

MINUTES OF MEETING MAY 12<sup>TH</sup>, 2021

President Schreiner called the meeting to order at 6:30 p.m. Roll call was taken with all trustees present except Trustee Bullis.

Visitors present were Pat Morrow of MSA, Deb Gojmerac, Joe Desris, and Donald Watson of the Star News.

Moved by Tesch, seconded by Jones to approve the minutes of the previous meeting as printed. Motion carried.

<b><u>TREASURERS REPORT</u></b>	
Tax Account	\$160,624.92
General Fund	\$544,069.56
Water Operations Fund	\$143,848.42
Water Redemption Fund	\$22,632.25
Water Depreciation Fund	\$10,940.08
Water Equipment Replacement Fund	\$22,859.94
Sewer Operations Fund	\$170,130.40
Sewer Redemption Fund	\$291,649.87
Sewer Depreciation Fund	\$11,955.11
Sewer Equipment Replacement Fund	<u>\$175,806.41</u>
	\$1,554,516.96

General Bills Paid April 2021

Check Number

10039	Audrey Noland	174.54
10040	Danielle Fornal	491.09
10041	Elizabeth Kauer	219.42
10042	William Eisner	323.23
10043	Cintas	165.33
10044	Medford Cooperative	271.39
10045	Rib Lake True Value	257.56
10046	Rib Lake Water & Sewer Utility	965.07
10047	Exxon Mobil	403.39
10048	MSA	300.00
10049	Hawkins Ash CPAs	2610.00
10050	Galls LLC	61.54
10051	DuraWeld Inc.	64.00

-	WI DOR	760.50
-	WI Retirement	2436.30
-	IRS	200.18
10052	Daniel Koehler	493.74
10053	Derek Beckstrand	1195.15
10054	Hunter Bernitt	1109.21
10055	Krista Blomberg	475.85
10056	Kristin Lueck	1050.57
10057	Laurie Schreiner	119.24
10058	LuAnne Yanko	119.24
10059	Tamara Blomberg	780.34
10060	Tammy Mann	265.70
10061	Thomas Olson	1115.29
10062	Rent A Flash	236.70
10063	Jt. Rib Lake Fire Commission	3625.00
10064	Frontier	71.02
10065	Taylor County	16.92
10066	Hawkins Ash CPAs	1250.00
10067	C&D Lumber	91.80
10068	Central WI Publications	87.88
	IRS	1953.20
10069	BPA	150.00
10070	Medford Motors	2606.73
10071	Cardmember Services	261.02
10072	Econo Signs LLC	110.35
10073	Security Health Plan	6616.09
10074	MannMade	50.00
10075	Cintas	165.33
10076	Cliff Mann	1847.00
10077	George Tesch	1847.00
10078	Jack Buksa	1693.08
10079	Keith Hanke	1231.33
10080	Rocky Jones	461.75
10081	Russ Bullis	1847.00
10082	Vernell VanHecker	1539.17
10083	William Schreiner	2770.50
	IRS	2193.00

10084	Daniel Koehler	627.96
10085	Derek Beckstrand	1195.14
10086	Hunter Bernitt	1109.19
10087	Krista Blomberg	517.15
10088	Kristin Lueck	1097.26
10089	Tamara Blomberg	815.04
10090	Tammy Mann	237.75
10091	Thomas Olson	1115.29
10092	Bauernfeind	329.72
10093	Derek Beckstrand	71.68
10094	J&P Auto	202.99
10095	Rib Lake School District	1448.00
10096	Bloomin Country	100.00
10097	Fire & Safety Equipment	182.00
10098	Advanced Disposal	2965.56
10099	Verizon	253.20
10100	Xcel Energy	2525.65
	IRS	1998.36
10101	NTC	85.00
10102	MSA	1200.00
10103	WI Dept of Justice – TIME	192.75

