

MINUTES OF MEETING NOVEMBER 11, 2020

President Schreiner called the meeting to order at 6:30 p.m. Roll call was taken with all trustees present except Trustees Van Hecker and Buksa.

Visitors present were T.C. Hwy Commissioner Ben Stanfley, Kristin Lueck, Tom and Angel Olson, Joe Desris, Bob Christensen and Donald Watson of the Star News.

Moved by Mann, seconded by Bullis to approve the minutes of the previous meeting as printed. Motion carried.

TREASURERS REPORT

Tax Account	\$ 139,266.33
General Fund	\$ 383,044.40
Water Operations Fund	\$ 132,545.39
Water Redemption Fund	\$ 1,426.53
Water Depreciation Fund	\$ 7,938.43
Water Equipment Replacement Fund	\$ 22,855.48
Sewer Operations Fund	\$ 210,213.35
Sewer Redemption Fund	\$ 220,491.02
Sewer Depreciation Fund	\$ 11,952.78
Sewer Equipment Replacement Fund	<u>\$ 144,235.95</u>
	\$ 1,273,969.66

GENERAL BILLS PAID OCTOBER 2020

<u>Check Number</u>		
9696	Xcel Energy	2,372.83
9697	Exxon Mobil	390.28
9698	J & P Auto, Inc.	448.36
9699	Peterson Concrete	267.75
9700	Zarnoth Brush Works, Inc.	571.10
9701	R.L. Water & Sewer Utilities	1,712.95
9702	Jt. R.L. Area Fire Commission	3,625.00
9703	Angelisa Leggett	255.48

9704	Audrey Noland	171.15
9705	Danielle Fornal	505.12
9706	Elizabeth Kauer	195.60
9707	Gary Polacek	503.01
9708	William Eisner	318.61
9709	Olson Construction	7,250.00
9710	Paige Ogle	25.00
-	IRS	349.52
9711	Daniel Koehler	478.71
9712	Dawn Swenson	1,143.85
9713	Derek Beckstrand	1,204.01
9714	Hunter Bernitt	1,073.60
9715	Krista Blomberg	463.32
9716	Kristin Lueck	917.10
9717	Tamara Blomberg	745.54
9718	Tammy Mann	63.49
9719	Thomas Olson	1,122.46
-	Great West	200.00
9720	Medford Co-op	182.79
9721	R.L. True Value	167.40
9722	Randy Thums	340.00
9723	C & D Lumber	16.12
9724	Frontier	66.90
9725	WI Dept. of Revenue	69.62
9726	3PAdministrators	187.50
-	WI DOR	844.81
-	IRS	2,219.04
9727	Void	-
9728	Security Health Plan	8,270.80
9729	Advanced Disposal	2,741.79
9730	Cardmember Service	302.80
-	WI Retirement	2,705.38
9731	Cintas	165.33
9732	Verizon	251.54

9733	WI Dept. of Justice	162.00
9734	Daniel Koehler	583.79
9735	Dawn Swenson	1,143.86
9736	Derek Beckstrand	1,203.99
9737	Hunter Bernitt	1,073.59
9738	Krista Blomberg	463.32
9739	Kristin Lueck	935.30
9740	Tamara Blomberg	772.75
9741	Tammy Mann	66.82
9742	Thomas Olson	1,122.46
9743	Tom Olson	60.00
-	Great West	200.00
9744	Duraweld Inc.	30.00
9745	Bauernfeind	55.92
-	IRS	2,270.68
9746	Rib Lake Water & Sewer	60.48

GENERAL RECEIPTS OCTOBER, 2020

General Receipts

7992	State of WI	12,015.65
7993	Ann Judnic	75.00
7994	Doug Reavis	10.00
7995	Customer Accts.	1,627.22
7996	Jt. R.L. Recycling Commission	250.00
7997	R.L. Homes	364.45
7998	Customer Accts.	1,129.15
7999	T.C. Clerk of Courts	30.48
8000	School Dist. of Rib Lake	1,306.90
8001	Abby Bank Foundation	750.00
8002	Shawn Artz	31.50
8003	Expedia Inc.	43.53
8004	Customer Accts.	2053.63
8005	Customer Accts.	896.19
8006	Camp 28	86.50
8007	Lakeview park	560.00

8008	Tom Olson	120.00
8009	Avalara	238.96
8010	Customer Accts.	699.01
8011	David Elleman	10.00
8012	Rib Waters Inn	494.96

