

## MINUTES OF MEETING NOVEMBER 13, 2019

President Schreiner called the meeting to order at 6:30 p.m. Roll call was taken with all Trustees present except for Trustee Van Hecker.

Visitors present were Don Watson of the Star News, Hal Swenson and Pat Morrow and Jeff Seamandel of MSA,.

Moved by Bullis, seconded by Mann to approve the minutes from the previous meetings as printed. Motion carried.

### TREASURERS REPORT

Tax Account	\$	136,748.31
General Fund	\$	339,882.80
Water Operations Fund	\$	196,484.61
Water Redemption Fund	\$	13,685.15
Water Depreciation Fund	\$	7,934.45
Water Equipment Replacement Fund	\$	22,838.70
Sewer Operations Fund	\$	152,802.84
Sewer Redemption Fund	\$	238,704.44
Sewer Depreciation Fund	\$	11,944.00
Sewer Equipment Replacement Fund	\$	<u>112,553.93</u>
	\$	1,233,579.23

### GENERAL BILLS PAID OCTOBER, 2019

#### Check Number

9003	Xcel Energy	2,581.80
9004	R.L. Water & Sewer	1,733.28
9005	Joint R.L. Area Fire Commission	3,625.00
9006	Janak & Sons, LLC	14,948.00
9007	Exxon Mobil	711.37
-	IRS	1,992.26
-	WI Dept. of Revenue	715.02
9008	Angelisa Leggett	296.53
9009	Audrey Noland	176.66
9010	Danielle Fornal	609.14
9011	Elizabeth Kauer	233.95
9012	Gary Polacek	507.61
9013	William Eisner	344.00
-	IRS	385.76
9014	Medford Co-op	239.97
9015	C & D Lumber	114.58
9016	James Peterson Sons, Inc.	322.50

9017	Aspirus Clinics	65.00
-	WI Retirement System	2,237.98
9018	Security Health Plan	5,581.41
9019	Cintas	165.33
9020	Schmiege, Graff, Koch	669.75
9021	Frontier	148.70
9022	Advanced Disposal	2,680.56
9023	3P Administrators	150.00
9024	Computer TR, Inc.	357.50
9025	R.L. Cemetery Assoc.	500.00
9026	R.L. True Value	293.56
9027	Dan Koehler	450.51
9028	Dawn Swenson	1,155.28
9029	Derek Beckstrand	1,235.09
9030	Hunter Bernitt	1,088.30
9031	Krista Blomberg	449.04
9032	Tamara Blomberg	804.12
9033	Tammy Mann	154.24
9034	Thomas Olson	1,135.48
9035	Northcentral Tech. College	35.00
9036	Superior Chemical Corp.	264.89
-	Great West	200.00
-	IRS	1,999.60
9037	James Peterson Sons, Inc.	796.50
9038	Meyer Tire & Service, Inc.	800.00
9039	Emergency Vehicle Systems	162.80
9040	Advanced Auto Parts	117.43
9041	Cardmember Service	355.14
9042	Verizon	250.04
9043	Bauernfeind	35.53
9044	Mid States Equipment, Inc.	21.48
9045	WI Dept. of Justice	162.00
9046	WI Dept. of Revenue	70.93
9047	Jensen & Son Asphalt	1,200.00
9048	Dan Koehler	548.74
9049	Dawn Swenson	1,155.28

9050	Derek Beckstrand	1,235.09
9051	Hunter Bernitt	1,088.31
9052	Krista Blomberg	432.16
9053	Tamara Blomberg	716.48
9054	Tammy Mann	167.40
9055	Thomas Olson	1,135.48
9056	Niemuth Implement Co., Inc.	48.24
9057	Dennis Komarek	162.50
-	Great West	200.00
9058	Tom Olson	60.00
9059	Dawn Swenson	145.78
-	IRS	2,014.44
9060	R.L. Water & Sewer Utility	182.99

