

MINUTES OF MEETING DECEMBER 9, 2020

President Schreiner called the meeting to order at 6:30 p.m. Roll call was taken with all trustees present except Trustee Van Hecker.

Visitors present were Kristin Lueck, Rocky Jones, Ben Stanfley, Joe Desris and Donald Watson of the Star News.

Moved by Bullis, seconded by Mann to approve the minutes of the previous meeting as printed. Motion carried.

**TREASURERS REPORT**

Tax Account	\$	139,272.24
General Fund	\$	538,359.35
Water Operations Fund	\$	159,251.54
Water Redemption Fund	\$	12,630.74
Water Depreciation Fund	\$	7,938.43
Water Equipment Replacement Fund	\$	22,855.48
Sewer Operations Fund	\$	157,252.73
Sewer Redemption Fund	\$	274,890.63
Sewer Depreciation Fund	\$	11,952.78
Sewer Equipment Replacement Fund	\$	<u>144,248.01</u>
	\$	1,468,651.93

GENERAL BILLS PAID NOVEMBER, 2020

Check Number

9747	Xcel Energy	2,006.62
9748	Exxon Mobil	376.95
9749	Quik Print	259.07
9750	CSC	900.00
9751	Fire Dept.	210.10
9752	Angelisa Leggett	234.94
9753	Audrey Noland	136.91
9754	Danielle Noland	476.51
9755	Gary Polacek	192.73
9756	William Eisner	406.34
-	IRS	266.48
9757	Daniel Kohler	507.76
9758	Dawn Swenson	1,159.15
9759	Derek Beckstrand	1,219.39

9760	Hunter Bernitt	1,088.96
9761	Krista Blomberg	486.82
9762	Kristin Lueck	931.37
9763	Tamara Blomberg	772.75
9764	Tammy Mann	176.98
9765	Thomas Olson	1,137.83
9766	Medford Co-op, Inc.	188.32
9767	Rib Lake True Value	315.36
9768	Schmiege Graff & Koch	921.50
9769	Central WI Publications	254.75
9770	Goodin Co.	268.09
9771	Krist Punzel	525.00
-	WI DOR	812.03
-	Great West	200.00
9772	Visionary Design Concepts	304.00
9773	Cintas	165.33
9774	Security Health Plan	8,270.80
9775	Goodin Co.	1,100.00
9776	Frontier	66.90
9777	USA Bluebook	209.60
9778	Ann Judnic	25.00
-	IRS	2,287.18
9779	Advanced Disposal	3,221.79
-	WI Retirement System	2,721.66
9780	R.L. Water Utility	67,184.00
9781	MannMade Pizza	58.25
9782	T.C. Treasurer	138.50
9783	CarQuest	71.86
9784	Cardmember Service	2,882.76
9785	American Welding & Gas	232.95
9786	Verizon	251.70
9787	Derek Beckstrand	499.00
9788	Kustom Signals, Inc.	3,218.00
9789	Taylor County IT	851.56
9790	Daniel Koehler	583.79
9791	Dawn Swenson	1,159.14

9792	Derek Beckstrand	1,219.38
9793	Hunter Bernitt	1,088.96
9794	Krista Blomberg	522.59
9795	Kristin Lueck	1,064.96
9796	Tamara Blomberg	799.99
9797	Tammy Mann	63.48
9798	Thomas Olson	1,137.84
-	Great West	200.00
-	IRS	2,365.58

GENERAL RECEIPTS NOVEMBER, 2020

Receipt Number

8013	Customer Accts.	499.87
8014	Pro Designs of Wisconsin	98.00
8015	Kathryn Droste	75.00
8016	Rib Lake Homes	361.45
8017	Customers	180.00
8018	U.S. Deputy Sheriff's Assoc.	5,000.00
8019	State of WI	257,786.19
8020	Customers	255.96
8021	Taylor County	700.00
8022	Medford Co-op	40.00
8023	Linda Newman	75.00
8024	Community Foundation	1,000.00
8025	Medford Co-op	40.00
8026	Customers	156.94
8027	Lakeview Park	180.00

WATER BILLS PAID NOVEMBER, 2020

Check Number

8903	AgSource	337.86
8904	Central WI Publications	58.00
8905	B & M Technical Services	628.30
8906	USA Bluebook	33.60
8907	Xcel Energy	604.01
8908	Plunkett's Pest Control	35.00

WATER RECEIPTS NOVEMBER, 2020

Receipt Number

1798	Customer Accts.	1,632.22
1799	R.L. General Fund	67,184.00
1800	Customer Accts.	676.69
1801	Customer Accts.	559.54

SEWER BILLS PAID NOVEMBER, 2020

Check Number

5127	R.L. True Value	6.27
5128	AgSource	1,966.50
5129	USA Bluebook	407.31
5130	Office Depot	102.78
5131	Verizon	139.64
5132	Xcel Energy	2,307.89

SEWER RECEIPTS NOVEMBER, 2020

Receipt Number

1594	Customer Accts.	4,063.76
1595	Customers	10.00
1596	Black River Transport	2,023.00
1597	Customer Accts.	2,185.04
1598	Customer Accts.	843.17

Moved by Mann, seconded by Tesch to accept the Treasurers Report as printed and pay all bills presented. Motion carried.

