

MINUTES OF MEETING SEPTEMBER 11, 2019

President Schreiner called the meeting to order at 6:30 p.m. Roll call was taken with all Trustees present.

Visitors present were: Hal Swenson, Black River Transport representatives Ken and Brad Rodman, Renee Norgaard, Michael Head, Tom and Angel Olson and Don Watson of the Star News.

Moved by Bullis, seconded by Tesch to approve the minutes from the previous meeting as printed. Motion carried.

TREASURERS REPORT

| | | |
|----------------------------------|----|-------------------|
| Tax Account | \$ | 136,690.26 |
| General Fund | \$ | 468,724.07 |
| Water Operations Fund | \$ | 162,528.40 |
| Water Redemption Fund | \$ | 14,015.79 |
| Water Depreciation Fund | \$ | 7,933.43 |
| Water Equipment Replacement Fund | \$ | 22,832.82 |
| Sewer Operations Fund | \$ | 174,509.30 |
| Sewer Redemption Fund | \$ | 169,656.64 |
| Sewer Depreciation Fund | \$ | 11,940.92 |
| Sewer Equipment Replacement Fund | \$ | <u>112,506.15</u> |
| | \$ | 1,281,337.78 |

GENERAL BILLS PAID AUGUST, 2019

Check Number

| | | |
|------|-------------------------|----------|
| 8893 | Xcel Energy | 2,261.45 |
| 8894 | Exxon Mobil | 477.88 |
| 8895 | Superior Chemical Corp. | 236.75 |
| 8896 | Werner Sales & Service | 249.95 |
| 8897 | Angelisa Leggett | 152.76 |
| 8898 | Audrey Noland | 212.46 |
| 8899 | Danielle Fornal | 444.05 |
| 8900 | Elizabeth Kauer | 331.61 |
| 8901 | Gary Polacek | 923.04 |
| 8902 | SuAnn Johnson | 310.78 |
| 8903 | William Eisner | 337.08 |
| 8904 | Dan Koehler | 342.80 |
| 8905 | Dawn Swenson | 1,131.93 |
| 8906 | Hunter Bernitt | 1,063.79 |
| 8907 | Krista Blomberg | 434.87 |

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|------|---------------------------------|----------|
| 8908 | Tamara Blomberg | 709.65 |
| 8909 | Tammy Mann | 496.89 |
| 8910 | Thomas Olson | 1,111.97 |
| 8911 | Softline Data, Inc. | 108.50 |
| - | Great West | 200.00 |
| 8912 | Medford Co-op | 39.58 |
| 8913 | C & D Lumber | 268.32 |
| 8914 | R.L. True Value | 242.42 |
| 8915 | Hallman Lindsay | 555.60 |
| 8916 | Klingbeil Lumber | 179.99 |
| 8917 | Industrial Marketing Consulting | 402.27 |
| 8918 | Lakes Asphalt | 1,918.56 |
| 8919 | Mahners Welding | 84.67 |
| - | WI Dept. of Revenue | 540.18 |
| - | IRS | 2,044.76 |
| - | WI Retirement System | 1,587.42 |
| 8920 | Advanced Disposal | 2,680.56 |
| 8921 | Frontier | 145.33 |
| 8923 | Security Health Plan | 5,583.28 |
| 8924 | Mary Ewoldt | 60.00 |
| 8925 | Cintas | 330.66 |
| 8926 | Cardmember Service | 245.82 |
| 8927 | Superior Chemical Corp. | 46.97 |
| 8928 | J & P Auto, Inc. | 29.59 |
| 8929 | Christensen Services | 300.00 |
| 8930 | P.D. Squad CD | 2,500.00 |
| 8931 | Daniel Kohler | 457.68 |
| 8932 | Dawn Swenson | 1,131.93 |
| 8933 | Derek Beckstrand | 1,016.36 |
| 8934 | Hunter Bernitt | 1,063.79 |
| 8935 | Krista Blomberg | 427.78 |
| 8936 | Tamara Blomberg | 709.64 |
| 8937 | Tammy Mann | 62.12 |
| 8938 | Thomas Olson | 1,111.97 |

| | | |
|------|-------------------------|----------|
| 8939 | County Materials | 465.00 |
| - | Great West | 200.00 |
| 8940 | Dale Makovsky | 60.00 |
| - | IRS | 1,849.28 |
| 8941 | Verizon | 249.98 |
| 8942 | Napa Auto Parts | 39.99 |
| 8943 | Mann's Southside | 289.19 |
| 8944 | Master Clean | 202.00 |
| 8945 | Sound Forest Management | 100.00 |
| 8946 | Dan Koehler | 507.79 |
| 8947 | Dawn Swenson | 1,131.94 |
| 8948 | Derek Beckstrand | 1,300.52 |
| 8949 | Hunter Bernitt | 1,063.79 |
| 8950 | Krista Blomberg | 362.42 |
| 8951 | Tamara Blomberg | 804.13 |
| 8952 | Tammy Mann | 502.17 |
| 8953 | Thomas Olson | 1,111.97 |