**GENERAL RECEIPTS OCTOBER, 2019**

**Receipt Number**

7749	Customer Accts.	1,441.27
7750	State of WI	11,451.25
7751	R.L. Homes	351.57
7752	Customer Accts.	1,197.52
7753	Water Utility	15,000.00
7754	Sewer Utility	18,000.00
7755	Camp 28 of Rib Lake	195.76
7756	Brenda Fallos	75.00
7757	Jack Buksa	75.00
7758	Luke Gebauer	17.50
7759	Travis Niemi	29.75
7760	T.C. Treasurer	632.12
7761	Customer Accts.	1,772.95
7762	Customer Accts.	882.14
7763	Customer Accts.	526.45
7764	Kevin Schmitt Siding & Insulation	24.50
7765	Tom Olson	120.00
7766	Lakeview Park	1,000.00
7767	Rib Waters Inn	555.75
7768	Customer Accts.	601.04
7769	Linda Newman	75.00

7770	Jt. R.L. Recycling Com.	133.47
7771	Rib Lake Cenex	10.00
7772	R.L. School District	1,418.92

**WATER BILLS PAID OCTOBER, 2019**

**Check Number**

8802	Public Service of Commission of WI	167.90
8803	Hawkins Inc.	299.66
8804	AgSource	265.30
8805	R.L. Water Value	10.77
8806	Sate of WI Environmental/Improvement Fund	1,559.15
8807	General Fund	15,000.00
8808	WRWA	200.00
8809	Xcel Energy	545.20

**WATER RECEIPTS OCTOBER, 2019**

**Receipt Number**

1747	Customer Accts.	4,215.94
1748	Customer Accts.	3,567.98
1749	Customer Accts.	8,136.01
1750	Customer Accts.	3,853.53
1751	Customer Accts.	1,307.53
1752	Customer Accts.	1,640.92

**SEWER BILLS PAID OCTOBER, 2019**

**Check Number**

5006	R.L. Water Utilities	138.08
5007	AgSource	1,410.25
5008	R.L. Sewer Redemption	16,710.00
5009	R.L. True Value	41.42
5010	WI Environmental Improvement Fund	2,131.39
5011	General Fund	18,000.00
5012	Duraweld	155.00
5013	Xcel Energy	1,616.76
5014	Niemi Contruction	2,550.00
5015	Verizon	139.24
5016	Northwoods Lock Service	59.97

**SEWER RECEIPTS OCTOBER, 2019**

**Receipt Number**

1529	Customer Accts.	12,341.44
1530	Customer Accts.	9,625.45
1531	Black River Transport	288.00
1532	Customer Accts.	24,002.25
1533	Customer Accts.	10,791.09
1534	Customer Accts.	3,392.63
1535	Customer Accts.	4,176.95

Moved by Tesch, seconded by Mann to accept the Treasurers Report as printed and pay all bills submitted. Motion carried.

President read aloud the brief letter from the State Department of Justice regarding complaints made by Ken Norgaard against the Village of Rib Lake. The letter states that there is no probable cause to believe that any crime was committed by an officer or employee of the Village of Rib Lake and accordingly, the Department of Justice will not take any action on the complaints.

President Schreiner read the updated written rules of order for citizen's comments and stated that if these rules are not abided by in the future the Board will revisit taking citizen comments off the agenda.

Citizen's comments: Hal Swenson stated that it is just very unfortunate that because of just a couple of people, this entire community may lose the privilege of speaking under citizen comments.

Chief Beckstrand gave his monthly Police Report and requested authorization for development of a "Food for Fine Program" and an "Internet Purchase Exchange Zone".

Moved by Mann, seconded by Hanke to approve the "Food for Fine Program". Motion carried.

Moved by Tesch, seconded by Jack to approve of the "Internet Purchase Exchange Zone". Motion carried.

Pat Morrow and Jeff Seamandel of MSA were present with the following Sewer Plant Project update:

### **WWTF, INTERCEPTOR & COLLECTION SYSTEM IMPROVEMENTS** **UPDATE ON WWTF CONSTRUCTION**

DNR approved miscellaneous items to be paid for via the Clean Water Fund Budget. Additional items funded via the Clean Water Fund include repairs to the leaking wetwell waterline and a strobe for the tuck. The Village requested 75% reimbursement for the strobe since it was being installed on the truck that was determined to be 75% eligible for Clean Water Funds. Clean Water Funds were also approved to replace the sidewalk that was removed as part of the leaking wetwell waterline repairs.