WATER BILLS PAID OCTOBER 2020

Check Number

8890	WI DNR	45.00
8891	WRWA	100.00
8892	Public Service Commission	182.78
8893	Northern Lake Service, Inc.	220.00
8894	R.L. True Value	31.70
8895	WI Environmental Improvement Fund	1,414.14
8896	AgSource	196.00
8897	Core & Main	1,790.12
8898	Dan Koehler	12.57
8899	Xcel Energy	453.44
8900	Francis Melvin, Inc.	1,445.20
8901	Northern Lake Service	152.00
8902	DNR	45.00

WATER RECEIPTS OCTOBER 2020

Receipt Number

1793	Customer Accts.	4,447.48
1794	Customer Accts.	5,710.91
1795	Customer Accts.	6,124.12
1796	Customer Accts.	2,460.46
1797	Customer Accts.	2396.18

SEWER BILLS PAID OCTOBER, 2020

Check Number

5116	Water Utility	134.20
5117	McMillan Electric	104.00
5118	Automatic Systems Co.	77.35
5119	R.L. True Value	19.55
5120	WI Environmental Improvement Fund	1,959.78

5121	Sewer Redemption Fund	16,710.00
5122	AgSource	627.50
5123	U.W. Soil Testing Lab.	128.00
5124	Cardmember Service	198.88
5125	Verizon	139.64
5126	Xcel Energy	2,004.57

SEWER RECEIPTS OCTOBER, 2020

Receipt Number

1588	Customer Accts.	13,142.09
1589	Black River Transport	2,070.00
1590	Customer Accts.	15,895.28
1591	Customer Accts.	18,271.50
1592	Customer Accts.	7,228.62
1593	Customer Accts.	6,931.49

Moved by Tesch, seconded by Mann to accept the Treasurers Report as printed and pay all bills presented. Motion carried.

Chief Beckstrand presented his monthly written police report.

Pat Morrow of MSA was not able to attend the meeting but sent the following update for the Boards review.

WWTF, INTERCEPTOR & COLLECTION SYSTEM IMPROVEMENTS We are finalizing the design for the sludge storage tank cover and other improvements to mitigate the potential for freezing. Installation of the cover by Staab is expected to occur in the spring of 2021, concurrently with sludge removal from the tank. DNR requested that Staab provide a more detailed proposal on October 14, 2020. We conveyed this to Staab, and they provided a revised proposal on October 21, 2020. On October 26, 2020, DNR indicated that they needed greater detail than what was provided, and we requested that from Staab on October 26, 2020. However, Staab has had some internal delays due to COVID-19 and has yet to provide us with the revised proposal. Staab has indicated they will try to get us the second revision of the proposal early this week (week of November 9, 2020). Once received, we will forward the second revision to DNR and proceed as necessary.

LANDALL AVENUE/ MCCOMB AVENUE – CDBG GRANT The Village was notified on August 21, 2020, from the Department of Administration that the project was not selected to receive a grant this year. The reasoning was that the division received

more applications than CDBG funds available. This means that not all projects submitted, received grants this year under this program. Per discussion at the Village's September 9, 2020 board meeting, the Village would like MSA to re-submit the grant application for the project next year for a fee of \$3,000 or less. The PERF and ITA was submitted to DNR Clean Water Fund (CWF) for this work and we received a confirmation email from DNR on 11/2/2020 that the PERF and ITA were received.

PROJECT UPDATE

WATER TOWER REHABILITATION

MSA water engineers have briefly reviewed KLM's Water Tower inspection report and the recommendations that it contains. The rehabilitation cost estimate contained in KLM's report was \$420,000 - \$450,000 and the report stated that the estimate did not include engineering design or inspection services. As a result, it likely that the overall tower rehabilitation cost would be in excess of \$450,000. MSA has been in touch with KLM and they have given us a scope and fee for doing both part time and full-time inspection on the project. Under this approach, MSA would do the engineering design, and KLM would do the part- or full-time inspection.

MSA submitted a PERF and ITA to the Safe Drinking Water Loan Program to fund this project and received a confirmation email from DNR on 11/2/2020 that the PERF and ITA were received. This will allow the Village to know its status with respect to low interest loans and/or principal forgiveness (grant) to finance the project. Based upon current interest rates set by DNR, the Village could fund the water tower improvements with a 20 year loan at 1.056%, and be eligible for 60% principal forgiveness (grant) not to exceed \$500,000. Plans and specifications would need to be submitted to the DNR (along with the SDWLP Application) by June 30, 2021. The project would likely bid in the fall of 2021, and the rehab would occur in spring/summer of 2022.