General Receipts April 2021

<u>Receipt Number</u>		
8102	RL Sewer Utility	12,357.99
8103	RL Water Utility	9618.23
8104	State of WI	10,814.06
8105	Customer Accounts	776.85
8106	Customer Accounts	1779.97
8107	Customer Accounts	583.38
8108	TC Treasurer	8203.03
8109	TC Clerk of Court	203.91
8110	Wabasha Leasing	75.85
8111	Customer Accounts	680.90
8112	Rib Lake Homes LLC	277.14
8113	Rib Lake School District	1250.89
8114	Customer Accounts	691.96
8115	AA Group	30.00

8116	Customer Accounts	887.33
8117	Void	
8118	Customer Accounts	637.94
8119	Mariah Monty	120.00
8120	Robert Olwell	25.00
8121	Bobbie Bones Repair	100.00
8122	Camp 28 – Resch Holdings	10.00
8123	Rollie Thums	132.00
8124	Expedia	26.34
8125	Customer Accounts	1137.85
8126	Adam Beasterfield	15.00
8127	Lakeview Park	450.00
8128	Avalara Inc.	307.77
8129	Customer Accounts	523.12
8130	Camp 28 – Resch Holdings	285.00
8131	Rib Waters Inn	365.28
8132	Customer Accounts	196.38

Water Bills Paid April 2021

Check Number

8938	Tripoli Propane	74.25
8939	WI Environmental Improvement Fund	19,818.97
8940	Hawkins Ash CPAs	1550.00
8941	RL General Fund	9618.23
8942	AgSource	50.00
8943	Hawkins Ash CPAs	425.00
8944	KLM Engineering	15,900.00
8945	Xcel Energy	838.06
8946	J.H. Larson Co.	65.16
8947	Fire & Safety Equipment	19.50

Water Receipts April 2021

Receipt Number

1822	Water Redemption Fund	19,818.97
1823	Customer Accounts	1705.75
1824	Customer Accounts	4725.07
1825	Customer Accounts	1559.94
1826	Void	
1827	Customer Accounts	1915.95

1828	Customer Accounts	3287.93
1829	Customer Accounts	2425.17
1830	Customer Accounts	2088.38
1831	Customer Accounts	3081.55
1832	Hawkins Inc.	115.00
1833	Customer Accounts	1695.03
1834	Customer Accounts	466.95

Sewer Bills Paid April 2021

Check Number

5170	Rib Lake True Value	111.28
5171	WI Environmental Improvement Fund	116,861.98
5172	Rib Lake Water Utility	134.20
5173	Hawkins Ash CPAs	1190.00
5174	RL General Fund	12,357.99
5175	AgSource	1448.50
5176	Hawkins Ash CPAs	425.00
5177	Sewer Redemption	16,710.00
5178	Fire & Safety Equipment	67.29
5179	Verizon	140.03
5180	Xcel Energy	2475.21
5181	WRWA	300.00

Sewer Receipts April 2021

Receipt Number

1618	Sewer Redemption Fund	116,861.98
1619	Customer Accounts	5244.76
1620	Customer Accounts	13,498.91
1621	Customer Accounts	4074.02
1622	Black River Transport	1459.08
1623	Customer Accounts	5103.06
1624	Customer Accounts	10,082.29
1625	Customer Accounts	6701.85
1626	Customer Accounts	5681.09
1627	Customer Accounts	8382.81
1628	Customers	10.00
1629	Black River Transport	530.71
1630	Customer Accounts	4935.10
1631	Customer Accounts	1337.12

Moved by Mann, seconded by Jones to accept the Treasurers Report as printed. Motion carried.

Chief Beckstrand presented his monthly police report. He has just found out that he is receiving a donation of an active shooter vest which is approximately an \$800 donation for the Police Department.

Pat Morrow of MSA was present and gave the following updates.