DNR did not approve the purchase of a Lateral Push Camera with Locator Sonde nor the Mainline Crawler-type Sewer Camera with Clean Water Funds. The WWTF has begun accepting hauled waste at the grit pad. DNR approved the purchase of a non-perforated stop plate to isolate the grit receiving area from the hauled waste dumping area with Clean Water Funds.

MSA is working with Automatic Systems to optimize the amount of alum dosed each day via the

chemical feed pumps. Final Completion has been granted and Final Payment has been released.

### **FISCAL SUSTAINABILITY PLAN, GIS / COLLECTION SYSTEM ASSET MANAGEMENT**

We are finishing up the QA/QC on this document. This needs to be done in order to close out the project. Currently the goal for closing out the project is late-November/early December.

### **LANDALL ST. – STORM SEWER REHABILITATION**

MSA prepared a third estimate for repairing/replacing storm sewer infrastructure on Landall Street. This alternate option includes the abandonment of the Landall Avenue storm sewer, and reroutes it down McComb Avenue to tie into the existing storm sewer on Hwy-102. This includes the installation of new storm inlets and manholes, as well as the replacement of McComb Ave roadway and sidewalk (nearly 2 blocks) for improved drainage of McComb Avenue. This project scope yields an estimated cost of roughly \$730,000.

One original option includes a traditional replacement (open cut) of the manholes, inlets, and storm sewer and is estimated at roughly \$210,000. This option may not support the required separation distances to water main, and a revised alignment could be required by DNR.

Given the costs of open-cut, Cured in Place Pipe (CIPP) was also estimated. This would involve replacement of the manhole in the parking area, but would not require the replacement of the existing storm inlets and manhole at the intersection of Landall Street and McComb Avenue. The cost of CIPP rehabilitation is estimated at roughly \$115,000.

### **AUTHORIZATION FOR CLEAN WATER FUND PERF AND ITA SUBMITTALS**

MSA received a signed Authorization form from the Village, allowing us to submit an Intent to Apply (ITA) for Clean Water Fund funding. This was needed in the event that the Village would consider funding the Landall St. storm sewer replacement with Clean Water Fund Small Loans program; the ITA was submitted on October 31, 2019. The Village also received email notification from Rebecca Mesdjian of the Wisconsin DNR on 10/31/2019 regarding this. If the Village did not get the email, I can forward it to you.

Again, the submittal of the ITA related documents in no way obligates the Village to do the project, or incur debt. ITA's and related paperwork are necessary to be eligible for Clean Water Fund loans. Since the storm water project is primarily conveyance of storm water and not treatment of storm water, it may not score very highly or have a lot of eligible costs for Clean Water Fund. However, we still recommended submitting the ITA as it will give us the answer and we can move forward with whatever project scope and associated funding mechanisms make the most sense.

### **WISDOT MULTIMODAL LOCAL SUPPLEMENT (MLS) FUNDING PROGRAM**

This year, the State of Wisconsin identified a strong need for transportation projects needing funding assistance. The recently approved state budget includes a one-time \$75 million dollar competitive grant, known as the WisDOT Multimodal Local Supplement (MLS) program. This program provides grant allocation opportunities for a variety of project types across all levels of government. <https://wisconsindot.gov/Pages/doing-bus/local-gov/astnce-pgms/aid/mls.aspx>

The breakdown includes \$26 million for counties, \$18.4 million for cities and villages, and \$28.7 million for townships. Projects that are eligible for funding include roads, bridges, pedestrian and bicycle facilities, transit harbors and rail projects. The MLS program will support projects that contribute to economic growth and connectivity.

The MLS funding will pay for up to 90% of the eligible project costs that can be completed within the six-year funding window. With so many transportation needs, the application process is sure to be competitive.

Based upon the Landall St. Storm Sewer project where one option is to abandon the storm sewer on Landall in place, and then run new storm sewer down McComb Ave. and connecting to the DOT's existing Storm Sewer on Hwy 102, the MLS program may be an option. This project would replace the entire traveled surface on McComb as well as new curb, gutter, and sidewalks – which could make a case for downtown revitalization, interconnectivity, and economic growth.