Chief Beckstrand presented his monthly written police report. Chief Beckstrand mentioned updating the policy and procedures manual through Lexipol with the cost being reimbursed by the League of Municipalities.

Pat Morrow of MSA was unable to attend the meeting but sent the following written update for the Boards review.

WWTF, INTERCEPTOR & COLLECTION SYSTEM IMPROVEMENTS:

We are finalizing the design for the sludge storage tank cover and other improvements to mitigate the potential for freezing. Installation of the cover by Staab is expected to occur in the spring of 2021, concurrently with sludge removal from the tank. DNR requested that Staab provide a more detailed proposal on October 14, 2020. We conveyed this to Staab, and they provided a revised proposal on October 21, 2020. On October 26, 2020, DNR indicated that they needed greater detail than what was provided and we requested that from Staab on October 26, 2020. We received Staab's updated proposal on November 12, 2020, submitted to DNR, and received DNR Approval on November 14, 2020. The approved amount of the change is \$169,917.00 and is covered by unused contingency funds.

We are currently working with Staab, Crane Engineering, and Ultraflote (cover manufacturer) for the design of the cover and related improvements. The formal Change Order (Change Order No. 6) has therefore been prepared for the work and is ready for the Village's signature. The Village previously approved this change, contingent upon DNR approval. Once signed by the Village, we will send it to Staab for their signature.

LANDALL AVENUE/ MCCOMB AVENUE – CDBG GRANT (NO CHANGE)

The Village was notified on August 21, 2020, from the Department of Administration that the project was not selected to receive a grant this year. The reasoning was that the division received more applications than CDBG funds available. This means that not all projects submitted, received grants this year under this program. Per discussion at the Village's September 9, 2020 board meeting, the Village would like MSA to re-submit the grant application for the project next year for a fee of \$3,000 or less. The PERF and ITA was submitted to DNR Clean Water Fund (CWF) for this work and we received a confirmation email from DNR on 11/2/2020 that the PERF and ITA were received.

WATER TOWER REHABILITATION (NO CHANGE)

MSA water engineers have briefly reviewed KLM's Water Tower inspection report and the recommendations that it contains. The rehabilitation cost estimate contained in KLM's report was \$420,000 - \$450,000 and the report stated that the estimate did not include engineering design or inspection services. As a result, it likely that the overall tower rehabilitation cost would be in excess of \$450,000. MSA has been in touch with KLM and they have given us a scope and fee for doing both part time and full-time inspection on the project. Under this approach, MSA would do the engineering design, and KLM would do the part- or full-time inspection. MSA submitted a PERF and ITA to the Safe Drinking Water Loan Program to fund this project and received a confirmation email from DNR on 11/2/2020 that the PERF and ITA were received. This will allow the Village to know its status with respect to low interest loans and/or principal forgiveness (grant) to finance the project. Based upon current interest rates set by DNR, the Village could fund the water tower improvements with a 20-year loan at 1.056%, and be eligible for 60% principal forgiveness (grant) not to exceed \$500,000. Plans and specifications would need to be submitted to the DNR (along with the SDWLP Application) by June 30, 2021. The project would likely bid in the fall of 2021, and the rehab would occur in spring/summer of 2022.

TANNERY CREEK PROJECT (NO CHANGE)

The Village has indicated that the project will not be pursued due to budgetary concerns. In the event that funds become available, please reach out to MSA and we can perform this service for you.

The following ordinance was presented to the Board for consideration.

**ORDINANCE #06/2020**

***AN ORDINANCE TO AMEND THE VILLAGE OF RIB LAKE MASTER PLAN TO CHANGE THE ZONING CLASSIFICATION OF THE PROPERTY DESCRIBED AS THE SOUTH 15 ACRES OF THE SE ¼ SE ¼ OF SECTION 22 FROM R-1 SINGLE FAMILY RESIDENTIAL TO I-1, LIGHT INDUSTRIAL AND LOCATED AT 1119 KENNEDY ST***

THE VILLAGE BOARD OF THE VILLAGE OF RIB LAKE, TAYLOR COUNTY, WISCONSIN DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1: The zoning classification of the property located at 1119 Kennedy St and described as the South 15 acres of the SE ¼ SE ¼ of Section 22 from R-1 Single Family Residential to I-1, Light Industrial

SECTION 2: The change for this ordinance shall take effect upon passage and publication as provided by law.

