

MINUTES OF MEETING APRIL 14TH, 2021

President Schreiner called the meeting to order at 6:30 p.m. Roll call was taken with all trustees present.

Visitors present were Joe Desris and Donald Watson of the Star News.

Moved by Bullis, seconded by Mann to approve the minutes of the previous meeting as printed. Motion carried.

| <u>TREASURERS REPORT</u> | |
|----------------------------------|----------------------|
| Tax Account | \$ 160,624.92 |
| General Fund | \$ 589,578.02 |
| Water Operations Fund | \$ 129,263.73 |
| Water Redemption Fund | \$ 2,813.28 |
| Water Depreciation Fund | \$ 10,940.08 |
| Water Equipment Replacement Fund | \$ 22,859.94 |
| Sewer Operations Fund | \$ 149,642.13 |
| Sewer Redemption Fund | \$ 174,766.76 |
| Sewer Depreciation Fund | \$ 11,955.11 |
| Sewer Equipment Replacement Fund | <u>\$ 175,802.08</u> |
| | \$ 1,428,246.05 |

General Bills Paid March 2021

Check Number

| | | |
|------|------------------|---------|
| - | WI DOR | 826.01 |
| - | IRS | 2363.56 |
| - | Great West | 200.00 |
| 9978 | Angelisa Leggett | 160.48 |
| 9979 | Audrey Noland | 139.63 |
| 9980 | Danielle Fornal | 466.77 |
| 9981 | Elizabeth Kauer | 159.59 |
| 9982 | Laurie Schreiner | 127.90 |
| 9983 | Luanne Yanko | 127.90 |
| 9984 | Tammy Mann | 87.07 |
| 9985 | William Eisner | 332.46 |
| 9986 | Void | |
| 9987 | Void | |

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| 9988 | Void | |
| 9989 | Business Insurance Group | 5774.00 |
| 9990 | Caspers Truck Equipment | 71.71 |
| 9991 | Municode | 962.39 |
| 9992 | Rib Lake True Value | 49.66 |
| 9993 | Board of Commissioners of Public Lands | 6820.34 |
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| 9995 | Taylor County Highway Dept. | 258.37 |
| 9996 | Superior Chemical Corp. | 235.37 |
| 9997 | Verizon | 252.78 |
| 9998 | Exxon Mobil | 589.27 |
| 9999 | Medford Cooperative | 354.71 |
| - | IRS | 288.34 |
| - | WI DOR | 150.00 |
| - | WI Retirement | 2741.64 |
| 10000 | Frontier | 70.62 |
| 10001 | Cintas | 165.33 |
| 10002 | J&P Auto | 102.99 |
| 10003 | Personalized Treasures | 25.00 |
| 10004 | MannMade Pizza | 115.00 |
| 10005 | Jt. RL Fire Commission | 3625.00 |
| 10006 | Jt. RL Fire Commission | 922.50 |
| ACH | Deluxe | 105.28 |
| 10007 | Daniel Koehler | 613.59 |
| 10008 | Dawn Swenson | 1136.29 |
| 10009 | Derek Beckstrand | 1197.28 |
| 10010 | Hunter Bernitt | 1111.34 |
| 10011 | Krista Blomberg | 446.05 |
| 10012 | Kristin Lueck | 1000.98 |
| 10013 | Tamara Blomberg | 731.69 |
| 10014 | Tammy Mann | 159.80 |
| 10015 | Thomas Olson | 1117.42 |
| - | Great West | 200.00 |
| - | IRS | 2302.30 |
| 10016 | Cardmember Service | 489.00 |
| 10017 | Security Health Plan | 6616.29 |
| 10018 | Advanced Disposal | 2833.56 |

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|-------|-------------------------------|----------|
| 10019 | CarQuest | 211.88 |
| 10020 | Sam Butler | 25.00 |
| 10021 | Kristin Lueck | 252.29 |
| 10022 | Christensen Services | 600.00 |
| 10023 | Verizon | 252.78 |
| 10024 | Java Journey | 30.00 |
| 10025 | RL Inland Lake Rehabilitation | 6000.00 |
| 10026 | Peggy Butera | 25.00 |
| 10027 | Nicolet National Bank | 30.00 |
| 10028 | Derek Beckstrand | 38.64 |
| 10029 | Xcel Energy | 3026.66 |
| 10030 | Taylor Cty Hwy Dept | 278.02 |
| 10031 | Daniel Koehler | 635.15 |
| 10032 | Derek Beckstrand | 1,197.28 |
| 10033 | Hunter Bernitt | 1,111.33 |
| 10034 | Krista Blomberg | 541.19 |
| 10035 | Kristin Lueck | 1,051.68 |
| 10036 | Tamara Blomberg | 589.71 |
| 10037 | Tammy Mann | 159.80 |
| 10038 | Thomas Olson | 1,117.42 |
| | IRS | 1,936.44 |