GENERAL RECEIPTS AUGUST, 2019

Receipt Number

| | | |
|------|---------------------------|-----------|
| 7713 | Dollar General | 285.00 |
| 7714 | American Legion | 18.00 |
| 7715 | Good Shepherd Church | 12.00 |
| 7716 | R.L. Homes | 323.75 |
| 7717 | Lakeview Park | 1,330.00 |
| 7718 | Dawn Dachel | 20.00 |
| 7719 | Customer Accts. | 471.56 |
| 7720 | Todd Labrec (Fish & Game) | 6.00 |
| 7721 | Lakeview Park | 1,550.00 |
| 7722 | John Hein | 17.50 |
| 7723 | Country Wireless | 1,800.00 |
| 7724 | Customer Accts. | 279.26 |
| 7725 | Dale Makovsky | 120.00 |
| 7726 | Taylor County | 80,631.30 |
| 7727 | Ziembo Plumbing & Heating | 20.50 |

| | | |
|------|------------------------------|----------|
| 7728 | T.C. Treasurer | 300.00 |
| 7729 | Linda Pittman/Northside Café | 10.50 |
| 7730 | Lakeview Park | 1,784.25 |
| 7731 | Paula Hayden | 115.00 |
| 7732 | Customers | 144.88 |

WATER BILLS PAID AUGUST, 2019

Check Number

| | | |
|------|------------------------|--------|
| 8794 | AgSource | 546.48 |
| 8795 | Xcel Energy | 547.02 |
| 8796 | Plunketts Pest Control | 35.00 |

WATER RECEIPTS AUGUST, 2019

Receipt Number

| | | |
|------|-----------------|----------|
| 1741 | Customer Accts. | 1,605.28 |
| 1742 | Customers | 100.00 |
| 1743 | Customer Accts. | 850.92 |
| 1744 | Customer Accts. | 162.14 |

SEWER BILLS PAID AUGUST, 2019

Check Number

| | | |
|------|-----------------------|-----------|
| 4986 | R.L. Sewer Redemption | 16,710.00 |
| 4987 | Vernell VanHecker | 153.70 |
| 4988 | Crane Engineering | 1,640.00 |
| 4989 | Teledyne Instruments | 240.00 |
| 4990 | AgSource | 982.50 |
| 4991 | Cardmember Service | 1,144.00 |
| 4992 | USA Bluebook | 964.42 |
| 4993 | Xcel Energy | 1,603.18 |
| 4994 | Verizon | 139.22 |

SEWER RECEIPTS AUGUST, 2019

Receipt Number

| | | |
|------|-----------------|----------|
| 1516 | Brenda Fallos | 150.00 |
| 1517 | Customers | 40.00 |
| 1518 | Customer Accts. | 3,802.48 |
| 1519 | Customers | 20.00 |
| 1520 | Customer Accts. | 2,119.70 |

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|------|---------------------------|----------|
| 1521 | Clean Water Fund | 3,474.97 |
| 1522 | Ziembo Plumbing & Heating | 25.00 |
| 1523 | Customers | 40.00 |
| 1524 | Customer Accts. | 1,262.17 |

Moved by Van Hecker, seconded by Mann to accept the Treasurers Report as printed and pay all bills submitted. Motion carried.

Citizens Comments:

Renee Norgaard was present and read several comments while also acting as proxy for Ken Norgaard. The comments that she read out loud included many accusations towards Village Public Officials including President Schreiner, Trustee Bullis, Trustee Hanke and Clerk Swenson as well as comments made against Star News Editor Brian Wilson, Judge Knox-Bauer, Taylor County District Attorney Kristi Tlusty and the State Department of Justice.

Pat Morrow was present and gave the following update on the Sewer project:

**WWTF, INTERCEPTOR & COLLECTION SYSTEM IMPROVEMENTS
UPDATE ON WWTF CONSTRUCTION**

MSA continues to be in contact with Tom Olson and Vernell Van Hecker regarding the purchase of other equipment items that were included in the project budget's "Miscellaneous" category. Most recently, Tom Olson provided a list of equipment, tools, etc. that MSA reviewed and recently sent to Dave A. at DNR for review and comment.

Additional items for consideration in terms of miscellaneous equipment:

- Lateral Push Camera with Locator Sonde - \$6,000 - \$10,000
- Mainline Crawler-type Sewer Camera - \$40,000 - \$60,000

Jensen seal coated the driveways in mid-August and Staab has followed up with Tom Olson who is satisfied with the seal coating. Final Completion is considered granted, and final payment for Staab Construction in the amount of \$3,000 is recommended.