### **WWTF, INTERCEPTOR & COLLECTION SYSTEM IMPROVEMENTS**

The cover is currently under fabrication and Ultraflote, the cover manufacturer, expects production to be completed in late June to early July for delivery, assuming all materials remain on schedule. This was 10-11 weeks from initial production start, which typically has a 16-week turnaround. MSA is coordinating with Dan Koehler on the Village's sludge hauling timeline. Dan is planning to haul roughly half of the sludge in May and the remaining sludge prior to cover installation, as needed. Staab plans to complete the interior tank piping additions and perform a check of the existing aeration system when the tank is empty, coordinating with Dan's sludge hauling schedule. Due to backorders on material, Staab anticipates this to occur in mid-June. Installation of the cover by Staab is expected to occur in late June to early July. Staab is planning to assemble the cover on the ground and lift the cover onto the tank with a crane, which would not require the tank to be empty at the time of cover installation. Per Staab, the tank insulation contractor met with Dan onsite Thursday 4/29 to review the layout. When temperatures steady around 60 deg., the tank insulation will be completed with Frantl Insulating and Staab.

Moved by VanHecker, seconded by Tesch to extend the contract substantial completion date to August 31<sup>st</sup>, 2021 and the final completion date to September 30<sup>th</sup>, 2021. Motion carried.

### **MCCOMB AVENUE /LANDALL AVENUE CDBG GRANT APPLICATION**

The CDBG-PF grant applications are due to the Wisconsin Department of Administration by May 13, 2021 for this project. MSA will submit the application to the department by the due date. The project will receive a higher score if the project is included in the Village's capital improvement plan. MSA is working with the Village to prepare a capital improvement plan to include this project. The Village will have to adopt the capital improvement plan at their May 12th meeting. MSA will supply the Village with the appropriate resolution to adopt the capital improvement plan. The CDBG-PF grant awards should be released later this summer. If awarded, the CDBG - PF grant can provide up to 67% matching funds up to \$1,000,000.

The total project cost is estimated at \$1,172,000 including construction, engineering, grant application/administrative fees and contingencies.

The following is a possible schedule for the grant application submittal and project completion:

ACTION ITEM	DATE
Village Board approves Capital Improvement Plan	May 12, 2021
CDBG Grant Application Due	May 13, 2021
CDBG Block Grant Award Announcement	August 2021
MSA Begins Topographic Survey (Field Work)	Fall 2021
MSA Completes Project Design	Winter 2021/2022
Project Bid to Contractors	February 2022
Begin Construction	Spring 2022
Complete Construction	Fall 2022

# Resolution to Adopt a Capital Improvement Plan

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE VILLAGE BOARD OF THE VILLAGE OF RIB LAKE,  
ADOPTING A CAPITAL IMPROVEMENT PLAN

**WHEREAS**, the Village of Rib Lake has prepared a Capital Improvement Plan for Public Works and Utility Improvements for the Village of Rib Lake, and

**NOW, THEREFORE, BE IT RESOLVED**, that the Village Board of the Village of Rib Lake officially adopts the Capital Improvement Plan;

**ADOPTED** on this 12th day of May, 2021.

**ATTEST:**

\_\_\_\_\_  
Kristin Lueck, Village Clerk/Treasurer

The governing body of the Village of Rib Lake has authorized the above resolution dated May 12, 2021.

\_\_\_\_\_  
William Schreiner, Village President

Moved by Buksa, seconded by Jones to approve and adopt the above resolution #8/2021. Motion carried.

## **AMERICAN RESCUE PLAN (ARP) ACT**

With the signing of the American Rescue Plan Act, \$350 billion was allocated for State and Local Fiscal Recovery Funds. Rib Lake has been allocated \$85,308. The funds will be allocated in two tranches the first to arrive in 60 days and the second one year later.

We are still waiting for specific guidelines on the breadth of projects that will meet ARP funding criteria and hope to see those guidelines within the next month. It seems likely, however, that due to the generous nature of the funding bill itself, the criteria should be relatively broad.

We do know that these funds are intended for direct COVID-related expenditures pertaining to reduced revenue, negative economic impacts, small business assistance and premium pay for essential workers. We also know that investments in water, sewer and broadband infrastructure will be encouraged.

Funds must be spent by the end of calendar year 2024.