TANNERY CREEK PROJECT

Phil Kriesel of MSA met with representatives from the Village to discuss future modifications and beautification to the Tannery Creek corridor. A scope and fee was provided to perform a drone flight and develop a high definition aerial photograph and related Exhibit that would identify the overall Vision for the

corridor. This Exhibit would be used for public education, discussions with regulatory agencies, permitting, and fund raising.

Subsequent correspondence from the Village has indicated that the Village is not pursuing the project due to budgetary concerns. In the event that funds become available, please reach out to MSA and we can perform this service for you.

Ben Stanley, T.C. Hwy Commissioner presented a letter from the County describing their plan to protect the ground water from contamination in conjunction with the construction of a new county highway shop within the village. Bob Christensen, Building Inspector/Zoning Administrator was present and stated that it is within the authority of the Board to allow for a lesser separation distance if these safe practices could be accomplished.

Moved by Schreiner, seconded by Mann to allow the T.C. Hwy Dept. to construct a shop, a diesel storage tank and a salt storage shed within the 1200 feet separation required by Section 19.08.010 of the Village of Rib Lake Code of Ordinances and this approval is subject to plan review by the State of Wisconsin and the Village Plan Commission to verify that the best management practices are being incorporated into the plan to protect the ground water aquifer. Motion carried.

A contract from MSA in the amount of \$4,000 for a Tannery Creek Project plan was revisited, discussed and considered. Moved by Tesch, seconded by Mann to reject the contract due to the lack of funds. Motion carried.

The Board considered waiving the CSM requirement for a split of property owned by Lori Weber which is recommended by Building Inspector Bob Christensen due to it not being a typical situation as the parcel is clearly divided by STH 102 making the two parcels' property lines obvious. Moved by Bullis, seconded by Tesch to allow the division of parcel 176-491-0000, located at 884 Lakeshore Drive, with the parcel being divided by STH 102, to proceed without a Certified Survey map as normally required in Section 17.38.010 of the Village of Rib Lake Code of Ordinances. Motion carried.

The following ordinance was presented to the Board for consideration:

ORDINANCE NO. 05/2020

An Ordinance amending some sections and creating an additional section to Chapter 10.04 of the Village of Rib Lake's Municipal Code.

10.04.033 Speed Limits - - Ten miles per hour where

The Village board established a speed limit of ten miles per hour for Park Row and within Lakeview Park and Campground.

Adopted this 11th day of November 2020

Approved: _____

William Schreiner, Village President

Attest: _____

Dawn R. Swenson, Village Clerk

Moved by Mann, seconded by Tesch to approve and adopt the above ordinance #05/2020. Motion carried.

Chief Beckstrand announced pending receipt of a \$5,000 grant and presented a list of items he is requesting approval on for purchases from those grant funds. Moved by Bullis, seconded by Mann to approve the purchases requested by Chief Beckstrand. Motion carried.

Moved by Tesch, seconded by Bullis to approve the installation of parking and speed limit signs on specified streets as directed by Chief Beckstrand. Motion carried.

The following Resolution was presented to the Board:

RESOLUTION NO. 16/2020
2020 BUDGET AMENDMENT
VILLAGE OF RIB LAKE

A Resolution changing the 2020 Budget of the Village of Rib Lake, WI adopted by two-thirds majority vote of the entire membership of the Village Board.

BE IT RESOLVED by the Village Board of the Village of Rib Lake as follows:

That the amount of \$3,175.10 be hereby transferred from the sale of equipment and the following expenditure:

Public Safety	
(Police Dept.) Sale of an impounded vehicle	\$ 100.00
Public Works	

Sale of baby dump truck & pressure washer	\$2,865.00
Public Safety	
(Fire Dept.) Sale of Fire Dept. equipment	\$210.10
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Adopted Nov. 11, 2020

Village President
William Schreiner

Approved Nov. 11, 2020

Village Clerk
Dawn R. Swenson

Moved by Tesch, seconded by Hanke to approve and adopt the above resolution # 16/2020. Motion carried.