General Receipts March 2021

Receipts Number

| | | |
|------|--------------------------|---------|
| 8088 | DNR | 922.50 |
| 8089 | Paul Newman | 10.00 |
| 8090 | Rib Lake Homes | 333.72 |
| 8091 | Customer Accts. | 172.03 |
| 8092 | Rib Lake School District | 1194.88 |
| 8093 | Customer Accts. | 88.75 |
| 8094 | State of WI | 330.17 |
| 8095 | Hunter Bernitt | 120.00 |
| 8096 | Customer Accts. | 419.54 |
| 8097 | Customer Accts. | 165.94 |
| 8098 | Debra Pittman | 10.00 |
| 8099 | Camp 28 | 275.00 |
| 8100 | Kevin Keiser | 120.00 |
| 8101 | Customer Accts. | 74.17 |

Water Bills Paid March 2021

Check Number

| | | |
|------|----------------------------|-----------|
| 8930 | Rib Lake True Value | 69.73 |
| 8931 | WI Rural Water Association | 315.00 |
| 8932 | Core & Main | 1090.12 |
| ACH | Deluxe | 68.86 |
| 8933 | Tripoli Propane | 118.80 |
| 8934 | AgSource | 50.00 |
| 8935 | Xcel Energy | 982.55 |
| 8936 | Water Redemption Fund | 10,000.00 |
| 8937 | Postmaster | 144.00 |

Water Receipts March 2021

Receipt Number

| | | |
|------|------------------------|---------|
| 1814 | Customer Accts. | 295.58 |
| 1815 | Wayne Tischendorf | 1057.00 |
| 1816 | Kathy Ellis | 115.00 |
| 1817 | Customer Accts. | 521.28 |
| 1818 | Customer Accts. | 792.09 |
| 1819 | Kathy Ellis | 25.00 |
| 1820 | Hanke's Little Bohemia | 250.00 |
| 1821 | Customer Accts. | 338.71 |

Sewer Bills Paid March 2021

Check Number

| | | |
|------|--------------------------------------|---------|
| 5161 | Rib Lake True Value | 52.79 |
| 5162 | Verizon | 139.94 |
| ACH | Deluxe | 68.86 |
| 5163 | AgSource | 1192.00 |
| 5164 | Kristin Lueck | 12.60 |
| 5165 | DNR – operator certification program | 45.00 |
| 5166 | Verizon | 139.94 |
| 5167 | Xcel Energy | 31.45 |
| 5168 | Xcel Energy | 2789.85 |
| 5169 | Uline | 881.94 |

Sewer Receipts March 2021

Check Number

| | | |
|------|-----------------------|--------|
| 1613 | Black River Transport | 438.48 |
| 1614 | Customer Accts. | 984.66 |

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| 1615 | Customer Accts. | 825.97 |
| 1616 | Customer Accts. | 1,250.48 |
| 1617 | Customer Accts. | 448.35 |
| 1618 | Rib Lake Sewer Redemption Fund | 116,861.98 |
| 1619 | Customer Accts. | 5,244.76 |

Moved by Jones, seconded by Tesch to accept the Treasurers Report as printed and pay all bills presented. Motion carried.

Chief Beckstrand presented his monthly police report. The police squad is back from repairs and seems to be working well. The new speed limit and parking signs will be going in soon.

Pat Morrow of MSA was unable to attend the meeting but sent the following written update for the Boards review.

WWTF, INTERCEPTOR & COLLECTION SYSTEM IMPROVEMENTS

We have finalized the design for the sludge storage tank cover and other improvements to mitigate the potential for freezing. The tank cover submittal has been returned to Staab and the cover is under fabrication. We have requested the expected timeline on cover fabrication, but we are anticipating the cover to be fabricated within 2 months. Once the fabrication timeline is known, MSA will coordinate with Dan Koehler on the Village's sludge hauling timeline. Installation of the cover by Staab is expected to occur in late spring of 2021, concurrently with sludge removal from the tank.

The final design incorporated items discovered when MSA, Dan Koehler, Staab Construction and Crane Engineering met onsite at the WWTF on February 3, 2021. These items include reinforcing the cover panels adjacent to the hatch over the sludge transfer pump in order to support the weight of the pump, in addition to adding a third hatch and providing removable panels to access the sludge feed piping duckbill check valves. These additional needs resulted in a change order request from Ultraflote, the cover manufacturer. The DNR has already approved the additive change order of \$2,280 for these design modifications prior to cover fabrication.

MCCOMB AVENUE /LANDALL AVENUE CDBG GRANT APPLICATION

MSA will prepare a new application and submit the application to the Wisconsin Department of Administration by the May 13, 2021 deadline. The CDBG-PF grant (if awarded) can provide up to 67% matching funds up to \$1,000,000. The Public Hearing is scheduled for April 14, 2021, which is the same day as the regular meeting of the Rib Lake Village Board.

The total project cost is estimated at \$1,140,000 including construction, engineering, grant application/administrative fees and contingencies.

