

## MINUTES OF MEETING DECEMBER 11, 2019

President Schreiner called the meeting to order at 6:30 p.m. Roll call was taken with all Trustees present except for Trustee Van Hecker.

Visitors present were: Pat Morrow of MSA, Hal Swenson, Tom & Angel Olson, Ken & Renee Norgaard, Michael Head, Don Watson of the Star News and Bob Rusch.

Moved by Bullis, seconded by Tesch to approve the minutes from the previous meeting as printed. Motion carried.

### TREASURERS REPORT

Tax Account	\$ 136,770.04
General Fund	\$ 595,995.50
Water Operations Fund	\$ 196,515.77
Water Redemption Fund	\$ 13,685.15
Water Depreciation Fund	\$ 7,934.45
Water Equipment Replacement Fund	\$ 22,838.70
Sewer Operations Fund	\$ 141,668.56
Sewer Redemption Fund	\$ 238,704.44
Sewer Depreciation Fund	\$ 11,944.00
Sewer Equipment Replacement Fund	<u>\$ 112,571.82</u>
	\$ 1,478,628.43

### GENERAL BILLS PAID NOVEMBER, 2019

#### Check Number

9061	Xcel Energy	2,428.33
9062	Exxon Mobil	344.37
9063	Angel Leggett/Olson	341.45
9064	Audrey Noland	212.47
9065	Danielle Fornal	641.67
9066	Elizabeth Kauer	291.24
9067	Gary Polacek	214.70
9068	William Eisner	334.77
9069	Medford Co-op	561.28
9070	American Asphalt of WI	25,964.38
9071	Brenda Fallos	25.00
9072	R.L. Water & Sewer Utility	382.71
-	WI Dept. of Revenue	729.37
-	IRS	364.02
9073	Streichers	1,083.95
9074	Schmiege, Graff, Koch	171.00
9075	Napa Auto Parts	280.33

9076	C & D Lumber	56.30
9077	Mahner's Welding & Repair	19.18
9078	Central WI Publications	294.07
9079	J & P Auto	24.89
9080	Superior Chemical Corp.	415.13
9081	R.L. True Value	210.36
9082	Gall's	61.32
9083	Dan Koehler	589.41
9084	Dawn Swenson	1,155.27
9085	Derek Beckstrand	1,235.09
9086	Hunter Bernitt	1,088.30
9087	Krista Blomberg	48.54
9088	Tamara Blomberg	682.38
9089	Tammy Mann	154.24
9090	Thomas Olson	1,135.48
9091	Jt. R.L. Fire Commission	3,550.00
9092	R.L. Water Utility	67,184.00
9093	Security Health Plan	5,581.41
9094	Frontier	163.46
9095	Advanced Disposal	3,110.56
9096	Hunter Bernitt	200.00
9097	Caspers Truck Equipment	1,446.63
-	Great West	200.00
9098	Jackie Judnic	25.00
-	WI Retirement System	2,238.52
-	IRS	2,039.12
9099	Cintas	165.33
9100	Mid States Equipment, Inc.	474.42
9101	Bobbie Bones Repair	641.42
9102	Cardmember Service	670.73
9103	R.L. Christmas for Kid's Committee	400.00
9104	R.L.H.S. Yearbook	75.00
9105	Verizon	250.18
9106	CarQuest/Advanced Auto	554.97
9107	Dan Koehler	562.63
9108	Dawn Swenson	1,155.29

9109	Derek Beckstrand	1,235.09
9110	Hunter Bernitt	1,088.30
9111	Krista Blomberg	464.48
9112	Tamara Blomberg	770.52
9113	Tammy Mann	213.47
9114	Thomas Olson	1,135.49
9115	Law Enforcement Systems	80.00
9116	Streichers	104.95
-	Great West	200.00
-	IRS	2,047.54

**GENERAL RECEIPTS NOVEMBER, 2019**

**Receipt Number**

7773	State of WI- Dept. of Admin.	3,550.00
7774	AA Group	30.00
7775	Customer Accts.	549.93
7776	Jackie Judnic	75.00
7777	R.L. Water Utility	30,000.00
7778	Kent Schmidtfranz	75.00
7779	Jeanie Glenzer	75.00
7780	Debbi Roder	120.00
7781	Rib Lake Homes	342.74
7782	State of WI	258,172.57
7783	T.C. Treasurer	300.00
7784	R.L. School District	1,194.88
7785	Customer Accts.	423.57

**WATER BILLS PAID NOVEMBER, 2019**

**Check Number**

8810	AgSource	267.00
8811	Central WI Publications	55.00
8812	R.L. True Value	201.44
8813	R.L. Water Redemption Fund	20,756.15
8814	General Fund	30,000.00
8815	Xcel Energy	510.83

**WATER RECEIPTS NOVEMBER, 2019**

**Receipt Number**

1753	Customer Accts.	1,592.38
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1754	Rib Lake General Fund	67,184.00
1755	Water Redemption Fund	21,090.40
1756	Jeff Warner	25.00
1757	Conner Slattery	25.00
1758	Customer Accts.	1,233.25