## **WATER TOWER REHABILITATION**

MSA submitted a PERF and ITA to the Safe Drinking Water Loan Program to fund this project and received a confirmation email from DNR on 11/2/2020 that the PERF and ITA were received. This will allow the Village to know its status with respect to low interest loans and/or principal forgiveness (grant) to finance the project. Based upon current interest rates set by DNR, the Village could fund the water tower improvements with a 20-year loan at 1.056% and be eligible for 60% principal forgiveness (grant) not to exceed \$500,000. Plans and specifications would need to be submitted to the DNR (along with the SDWLP Application) by June 30, 2021. The DNR's publication of the Safe Drinking Water ITA Project Priority List was significantly delayed this year and not released until April 23, 2021.

The MSA water engineers and funding specialists *recommend that the Village postpone the water tower rehab project until next year*. This would mean that we do *not* submit Plans and Specifications to the DNR by the June 30, 2021 funding deadline for the Safe Drinking Water Loan Program. This recommendation is based primarily that the KLM report indicated that things were not extremely urgent (complete rehab by 2025), the timing of the issuance of the Priority List, AND on the likelihood that there will be a stimulus-type Federal Infrastructure funding program rolled out this July or August. The project did not score very high (Score of 74) and appears on bottom of Page 4 of the Project Priority List. Historically, a score of 74 would not guarantee Principal Forgiveness (Grant). Therefore, with the potential of record-setting contributions to Clean Water Fund, Safe Drinking Water Loan Program, and CDBG through the Federal Infrastructure Stimulus (The Drinking Water

and Wastewater Infrastructure Act of 2021, S. 914, was passed in the Senate on Thursday, April 29), the Village's chances of receiving financial assistance next year are believed to be much greater and worth waiting for given the circumstances and relatively lower urgency of the water tower project. We should still plan on having design plans and specifications ready by late-summer or perhaps early winter so that the project can be shovel-ready and meet shovel-worthy requirements when they are made available.

Considered an appointment to the Library board that has opened up due to a resignation. Deb Gojmerac has shown interest in filling this position. President Schreiner is nominating Deb for the position.

Moved by Buksa, seconded by Mann to appoint Deb to the Library Board.  
Motion carried.

The following applications for renewal liquor licenses for the period ending June 30, 2022 were read to the Board for "publication" approvals.

Class B Combination Liquor Licenses:

Enter-Enter, LLC	Sandra Eppers, Agent	Bird's Nest
Hanke's Little Bohemia, LLC	Steve Hanke, Agent	Bohemia
Drink Slingers Tavern, LLC	Michael Butson, Agent	Drink Slingers
Northside Café, LLC	Linda Pittman, Agent	Northside Café
Camp 28	Resch Holdings, LLC, Agent	Camp 28

Moved by Buksa, seconded by Mann to approve the above applications for publication. Motion carried.

Class A Combination Liquor Licenses:

Ed's IGA, Inc.	Rodger E. Zondlo, Agent	Ed's IGA
Medford Co-op, Inc.	Andrew Stotka, Agent	Cenex
Cynthia Hanke	as Individual	C & G Mini Mart
Dolgencorp, LLC	Ronnie Borgerding, Agent	Dollar General

Moved by Buksa, seconded by Jones to approve the above applications for publication. Motion carried.

The following sealed bids were received and reviewed by the board: Lakes Asphalt - \$13,167, Jensen Chip & Seal Coating - \$11,997.23, and Russell Standard – no final price given.

Moved by Buksa, seconded by Jones to accept the bid from Jensen Chip & Seal Coating for \$11,997.23 contingent on them using a DOT approved product.  
Motion carried.

An asphalt bid from American Asphalt in the amount of \$23,847.00 for the Ella Street project was presented and reviewed by the board. VanHecker stated that Ella Street would be overlaid and the crown of the road reformed.



Moved by VanHecker, seconded by Mann to accept the bid in the amount of \$23,847.00 from American Asphalt and proceed with the project. Motion carried.

An asphalt bid from American Asphalt in the amount of \$8090.00 for the Park Row project and \$4700.00 for paving a section of the park to go from Park Row, around the bathrooms, and back to Park Row was presented and reviewed by the board.

