Hanke and announced that it's going to hurt. President Schreiner immediately tried to stop further comments and he and Citizen Michael Head called a point of order but Ken and Renee both continued on with more comments and Ken proceeded to ask Trustee Hanke if he would agree to engage in this conversation and also to stand up. At this point President Schreiner and Citizen Michael Head attempted to stop Ken Norgaard again calling a point of order. Trustee Hanke responded that he just wants to move on with our Village Board agenda.

Pat Morrow of MSA was present with the following Sewer Plant project update:

WWTF, INTERCEPTOR & COLLECTION SYSTEM IMPROVEMENTS UPDATE ON WWTF CONSTRUCTION

Staab's subcontractors (painters, HVAC, plumbing) were on site last week to work on completing punchlist items, as were detailed in the punchlist from the project architect's walkthrough. The remaining items that have not yet been completed will be finished up in the spring. The handrails and stair railings have been installed around the grit pad, as well as along stairs and retaining walls. The course bubble aeration equipment in the sludge storage tank is in operation to keep the tank from freezing. Staab will be excavating in the spring to install permanent heat tape and insulation of the piping, as required. Sludge has been transferred to the sludge storage tank from the digesters and Dan will continue to do this as needed. System integrators were on site Friday to work on SCADA punchlist items, as well as have been tweaking programming remotely for the new system. Substantial completion has been recommended as of December 31, 2018.

Upcoming activities:

- Remaining architectural punchlist items will be completed by subcontractors in the spring.
- Excavation and installation of heat tracing and insulation for sludge pumping will be done next spring, along with any other necessary earthwork and backfilling.
- Staab will provide a price to complete saw cutting and paving around manhole on Ella Street, to occur next spring at the time of driveway paving.
- Driveway paving will be completed next spring. Revised pricing will be requested from Staab for paving the additional driveways.

PAY REQUEST #20 – STAAB CONSTRUCTION COMPANY (ACTION ITEM)

Staab has submitted Pay Request #20 in the amount of \$24,818.60. The Pay Request has been reviewed by Pat Morrow and Abby Meyer and is recommended for payment and approval by the Village. This brings the total amount billed by Staab to be \$4,290,946.00. This equates to approximately 95.6% of the total construction contract amount.

TANNERY CREEK BEAUTIFICATION

Discussions have continued and phone calls / research has occurred regarding possible approaches for achieving the Village's goal of beautifying the Tannery Creek wetland corridor. Ultimately discussions focus on the desire to restore some gradient in the slow-moving creek and the most likely way to do this would be to dredge the accumulated sediments from the streambed. Jim Bollmann of MSA spoke with Annie Loechler, Natural Resources Financial Assistance Specialist with the Wisconsin DNR and identified (in general) the following grant options:

1. Sport Fish Restoration (SRF) Grants are Federal Grants that are due on February 1 of each year. This would fund a fishing pier and or boat landing and they do have some money available.
2. Stewardship Grants (State) are due May 1st of each year. This *could* fund dredging projects and park improvements, but is competitive. This is lengthy app with some strings attached to get it done.
3. Recreational Boating Facilities (RBF) Grants are due in May of each year. This would help pay for improvements to boat landings as well. This program will fund dredging, but the Tannery Creek project is more of a water quality consideration pertaining to dredging it to get the water flowing again.

Per Annie Loechler, she thought it may be best to consider a Surface Water Grant (DNR) and approach it from a water quality perspective. She is going to ask some questions internally at DNR (find out who the biologist is) and get back to us. She did not think that an RBF grant as discussed above would be a great fit in this case and would be too far of a stretch. We will keep the Village up to date with any information we receive from Annie or others at DNR.

Additional information on the DNR Surface Water Grant Program is located at:
<https://dnr.wi.gov/aid/surfacewater.html>

The pay request from Staab Construction was presented to the Board. Moved by Mann, seconded by Hanke to approve pay request #20 from Staab Construction in the amount of \$24,818.60. Motion carried.

The following four resolutions were presented to the Board:

RESOLUTION NO. 01/2019
2018 BUDGET AMENDMENT
VILLAGE OF RIB LAKE

A Resolution changing the 2018 Budget of the Village of Rib Lake, WI adopted by two-thirds majority vote of the entire membership of the Village Board.

BE IT RESOLVED by the Village Board of the Village of Rib Lake as follows:

That the amount of \$17,937.30 be hereby added to reimbursements from R.L. Public Library and the following expenditures:

Culture & Recreation (Library)	\$ 17,695.00
Employee Benefits (S.S)	242.30

Adopted January 9, 2019

Village President
William Schreiner

Approved January 9, 2019

Village Clerk
Dawn R. Swenson

Moved by Bullis, seconded by Tesch to approve and adopt the above resolution. Motion carried.

RESOLUTION NO. 02/2019
2018 BUDGET AMENDMENT
VILLAGE OF RIB LAKE

A Resolution changing the 2018 Budget of the Village of Rib Lake, WI adopted by two-thirds majority vote of the entire membership of the Village Board.