**The application deadline for the MLS funding is Friday December 6, 2019.** If the Village would like us to, MSA will complete and submit an application to the WisDOT at no cost to the City. The application will include a written project narrative, project cost estimate, and photos.

At this time, it is unclear as to how the WisDOT will select projects for funding. If awarded, the Village has approximately 6 years to complete the project.

The attached 2-page document also contains additional information regarding MLS.

## **WISCONSIN SEWER USER CHARGE SURVEY**

MSA's 2019 edition of the Wisconsin Sewer User Charge Survey Report is complete. Last January Wisconsin communities, and sanitary districts, including the Village of Rib Lake were mailed a hard copy of the sewer user charge survey. Any community that completed the survey recently received an email link for a free download of the 2019 report. The email link was sent out on October 17<sup>th</sup>. The Village can use this report to compare their sewer annual costs to other communities of similar population.

Moved by Bullis, seconded by Buksa to accept the offer from MSA to submit an application on the Village's behalf at no cost for the WISDOT Multimodal Local Supplement Funding Program for a Mainstreet storm sewer project. Motion carried.

The following ordinance was presented to the Board by Chief Beckstrand.

### **ORDINANCE#02/2019**

#### ***AN ORDINANCE REGULATING ELECTRONIC DELIVERY DEVICES AND VAPOR PRODUCTS***

##### **8.37.010 Possession or Use of Electronic Delivery Device or Vapor products by minors prohibited**

A. for the purpose of this section, the following definitions shall apply unless the context clearly indicated or requires a different meaning:

1. "Electronic Delivery Device" means any product containing or delivering nicotine or any other substance intended for human consumption that may be used by a person to simulate smoking through inhalation of vapor or aerosol from the product. "Electronic delivery device" shall include any such device, whether manufactured, distributed, marketed, or sold as an e-cigarette, e-cigar, e-pipe, e-hookah, or vape pen, or under any other product name or descriptor. Electronic delivery device shall not include any product that has been approved or otherwise certified by the United States Food and Drug Administration for legal sales for use in tobacco cessation treatment or other medical purposes, and is being marketed and sold solely for that approved purpose.

2. "Minor" means an individual who is less than 18 years of age.

3. "Possession" shall mean either actual physical control of the prohibited product or device without necessarily owning that product, or the right to control the prohibited product or device even though it is in a different room or place than where the person is physically located.

4. "Vapor product" means any product containing or delivering nicotine, lobelia, or any other substance intended for human consumption that can be used by a person to simulate smoking in the delivery of nicotine or any other substance through inhalation of vapor from the product.

5. "Use" means to smoke, chew, suck, inhale, or otherwise consume a tobacco product, vapor product or electronic delivery device.

B. No person whom has not obtained the age of 18 shall be in possession of any Electronic Delivery Device or Vape products. Any minor with such device on his/her

property or his/her person shall be subject to a fine of \$50 plus court costs (one hundred fifty-four dollars and fifty cents).

C. No person whom has not obtained the age of 18 shall use any Electronic Delivery Device or Vape products. Any minor using or seen using such device shall be subject to a fine of \$50 plus court costs (one hundred fifty-four dollars and fifty cents).

**8.37.020 Possession or Use of Electronic Delivery Device or products on school property prohibited**

A. for the purpose of this section, the following definitions shall apply unless the context clearly indicated or requires a different meaning:

1. "School property" Any person, building, and/or grounds which is owned, rented, or leased under the control of the Rib Lake Public School District.

2. "Electronic Delivery Device" means any product containing or delivering nicotine or any other substance intended for human consumption that may be used by a person to simulate smoking through inhalation of vapor or aerosol from the product.

"Electronic delivery device" shall include any such device, whether manufactured, distributed, marketed, or sold as an e-cigarette, e-cigar, e-pipe, e-hookah, or vape pen, or under any other product name or descriptor. Electronic delivery device shall not include any product that has been approved or otherwise certified by the United States Food and Drug Administration for legal sales for use in tobacco cessation treatment or other medical purposes, and is being marketed and sold solely for that approved purpose.