Moved by VanHecker, seconded by Mann to accept the bid from American Asphalt only for the Park Row project. The board decided to not complete the park project in order to utilize the \$4700.00 in other areas. Motion carried.

Changing the volleyball court at the Lakeview Park from two courts to one was discussed. VanHecker stated that he did not think two courts were necessary and he didn't think they were used very often. Mann suggested that we may need to put up some signs to advertise that the volleyball courts and horseshoe pits are in fact part of Lakeview Park.

Moved by Mann, seconded by Tesch to keep it as two volleyball courts and to make sure that we are finding ways to let people know that they are there for the campers and community's use. Motion carried.

The board discussed the committee appointments for the 2021-2022 year.

Moved by Tesch, seconded by Jones to approve the committee appointments that were made by President Schreiner. Motion carried.

President Schreiner read a request from the Rib Lake Fireworks Committee for a donation to the Fourth of July Fireworks show.

Moved by Tesch, seconded by Jones to contribute \$1500.00 to the Rib Lake Fireworks Committee. Motion carried.

Considered filling a position on the Plan Committee that has opened up due to a resignation. Herb Schubert has stepped down and we thank him for his years of work on the Plan Committee. Randy Budimlija has shown interest in filling that position.

Moved by Mann, seconded by Tesch to appoint Randy Budimlija to the Plan Committee. Motion carried.

The board discussed adding on to the pictures and captions of the Rib Lake history display at the Village Hall. Robert Rusch has organized 16 pictures and captions for the Village to have printed. Quik Print has given a quote of \$2267.35 for the project.

Moved by Buksa, seconded by Mann to move forward with the project.  
Motion carried.

A valve on McComb Ave. near the Rib Lake Health Services was discussed. It is not working properly, and it was brought to our attention that it should be replaced.

Moved by Jones, seconded by VanHecker to have the Public Works Dept. start coordinating with the Nursing Home as it affects their sprinkling system and schedule the work to be done with Melvin Company. Motion carried.

Discussed charging a fee for public works to replace water meters that freeze up. Currently residents are charged only for the cost of the water meter. VanHecker suggested a \$50 fee for the Public Works Dept. to change out the water meter.

Moved by Mann, seconded by VanHecker to charge a flat fee of \$50 to residents to replace a frozen water meter along with the cost of the meter. Motion carried.

Discussed and considered switching to radio-controlled meter reading devices. Core & Main was present last week for a Utility Committee meeting. They provided several options to the committee. Seeing we already use Android tablets, option #1 seemed most appropriate as we would not have to purchase additional tablets. Using the radio-controlled units would allow the meter readings to automatically upload to the tablets and then download into the billing software that we use. A four-year plan would cost approximately \$19,900 for the first year and \$15,800 for three years after. The three-year plan would cost approximately \$23,300 the first year and \$20,300 for the next two years. A \$2400.00 annual fee would be charged for each year after regardless of plan chosen.

Moved by Jones, seconded by VanHecker to implement the 3-year plan.  
Motion carried.

Reviewed the Campground Host application received from Jessica McGregor.

Moved by Mann, seconded by VanHecker to accept Jessica McGregor as the Campground Host for the 2021 season. Motion carried.

Trustee/Employee Reports:

Streets – No report

Utilities – No report

Park, Lake, & Rec – Tesch reported that the sign that was ordered for Lakeview Park will be done on Monday, May 17<sup>th</sup>.

Dev., Bldgs., & Grounds – Schreiner reported that there has been some discussion about the trees in the front of Village Hall. The concern is that they may be blocking the light and one of the four White Birch is dead. The dead White Birch will be removed, and the rest of the trees will remain.

Fire & Recycling – Mann reported that there is a Recycling meeting on May 27<sup>th</sup>.

Library – Mann reported that the Library Pavilion is marked out and that there is a groundbreaking set for Monday, May 17<sup>th</sup> at 1 p.m. Sue Roupp has resigned from the board and that is who Deb Gojmerac will be replacing.

Moved by Buksa, seconded by Jones to adjourn the meeting at 8:03 p.m.  
Motion carried.

Kristin Lueck, Village Clerk