At 7:30 p.m. a public hearing for the 2021 General Fund Budget was held. President Schreiner explained the few minor changes that occurred within the line items of the budget since the last meeting. The total expenditures, revenue and levy remain unchanged from the previous meeting. Citizens that were present had no questions or comments relating to the budget.

President Schreiner closed the Public Hearing at 7:37 p.m.

President Schreiner announced that the tax levy of \$198,345 is an increase of \$3,199 compared to the previous year's levy.

Moved by Mann, seconded by Bullis to approve and adopt the following 2021 General Fund Budget Summary and tax levy of \$198,345. Motion carried.

2021 BUDGET

VILLAGE OF RIB LAKE

EXPENDITURES:

General Government	150881
Public Safety	178134
Public Works	230138
Health & Human Services	7250
Culture & Recreation	65266

Conservation & Development	6000
Capital Outlay	82468
Debt Service Principal	20445
Debt Service Interest	4763
Other Financing Uses	0
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	745345

REVENUES:

Mobile Home Taxes	4000
Other Taxes	76100
Intergovernmental Revenue	363410
Licenses & Permits	5250
Fines & Penalties	300
Public Charges for Services	43270
Intergovernmental Charges	33670
Miscellaneous Revenue	1000
Special Assessments	0
Other Financing Sources	20000
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	547000

Total Proposed Expenditures	745345
Total Proposed Revenues	547000
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Amount required from 2020 Levy	198345

President Schreiner announced consideration of movement into closed session pursuant to Section 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Moved by Mann, seconded by Tesch to go into closed session. A roll call vote was taken to go into closed session with all in favor. Motion carried.

Back in open session the Board discussed consideration of renewal of the employees Security Health Insurance Plan for 2021. It was moved by Mann, seconded by Tesch to approve renewal of the Security Health Insurance Plan for their eligible employees at a premium decrease of 2.27% from last year's approved rates. Motion carried. The employees continue to pay 15% of the premium and deductibles will increase to \$3,500/\$7000 with the employees responsible for covering the increase. The new monthly premium for 2021 is \$8,082.74 compared to the current premium of \$8,270.80 for 2020.

As recommended by the personnel committee, it was moved by Tesch, seconded by Bullis to grant a 1.5% wage increase to the following employees effective Jan. 1st, 2021. Motion carried.

<u>Employee</u>	<u>Increase</u>	<u>Wage</u>
Derek Beckstrand(Salary)	\$717.60	\$48,557.60
Dawn Swenson (Salary)	\$759.62	\$51,400.62
Tom Olson (Salary)	\$658.70	\$44,571.70
Hunter Bernitt (per hr.)	.31¢ per hr.	\$20.90
Daniel Kohler (per hr.)	.28¢ per hr.	\$19.08
Gary Polacek (per hr.)	.21¢ per hr.	\$14.21
Tammy Mann (per hr.)	.22¢ per hr.	\$14.68
Angelisa Leggett (per hr.)	.15¢ per hr.	\$10.03
Election Officials (per hr.)	.14¢ per hr.	\$ 9.39

Trustee/Employee Reports:

Tom Olson – The water valve on North St. is fixed with the road being patched. Hwy D has also been patched. The touchless faucets, urinals, and bottle filler are in for the village hall, Senior Center, and Lakeview Park and will be installed. There has been a new pallet jack ordered for the Recycling Center because the other one is gone. The influent pump #1 at the sewer plant needs to be fixed at an approximate cost of \$3800 and the influent pump #2 will be getting a new valve ordered for it.

Mann – The library is looking at constructing a pavilion next summer to be used for their summer programs. They are discussing location options and getting started on a plan.

Schreiner – The village is due next year for a full value assessment re-evaluation of properties. Advanced Disposal is now Waste Management.

Swenson - Clerk Swenson questioned the elimination of large item pick up as Advanced Disposal does them every Monday by appointment. She will contact Dale Marth to verify if that will continue with the change to Waste Management. Clerk Swenson also announced that the Routes to Recovery grant has been submitted for reimbursement of approximately \$14,700 in covid 19 related expenses.

Russ – Asked Tom about the sign on the highway and where they are at with installing it. Also asked about the sign for Lakeview Park. The Park committee will need to design and order it.

Moved by Bullis, seconded by Tesch to adjourn the meeting at 7:50 p.m.
Motion carried.

Dawn Swenson
Village Clerk