BE IT RESOLVED by the Village Board of the Village of Rib Lake as follows:

That the amount of \$2,390.00 be hereby added to Proceeds from Rib Lake School District for Resource Officer and the following expenditures:

Public Safety (Police Dept.)	\$2,390.00
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Adopted January 9, 2019

Village President
William Schreiner

Approved January 9, 2019

Village Clerk
Dawn R. Swenson

Moved by Mann, seconded by Hanke to approve and adopt the above resolution. Motion carried.

RESOLUTION NO. 03/2019
2019 BUDGET AMENDMENT
VILLAGE OF RIB LAKE

A Resolution changing the 2019 Budget of the Village of Rib Lake, WI adopted by two-third majority vote of the entire membership of the Village Board.

BE IT RESOLVED by the Village Board of the Village of Rib Lake as follows:

That the sum of \$202,907 in carry-over funds is hereby re-allocated to the following expenditures:

General Govt.

(Attorney Fees)	\$ 5,500.00
(Ambulance Facility)	\$ 5,114.00

Public Safety

	(Police Dept.)	\$ 7,500.00
Culture & Recreation		
	(Park)	\$ 3,788.00
	(Tourism)	\$ 705.00
Conservation/Dev.	(Ec. Dev.)	\$ 5,000.00
	(Planning)	\$ 10,000.00
Capital Outlay		
	(Gen'l Govt. Bldgs)	\$ 47,000.00
	(Fire Dept. Equip.)	\$ 47,000.00
	(Street Projects)	\$ 38,800.00
	(Contingency)	\$ 2,500.00
	(Future Admin. Training)	<u>\$ 30,000.00</u>
		\$ 202,907.00

Adopted January 9, 2019

Village President, William Schreiner

Approved January 9, 2019

Village Clerk, Dawn Swenson

Moved by Tesch, seconded by Bullis to approve and adopt the above resolution. Motion carried.

RESOLUTION NUMBER 04/2019

RESOLUTION DESIGNATION PUBLIC DEPOSITORY

RESOLVED, that the following banking institution: NICOLET NATIONAL BANK, Rib Lake, WI 54470 qualified as public depository under Chapter 34 of the Wisconsin Statutes, shall be and is hereby designated until further action, as public depository for all public moneys coming into the hands of the Treasurer of the Village of Rib Lake, Taylor County, State of Wisconsin.

RESOLVED FURTHER, that withdrawal or disbursement from the above named depository shall

be only by order check, as provided in Section 66.042 of the Wisconsin Statutes; that in accordance therewith all order checks shall be signed by the following persons: Dawn R. Swenson, Clerk or Tammy Mann, Deputy Clerk and countersigned by William Schreiner, Village President, and shall be honored.

RESOLVED FURTHER, that in lieu of their personal signature(s), the following facsimile Signature, which have been adopted by this person as below shown: William Schreiner may be affixed on such order checks(s); that any one of the above named depositories shall be fully warranted and protected in making payment on any order check bearing such facsimile(s) notwithstanding that the same may have been placed thereon without the authority of the designated person or persons.

RESOLVED FURTHER, that a certified copy of this resolution shall be delivered to each of the

above named depositories, and said depositories may rely on this resolution until changed by lawful resolution and a certified copy of such resolution has been given to the cashier of the respective above named depositories.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees for the Village of Rib Lake Officially adopts this resolution designating public depository.

Adopted this 9th day of January, 2019

Approved: _____
William Schreiner, Village President

Attest: _____
Dawn R. Swenson, Village Clerk

THIS IS TO CERTIFY, that the foregoing is a true and correct copy of a resolution duly and legally

adopted by the Village of Rib Lake at a legal meeting held on the 9th day of January, 2019.

Moved by Mann, seconded by Tesch to approve and adopt the above resolution. Motion carried.

Consideration of enrollment into online banking was discussed. Moved by Mann, seconded by Tesch to instruct the Clerk to pursue enrolling in online banking for the Village accounts with Nicolet Nat'l Bank. Motion carried.

Security of this municipal building was discussed. The Board agreed that President Schreiner should pursue quotes for updating the security system. Motion carried.

Trustee/Employee Reports:

Tesch – The toilets will need to be replaced at the Senior Citizens Center soon as leaking issues are causing higher water bills.

Bullis – There will be a special Fire Commission meeting on Jan. 16 at 7:00 p.m. to finalize plans for a new pumper truck.

Mann – The Vietnam Vet Display will arrive on Feb. 4th at the Library and the Library Board has decided to extend the open hours that night until 8:00 p.m.; The Ambulance Service program mentioned at the last meeting has been scheduled for Jan. 19th.

President Schreiner announced consideration of movement into closed session pursuant to Section 19.85(1)(f) considering financial, medical, social or personal histories or disciplinary data of specific person, preliminary consideration of specific personnel problem or the investigation of charges

against specific person except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of a person referred to in such histories or data, or involved in such problems or investigations.

Moved by Bullis, seconded by Mann to go into closed session. A roll call vote was taken with all in favor. Motion carried.

Moved by Tesch, seconded by Hanke to adjourn the meeting at 8:10 p.m. Motion carried.

Dawn Swenson
Village Clerk