3. "Possession" shall mean either actual physical control of the prohibited product or device without necessarily owning that product, or the right to control the prohibited product or device even though it is in a different room or place than where the person is physically located

4. "Vapor product" means any product containing or delivering nicotine, lobelia, or any other substance intended for human consumption that can be used by a person to simulate smoking in the delivery of nicotine or any other substance through inhalation of vapor from the product.

5. "Use" means to smoke, chew, suck, inhale, or otherwise consume a tobacco product, vapor product or electronic delivery device.

B. No person shall be in possession of any Electronic Delivery Device or Vape products on school property. Any person with such device on his/her property or his/her person shall be subject to a fine of \$50 plus court costs (one hundred fifty-four dollars and fifty cents).

C. No person shall use any Electronic Delivery Device or Vape products on school property. Any person using or seen using such device shall be subject to a fine of \$50 plus court costs (one hundred fifty-four dollars and fifty cents).

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William Schreiner, Village President

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Dawn R. Swenson, Village Clerk

Date Adopted: Nov. 13, 2019      Date Posted: Nov. 18, 2019

Moved by Mann, seconded by Tesch to approve and adopt the above ordinance.

Motion carried.

The following preamble and resolutions were presented by Trustee Buksa and were read to the meeting:

**RESOLUTION NO. 06/2019**

By the provisions of Sec. 24.66 of the Wisconsin Statutes, all municipalities may borrow money for such purposes in the manner prescribed, and,

By the provisions of Chapter 24 of the Wisconsin Statutes, the Board of Commissioners of Public Lands of Wisconsin is authorized to make loans from the State Trust Funds to municipalities for such purposes. (Municipality as defined by Sec. 24.60(2) of the Wisconsin Statutes means a town, village, city, county, public inland lake protection and rehabilitation district, town sanitary district created under Sec. 60.71 or 60.72, metropolitan sewerage district created under Sec. 200.05 or 200.23, joint sewerage system created under Sec. 281.43(4), school district or technical college district.)

THEREFORE, BE IT RESOLVED, that the Village of **Rib Lake**, in the County of **Taylor**, Wisconsin, borrow from the Trust Funds of the State of Wisconsin the sum of **Twenty Five Thousand And 00/100 Dollars (\$25,000.00)** for the purpose of **financing the purchase of fire equipment** and for no other purpose.

The loan is to be payable within **5** years from the 15th day of March preceding the date the loan is made. The loan will be repaid in annual installments with interest at the rate of **3.25** percent per annum from the date of making the loan to the 15th day of March next and thereafter annually as provided by law.

RESOLVED FURTHER, that there shall be raised and there is levied upon all taxable property, within the Village of **Rib Lake**, in the County of **Taylor**, Wisconsin, a direct annual tax for the purpose of paying interest and principal on the loan as they become due.

RESOLVED FURTHER, that no money obtained by the Village of **Rib Lake** by such loan from the state be applied or paid out for any purpose except **financing the purchase of fire equipment** without the consent of the Board of Commissioners of Public Lands.

RESOLVED FURTHER, that in case the Board of Commissioners of Public Lands of Wisconsin agrees to make the loan, that the president and clerk of the Village of **Rib Lake**, in the County of **Taylor**, Wisconsin, are authorized and empowered, in the name of the Village to execute and deliver to the Commission, certificates of indebtedness, in such form as required by the Commission, for any sum of money that may be loaned to the Village pursuant to this resolution. The president and clerk of the Village will perform all necessary actions to fully carry out the provisions of Chapter 24 Wisconsin Statutes, and these resolutions.

RESOLVED FURTHER, that this preamble and these resolutions and the aye and no vote by which they were adopted, be recorded, and that the clerk of this Village forward this certified record, along with the application for the loan, to the Board of Commissioners of Public Lands of Wisconsin.

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William Schreiner, Village President

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Dawn R. Swenson, Village Clerk

Date Adopted: Nov. 13, 2019

Date Posted: Nov. 18, 2019

Moved by Mann, seconded by Hanke to approve and adopt the above resolution. Motion carried.