The following is a possible schedule for the grant application submittal and project completion:

| ACTION ITEM | DATE |
|---|------------------|
| MSA holds public hearing at Village Board Meeting | April 14, 2021 |
| CDBG Grant Application Due | May 13, 2021 |
| CDBG Block Grant Award Announcement | August 2021 |
| MSA Begins Topographic Survey (Field Work) | Fall 2021 |
| MSA Completes Project Design | Winter 2021/2022 |
| Project Bid to Contractors | March 2022 |

| | |
|-----------------------|-------------|
| Begin Construction | Spring 2022 |
| Complete Construction | Fall 2022 |

AMERICAN RESCUE PLAN (ARP) ACT

With the signing of the American Rescue Plan Act, \$350 billion was allocated for State and Local Fiscal Recovery Funds. Rib Lake has been allocated \$85,308. The funds will be allocated in two tranches the first to arrive in 60 days and the second one year later.

We are still waiting for specific guidelines on the breadth of projects that will meet ARP funding criteria and hope to see those guidelines within the next month. It seems likely, however, that due to the generous nature of the funding bill itself, the criteria should be relatively broad.

We do know that these funds are intended for direct COVID-related expenditures pertaining to reduced revenue, negative economic impacts, small business assistance and premium pay for essential workers. We also know that investments in water, sewer and broadband infrastructure will be encouraged.

Funds must be spent by the end of calendar year 2024.

WATER TOWER REHABILITATION (NO CHANGE)

MSA water engineers have briefly reviewed KLM's Water Tower inspection report and the recommendations that it contains. The rehabilitation cost estimate contained in KLM's report was \$420,000 - \$450,000 and the report stated that the estimate did not include engineering design or inspection services. As a result, it likely that the overall tower rehabilitation cost would be in excess of \$450,000.

MSA has been in touch with KLM and they have given us a scope and fee for doing both part time and full-time inspection on the project. Under this approach, MSA would do the engineering design, and KLM would do the part- or full-time inspection.

MSA submitted a PERF and ITA to the Safe Drinking Water Loan Program to fund this project and received a confirmation email from DNR on 11/2/2020 that the PERF and ITA were received. This will allow the Village to know its status with respect to low interest loans and/or principal forgiveness (grant) to finance the project. Based upon current interest rates set by DNR, the Village could fund the water tower improvements with a 20-year loan at 1.056%, and be eligible for 60% principal forgiveness (grant) not to exceed \$500,000. Plans and specifications would need to be submitted to the DNR (along with the SDWLP Application) by June 30, 2021. The project would likely bid in the fall of 2021, and the rehab would occur in spring/summer of 2022.

The board considered the approval of application for a 6-month Class B Beer License to Tannery Creek Parkway. Moved by Mann seconded by Buksa to approve the license. Motion carried.

Considered waiving the noise ordinance for the Rib Lake High School graduation on May 28th. They will be having graduation outside, weather permitting. Moved by Bullis, seconded by Buksa to waive the ordinance for the school on May 28th. Motion carried.

Considered giving Clerk Kristin Lueck the 1 1/2% cost of living increase as discussed at the last meeting. Moved by Mann, seconded by Buksa to approve the increase. Motion carried.

Discussed the progress made in researching the possibility of having ACH and credit card payments for bills at Village Hall. The board was updated on the information that has been collected this far.

Trustee/Employee Reports:

Streets –

Trustee VanHecker discussed getting some quotes for Ella Street to fix the water problem on the street. He also discussed some options for fixing up Park Row. A pothole on North Front Street needs some patching.

Utilities –

Trustee VanHecker would like the water/sewer company to return to the Village to discuss the automatic meter readers.

Park, Lake, & Rec –

Trustee Tesch stated that there will be a new sign being made for LakeView Park Campground by ProDesigns of Medford. The sign will be placed on the corner of Lakeshore and 102. Trustee Mann will be contacting Ben Stanfley about the installation of a new Village Limits sign that will be placed at the village limits on Hwy D.

Dev., Bldgs., & Grounds –

Trustee Buksa discussed the need for a new stove at the Senior Center. He and Trustee VanHecker will be looking at the options.

Fire & Recycling –

Trustee Bullis stated that the Fire Commission meeting and the Recycling meeting are being held next week so there is nothing to report.

Library –

Trustee Mann reported that the library pavilion has been staked out. There is a fund set up at Nicolet National Bank in Rib Lake for donations or donations can be dropped off at the Village Hall or the Library.

President Schreiner announced consideration of movement into closed session pursuant to Section 19.85(1)(c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Moved by Bullis, seconded by Mann to go into closed session. A roll call vote was taken to go into closed session with all in favor. Motion carried.

Back in open session, there was no action business discussed.

Moved by Mann, seconded by Buksa to adjourn the meeting at 7:47 p.m.
Motion carried.

Kristin Lueck, Village Clerk