**SEWER BILLS PAID NOVEMBER, 2019**

**Check Number**

5017	Ziembo Plumbing & Heating	1,869.00
5018	AgSource	939.50
5019	R.L. True Value	24.47
5020	B & M Technical Services	523.50
5021	USA Bluebook	318.00
5022	R.L. Sewer Redemption	35,581.50
5023	Bobbie Bones Repair	382.67
5024	Xcel Energy	1,621.63
5025	Verizon	139.24
5026	Black River Transport, LLC	875.00
5027	Hawkins, Inc.	3,866.98

**SEWER RECEIPTS NOVEMBER, 2019**

**Receipt Number**

1536	Customer Accts.	3,011.28
1537	Black River Transport	2,542.50
1538	Customer Accts.	4,289.03
1539	Clean Water Fund	4,574.00

Moved by Mann, seconded by Buksa to accept the Treasurers Report as printed and pay all bills submitted. Motion carried.

President Schreiner cited the 7 rules for citizen's comments.

Under citizen comments, Renee Norgaard stated among other things, that the Boards rules for comments are illegal and violates her 1<sup>st</sup> amendment rights. She brought up the \$5,000 tax issue and President Schreiner immediately asked her to refrain from speaking as this topic is not on the agenda. She argued and said that the Board does not have the right to dictate her content. Schreiner reminded her of the rules he cited and she continued to try and talk about the \$5,000 tax issue and board members being tax cheats and she continued to talk ovetop of Schreiner at the same time as he was asking her to refrain her comments and sit down. When she refused to

stop after Schreiner's 3<sup>rd</sup> attempt, Chief Beckstrand was asked to escort her from the room at which time she sat down and said she was done.

Hal Swenson expressed his opinion that the Board should consider taking citizen comments off the agenda.

Ken Norgaard said among other things, that the last time he was here the board did away with citizen comments and the next month he read in the minutes that they all voted unanimously to allow it. (This statement was inaccurate, as the Board never did away with the citizens comments, although it had been considered in the past and still could be considered again in the future). He also brought up the \$5,000 tax issue at which point President Schreiner hit the gavel and attempted to stop the discussion two separate times, but Ken went on to tell Schreiner that he is violating Supreme Court law and warned Schreiner that he had better be careful with that.

Pat Morrow of MSA was present with the following updates:

MSA has prepared a third preliminary cost estimate in addition to both open-cut replacement and CIPP lining of Landall Ave Storm Sewer

### **WWTF, INTERCEPTOR & COLLECTION SYSTEM IMPROVEMENTS**

#### **UPDATE ON WWTF CONSTRUCTION, O&M MANUALS, FISCAL SUSTAINABILITY PLAN**

MSA is working with Automatic Systems to optimize the amount of alum dosed each day via the chemical feed pumps. It may eventually be more accurate to replace the existing chemical feed pump tubing with tubing of a smaller diameter, and have Automatic Systems reprogram the pump speed. Recent phosphorus results have indicated that we're in a more desirable range, however. We will continue to work with Dan regarding this.

MSA completed an Operations and Maintenance (O&M) manual for the daily operations and maintenance of the WWTF. The O&M Manual consists of two volumes. Volume 1 contains chapters that document the O&M activities for the facility. Volume 2 consists of all the manufacturer's O&M manuals and related technical data. Hard copies of the manufacturer's O&Ms and related technical data have already been provided and are in the Village's possession. As a result, we provide bound hard copies of Volume 1, but not of Volume 2, due to space considerations.

Two paper copies of Volume 1 will be delivered (via UPS) to the Village by Wednesday, December 11, 2019. An electronic copy of Volume 1 and Volume 2, in addition to the record drawings prepared by MSA, Staab, and Van Ert, are saved to a USB Flash Drive and will be delivered at the Meeting on Wednesday December 11, 2019.

The Fiscal Sustainability Plan, GIS / Collection system asset management plan has been completed and will be delivered to the Village on Wednesday December 11, 2019. This document is supposed to be a living document, to be updated along with any changes to the CMOM or asset management program. We provide this in a 3-ring binder so that it can be easily updated as need be. An electronic version in .PDF as well as Microsoft Word is also provided so the Village can update if desired.

The project will be closed out mid early December. There are a few DNR Clean Water Fund forms and checklists that need to be signed for project closeout. Pat Morrow will have those forms for signature by Bill Schreiner and Dan Kohler. They can sign them at the meeting, and if Dan is not available at the meeting, he can sign them once he has a chance to look over the O&M Manuals.

#### **LANDALL ST. / MCCOMB AVE – STORM SEWER REHABILITATION**

MSA submitted PERF & ITAs for the storm sewer on Landall St. and McComb Ave. as well as submitted a WisDOT Multimodal Local Supplement (MLS) program Grant application. We recently heard back from the WDOT (email received Sunday, December 8) that the application was received. The email was just confirmation that WDOT did receive the MLS grant application for McComb Avenue. The next step is to wait and see if they want any additional information about the project. If they don't, and they decide not to fund the project, I believe they will send a letter stating that.