Moved by Buksa, seconded by Bullis to approve renewal of a 3-year contract with Robert Irwin for Assessment Services for the same price of \$2,900 per year. Motion carried.

A request for a donation for "Christmas for Kids" program was considered. Moved by Mann, seconded by Tesch to approve a \$400.00 donation. Motion carried.

Moved by Bullis, seconded by Mann to approve renewal of a \$75.00 ad in the 2019/2020 R.L.H.S. yearbook. Motion carried.

President Schreiner presented the proposed 2020 General Fund Budget for final review. The villages proposed tax levy of \$195,146 is an increase of \$877 compared to the previous year levy which is less than a half percent increase.

At 7:30 p.m. a public hearing for the 2020 General Fund Budget was held. There were no citizens with questions or comments regarding the budget. Moved by Mann, seconded by Tesch that the hearing be closed. Motion carried.

Moved by Bullis, seconded by Mann to approve using the previous year's unused levy of \$93.00 to add to the 2020 allowable levy. Motion carried.

Moved by Tesch, seconded by Bullis to approve and adopt the following 2020 General Fund Budget Summary and levy of \$195,146. Motion carried.

## **2020 BUDGET SUMMARY VILLAGE OF RIB LAKE**

### **EXPENDITURES:**

<b>General Government</b>	<b>143707</b>
<b>Public Safety</b>	<b>174514</b>
<b>Public Works</b>	<b>230175</b>
<b>Health &amp; Human Services</b>	<b>8000</b>
<b>Culture &amp; Recreation</b>	<b>67225</b>
<b>Conservation &amp; Development</b>	<b>0</b>
<b>Capital Outlay</b>	<b>82000</b>
<b>Debt Service Principal</b>	<b>14301</b>
<b>Debt Service Interest</b>	<b>4091</b>
<b>Other Financing Uses</b>	<b><u>0</u></b>
	<b>724013</b>

### **REVENUES:**

<b>Mobile Home Taxes</b>	<b>4000</b>
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<b>Other Taxes</b>	<b>61100</b>
<b>Intergovernmental Revenue</b>	<b>360502</b>
<b>Licenses &amp; Permits</b>	<b>5245</b>
<b>Fines &amp; Penalties</b>	<b>200</b>
<b>Public Charges for Services</b>	<b>43270</b>
<b>Intergovernmental Charges</b>	<b>25050</b>
<b>Miscellaneous Revenue</b>	<b>2000</b>
<b>Special Assessments</b>	<b>0</b>
<b>Other Financing Sources</b>	<b><u>27500</u></b>
	<b>528867</b>
<b>Total Proposed Expenditures</b>	<b>724013</b>
<b>Total Proposed Revenues</b>	<b><u>528867</u></b>
<b>Amount required from 2019</b>	
<b>Levy</b>	<b>195146</b>

A letter from WI Dept. of Administration regarding the village's CDBG Housing RLF was read by the Board explaining our option to discontinue the program and return the funds. After brief discussion and a report from President Schreiner on the loans disbursed to homeowners it was moved by Mann, seconded by Tesch to decline the option to discontinue our CDBG Housing RLF Program. Motion carried.

Moved by Mann, seconded by Tesch to approve and adopt the Election Security Contingency Plan that was reviewed by the board and is required for the sub-grant application being applied for. The plan is on file in the Clerk's office. Motion carried.  
Trustee Reports:

Bullis – Discussed a lateral that was replaced; New Firetruck to be delivered by Feb/March.

Schreiner – Discussed 10' strip of village land between J & P and True Value; Fish & Game placed 1,650 walleyes and \$5,000 worth of perch in the lake; Discussed request from Dollar General Store a sewer credit on the irrigation system gallons of water that was billed to them.

Mann – Reported that the Library will close on Nov 22, & 23 due to carpet cleaning; The library will designate a computer station for census filing.

Moved by Bullis, seconded by Tesch to authorize a one time "sewer" credit to Dollar General Store for the gallons used over their 6,000 gallon average. Motion carried.

Moved by Tesch, seconded by Buksa to adjourn the meeting at 8:20 p.m. Motion carried.

Dawn Swenson, Clerk