FISCAL SUSTAINABILITY PLAN, GIS / COLLECTION SYSTEM ASSET MANAGEMENT

We are finishing up the QA/QC on this document. This needs to be done in order to close out the project. Currently the goal for closing out the project is early/mid-November.

PAY REQUEST NO. 24 – STAAB CONSTRUCTION COMPANY (ACTION ITEM)

Staab submitted pay request No. 24 in the amount of \$3,000, which brings the total amount billed by Staab Construction to \$4,460,941.00. This is 100% of the current total construction contract amount, and will bring Staab to full payment on the project..

LANDALL ST. – STORM SEWER REHABILITATION

MSA prepared estimates for repairing/replacing storm sewer infrastructure on Landall St. Open cut (traditional) replacement of the manholes, inlets, and storm sewer is roughly \$210,000. This estimate is believed to be conservative, but we wanted to make sure the costs are covered, considering this storm sewer is close to other utilities, is likely in poor soils, and includes re-paving Landall St. This also may not support the required separation distances to water main, and a revised alignment could be required by DNR.

Given the costs of open-cut, Cured in Place Pipe (CIPP) was also estimated. This would involve replacement of the manhole in the parking area, but would not require the replacement of the existing storm inlets and manhole at the intersection of Landall and McComb. The cost of CIPP rehabilitation is estimated at roughly \$115,000.

AUTHORIZATION FOR CLEAN WATER FUND PERF AND ITA SUBMITTALS

MSA has an Authorization form for the Village to sign, which allows us to submit an Intent to Apply (ITA) for Clean Water Fund funding by the October 31, 2019 deadline in the event that the Village would consider funding the Landall St. storm sewer replacement with Clean Water Fund Small Loans program. This in no way obligates the Village to do the project, or incur debt. ITA's and related paperwork are necessary to be eligible for Clean Water Fund loans.

Moved by Van Hecker, seconded by Buksa to approve the final pay request #24 from Staab Construction as recommended by MSA in the amount of \$3,000.

Motion carried.

Discussion was held regarding whether or not to accept holding tank waste at the Sewer Plant.

Moved by Mann, seconded by Van Hecker to accept holding tank waste only and on a trial basis from Black River Transport at \$15.00 per 1,000 gallons with a limit of 2 loads per day. Motion carried.

Trustee Bullis presented the updated Chief of Police Contract for the Boards consideration and approval. Moved by Van Hecker, seconded by Mann to approve the updated Chief of Police contract. Motion carried.

Moved by Buksa, seconded by Hanke that Halloween Trick-or-Treating be scheduled for Sunday October 27th from 3:00 p.m. to 6:00 p.m. There has been no word of any parade again this year.

Moved by Buksa, seconded by Van Hecker to accept the resignation of SuAnn Johnson as janitor for the Village Hall and Sr. Center.

Moved by Mann, seconded by Tesch to have Angelisa Leggett/Olson who is already on the payroll, fulfill the janitor duties at her current rate of pay which is \$9.73 per hr. Motion carried.

Discussion on thinning out the pine plantation north of Lakeview Park area was held. Moved by Tesch, seconded by Bullis to pursue the procedure with Pete Anderson of Sound Forest Management. Motion carried.

Appointment of a 2020 Census Committee was considered. Trustees Mann and Tesch volunteered to be on the Census Committee.

There was discussion on the need to update the Election Equipment due to being obsolete at an approximate cost of \$8,199 with 0% financing over 3 years. The whole county will be involved in the update with each municipality being responsible for the cost of their own machines. This is being recommended by Taylor County to update the equipment. The Board agreed that if it has to be done then it will be done.

Clerk Swenson reminded the Board of the upcoming registration deadline for the Community Resource Forum on Sept. 20th in Medford. Trustees Bullis, Buksa, and Mann as well as Clerk Swenson will be attending the forum.

Trustee Reports

Van Hecker – Village Hall parking lot paving has been delayed for a few weeks; The sewer jetter was used on the main sewer line after Dollar General was experiencing back-up issues; Public Works instructed to get proposals from Lane Tank and KLM for future Water Tower inspections.

Mann – The Library Board is setting aside money for replacement of the carpet but in the meantime would like the current carpet cleaned.

Bullis – The Fire Dept. chassis has arrived and the new truck is to be delivered in February; Regarding Police Dept. the Chiefs body armor has been ordered, squad dash camera is still inoperable and a security camera is needed in the office; Reported on the County Hazard Mitigation meeting he attended.

Schreiner – Presented an application for a scholarship for attendance at the Lg. of WI Annual Conference at no cost. Buksa volunteered to attend if we are the recipient of a scholarship.

Moved by Van Hecker, seconded by Tesch to approve paying the cost of the carpet cleaning in the library that is needed soon. Motion carried.

Moved by Tesch, seconded by Bullis to adjourn the meeting at 8:45 p.m. Motion carried.

Dawn Swenson, Clerk