The MLS grant program may fund up to 90% if selected, however the grant program is very competitive. We will keep the Village informed when we hear something.

Bob Rusch was present with an update on the Railroad History project. He wanted to be sure the Board knows he hasn't lost interest in the project, but that it takes time to make sure that he is accurate with his text.

An application for a Special Class B Picnic License by Fish & Game Assoc. was presented to the Board. Moved by Buksa, seconded by Mann to accept the application and grant the license. Motion carried.

The following Election Officials were presented for a 2-year appointment: Tammy Mann (Chief Election Inspector), Judy Cihasky, Ginny Carpenter, Luanne Yanko (Chief Election Inspector #2) and Laurie Schreiner. Moved by Buksa, seconded by Tesch to approve the appointments. Motion carried.

The following resolutions were presented to the Board:

**RESOLUTION NO. 07/2019**

RESOLVED, by the Village Board of the Village of Rib Lake, Taylor County, WI that the following amounts are to be raised as taxes for the year 2019, against the taxable property in said Village of Rib Lake, WI Taylor County.

State Taxes	\$ -
County Taxes	\$ 270,435.37
Local Village Levy	\$ 201,552.09
Rib Lake School District Levy	\$ 294,958.57
North Central Technical College	\$ 44,396.01
Rib Lake Inland Lakes District	\$ 6,196.98
<b>TOTAL LEVY</b>	<b>\$ 817,539.02</b>
Local Assessed Valuation for 2019:	\$30,756,200.00
State Assessed Manufacturing for 2019:	\$ 1,011,500.00
Total Assessed Valuation for 2019:	\$31,767,700.00

Dated this 11th day of December, 2019

Approved:

\_\_\_\_\_  
William Schreiner  
Village President

Attest:

\_\_\_\_\_  
Dawn R. Swenson, Village Clerk

Moved by Buksa, seconded by Tesch to approve and adopt the above resolution #07/2019. Motion carried.

**RESOLUTION NO. 08/2019**  
**2019 BUDGET AMENDMENT**  
**VILLAGE OF RIB LAKE**

A Resolution changing the 2019 Budget of the Village of Rib Lake, WI adopted by two-thirds majority vote of the entire membership of the Village Board.

BE IT RESOLVED by the Village Board of the Village of Rib Lake as follows:

That the sum of \$3,550.00 be hereby added to proceeds from State of WI DNR Grant and the following expenditure:

Public Safety  
(Fire Dept.) \$ 3,550.00

Adopted December 11, 2019

\_\_\_\_\_  
Village President, William Schreiner

Approved December 11,  
2019

\_\_\_\_\_  
Village Clerk, Dawn Swenson

Moved by Mann, seconded by Hanke to approve and adopt the above resolution #08/2019. Motion carried.

As recommended by the personnel committee, it was moved by Bullis, seconded by Tesch to grant a 1.5% wage increase to the following employees effective Jan. 1<sup>st</sup>, 2020. Motion carried.

<u>Employee</u>	<u>Increase</u>	<u>Wage</u>
Dawn Swenson (Salary)	\$748.00	\$50,641.00
Tom Olson (Salary)	\$649.00	\$43,913.00
Hunter Bernitt (per hr.)	.30¢ per hr.	\$20.59
Daniel Kohler (per hr.)	.28¢ per hr.	\$18.80
Gary Polacek (per hr.)	.21¢ per hr.	\$14.00
Tammy Mann (per hr.)	.21¢ per hr.	\$14.46
Angelisa Leggett (per hr.)	.15¢ per hr.	\$ 9.88
Election Officials (per hr.)	.14¢ per hr.	\$ 9.25

The Board discussed consideration of renewal of the employees Security Health Insurance Plan. Moved by Bullis, seconded by Tesch to approve renewal of the Security Health Insurance Plan for their eligible employees at a premium decrease of 4.2% from last year's approved rates. Motion carried. The employees continue to pay 15% of the premium. The new monthly premium for 2020 is \$6,609 compared to \$6,902 that was approved for 2019.

The Christmas bonus policy was reviewed by the Board. Moved by Buksa, seconded by Tesch to approve employee Christmas bonuses per the current village policy. Motion carried.

Trustee/Employee Reports:

Tom Olson – Informed board regarding the wing on the plow truck having had to be repaired after the first snow storm; Purchase new tires for both the skid steer and the 2016 Plow truck; Park restrooms have been winterized and shut down until spring.

Bullis – Expressed gratitude to Clerk Swenson for processing a \$25,000 loan for the Fire Commission; LAG Construction will be replacing the board room windows approximately early spring.

Schreiner – Instructed Tom to get estimates on the Park Shelter for a steel roof and also to have some trees removed west of the shelter in preparation for laying drain tile down in that wet area.

Mann – There was no meeting this past month but reported that the library carpet was professionally cleaned.

Moved by Mann, seconded by Tesch to adjourn the meeting at 7:20 p.m. Motion carried.

Dawn Swenson  
Village Clerk