Submitted by: Village of Rib Lake Plan Commission

Vote taken and all-in favor: William Schreiner  
Cliff Mann  
George Tesch  
Russ Bullis  
Jack Buksa

Keith Hanke  
Vernell Van Hecker – absent

Date: December 9<sup>th</sup>, 2020

Village President's Signature, if approved:

ATTEST:

\_\_\_\_\_  
William Schreiner, President

\_\_\_\_\_  
Dawn Swenson, Village Clerk

\_\_\_\_\_  
Date of Village Clerk's Signature

Moved by Mann, seconded by Tesch to approve and adopt the above ordinance #06/2020 as recommended by the Plan Commission. Motion carried.

T.C. Hwy Commissioner Ben Stanfley was present and said that they will be closing on the property in January.

The following Resolution was presented to the board.

**RESOLUTION NO. 17/2020**

RESOLVED, by the Village Board of the Village of Rib Lake, Taylor County, WI that the following amounts are to be raised as taxes for the year 2020, against the taxable property in said Village of Rib Lake, WI Taylor County.

State Taxes	\$ -
County Taxes	\$ 295,298.07
Local Village Levy	\$ 208,638.42
Rib Lake School District Levy	\$ 307,087.09
North Central Technical College	\$ 47,905.15
Rib Lake Inland Lakes District	\$ <u>6,311.39</u>
TOTAL LEVY	\$ <b>865,240.12</b>
Local Assessed Valuation for 2020:	\$31,389,400.00
State Assessed Manufacturing for 2020:	\$ <u>972,200.00</u>
Total Assessed Valuation for 2020:	\$32,361,600.00

Dated this 9th day of December, 2020

Approved:

\_\_\_\_\_  
William Schreiner  
Village President

Attest:

\_\_\_\_\_  
Dawn R. Swenson, Village Clerk

Moved by Buksa, seconded by Mann to approve and adopt the above resolution #17/2020. Motion carried.

Chief Beckstrand discussed upgrading the four remaining security cameras with the receipt of \$1,000.00 P.D. grant. The additional amount will come out of Buildings and Grounds.

Moved by Bullis, seconded by Buksa to approve the upgrade of security cameras using the \$1000.00 grant towards the purchase. Motion carried.

The following Budget Amendment Resolution was presented to the board.

### **RESOLUTION NO. 18/2020**

#### **2020 BUDGET AMENDMENT VILLAGE OF RIB LAKE**

A Resolution changing the 2020 Budget of the Village of Rib Lake, WI adopted by two-thirds majority vote of the entire membership of the Village Board.

BE IT RESOLVED by the Village Board of the Village of Rib Lake as follows:

That the amount of \$8,888.00 be hereby transferred from receipt of Police Dept. Public Grants/Fundraisers and the following expenditure:

#### Public Safety

(Police Dept.) Fundraiser for Speed Limit Sign	\$2,040.00
(Police Dept.) Fundraiser – AbbyBank donation	\$750.00
(Police Dept.) Back the Blue Sign Fundraiser	\$98.00
(Police Dept.) U.S. Deputy Sheriffs Assoc. Public Grant	\$5,000.00
(Police Dept.) Community Foundation Public Grant	\$1,000.00

Adopted Dec. 9<sup>th</sup>, 2020

Approved Dec. 9<sup>th</sup>, 2020

\_\_\_\_\_  
Village President  
William Schreiner  
Village Clerk  
Dawn R. Swenson

Moved by Buksa, seconded by Bullis, to approve and adopt the above Budget Amendment Resolution #18/2020. Motion carried.

Consider the approval of a League of Municipalities grant for Police Dept. manual updates.

Moved by Mann, seconded by Tesch to accept the grant and updating the manual. Motion carried.

Consider the application for a picnic license by the Fish & Game Association for their annual Ice Fishing contest to be held on January 9<sup>th</sup>.

Moved by Buksa, seconded by Mann to accept the application for a picnic license and grant the license. Motion carried.

The Board took under consideration the granting of employee holiday bonuses.

Moved by Tesch, seconded by Mann to approve and grant the issuance of employee holiday bonuses as presented and per policy. Motion carried.

Trustee/Employee Reports:

Buksa – Mentioned a problem with muskrats on the east side of the lake which is creating open water spots; The new Rib Lake sign has been installed on Hwy 13.

Chief Beckstrand – The speed limit signs are in.

Clerk Swenson – Announced a 75% matching \$500 safety grant offered by W/C Insurance company in which she hopes can be used for an ergonomic office chair in the Clerk's office if it is not going to be used by Public Works or Police Dept for anything; Swenson also announced that the Village will receive \$14,897.74 in Routes to Recovery grant money tomorrow for reimbursement of Covid19 related expenses and praised Kristin's hard work in tracking all the expenses and filing the application on the Village's behalf.

Bullis – The Fire Department is in their final two weeks of a very necessary fundraiser.

Mann – The Library is currently in the process of being painted.

Schreiner – Inquired of possible year end surplus budget allocations; Tesch suggested Ice Age Pavilion roof repairs and Bullis suggested some sidewalk repairs on Main Street.

Moved by Tesch, seconded by Bullis to adjourn the meeting at 7:00 p.m.  
Motion carried.

Dawn Swenson, Clerk