

MINUTES OF MEETING August 11th, 2021

President Schreiner called the meeting to order at 6:30 p.m. Roll call was taken with all trustees present.

Visitors present were Pat Morrow and Phil Kriesel from MSA, Ben Greiner, Joe Desris, Michael Butson, and Donald Watson of the Star News.

Moved by VanHecker, seconded by Jones to approve the minutes of the previous meeting as printed. Motion carried.

TREASURERS REPORT

Tax Account	\$160,640.90
General Fund	\$492,233.34
Water Operations Fund	\$193,156.22
Water Redemption Fund	\$9,099.83
Water Depreciation Fund	\$13,953.94
Water Equipment Replacement Fund	\$22,861.65
Sewer Operations Fund	\$187,908.00
Sewer Redemption Fund	\$226,549.74
Sewer Depreciation Fund	\$11,956.00
Sewer Equipment Replacement Fund	<u>\$175,819.57</u>
	\$1,494,179.19

General Bills Paid July 2021

Check Number

10225	Audrey Noland	174.54
10226	Danielle Fornal	612.64
10227	Gary Polacek	929.48
10228	Jordan Yanko	101.58
10229	William Eisner	323.23
10230	Daniel Koehler	719.38
10231	Derek Beckstrand	1195.14
10232	Hunter Bernitt	1109.20
10233	Krista Blomberg	553.71
10234	Kristin Lueck	1065.79
10235	Tamara Blomberg	248.01

10236	Tammy Mann	159.79
10237	Thomas Olson	1115.30
	WI DOR	701.41
	IRS	385.88
	IRS	1912.18
	WRS	2174.44
10238	Jr. RL Area Fire Commission	3625.00
10239	Central WI Publications	46.25
10240	J&P Auto Inc.	49.25
10241	Frontier	70.62
10242	Rib Lake True Value	357.43
10243	Rib Lake Roller Mills	36.00
10244	Medford Cooperative Inc.	214.27
10245	Exxon Mobil	579.82
10246	U.S. Treasury	13.30
10247	Schmiege, Graff & Koch	1119.50
10248	J&P Auto Inc.	19.99
10249	BPA	150.00
10250	Security Health Plan	6616.19
10251	Mid-States Equipment	45.86
10252	Advanced Auto Parts	89.07
10253	Mahner's Welding & Repair	397.10
10254	Superior Chemical Corp.	356.76
10255	Rib Lake Roller Mills	125.00
10257	American Asphalt of WI	3538.52
10257	Advanced Disposal	2833.56
10258	Daniel Koehler	642.33
10259	Derek Beckstrand	1195.15
10260	Hunter Bernitt	1109.20
10261	Krista Blomberg	222.55
10262	Kristin Lueck	1065.80
10263	Tamara Blomberg	300.63
10264	Tammy Mann	159.80
10265	Thomas Olson	1115.29
	IRS	1816.76
	Transfer to water - ACH	1239.46
	Transfer to sewer - ACH	3172.00

	Transfer to water - CC	229.68
	Transfer to sewer – CC	704.80
10266	Xcel Energy	2307.10
10267	Verizon	252.98
10268	Jt. RL Fire Commission	1693.40
10269	Guide to Easier Shopping	290.00
10270	Cardmember Services	123.31
10271	American Asphalt of WI	7386.00
10272	Kari Enright	60.00
10273	American Asphalt of WI	16079.00
10274	Streichers	119.98
10275	Cintas	165.33
10276	WI Dept of Justice – TIME	192.75
10277	Visionary Design Concepts, LLC	372.00
10278	Bauernfeind	58.74
	Aquatic Weed Harvester Co. – wire transfer	25,000.00
10279	Taylor Co. Hwy Dept.	96.59
10280	J.H. Larson Co.	194.81
10281	Wisco Materials	375.00
10282	Superior Chemical Co.	86.77
10283	United Methodist Church	60.00
10284	Daniel Koehler	754.30
10285	Derek Beckstrand	1195.14
10286	Hunter Bernitt	1109.19
10287	Krista Blomberg	466.70
10288	Kristin Lueck	1065.80
10289	Tamara Blomberg	474.69
10290	Tammy Mann	432.06
10291	Thomas Olson	1115.28
	Wire transfer – service charge	25.00
	RL Water Utility	44.78
	RL Sewer Utility	128.71
	RL Water Utility	3.66
	RL Sewer Utility	18.59

General Receipts July 2021

Receipt Number

8188	Customer Accts	1222.82
8189	Customer Accts	756.71
8190	Kari Enright	120.00
8191	State of WI DOT	10814.06
8192	RL Water Utility	6442.74
8193	RL Sewer Utility	8888.14
8194	Rib Lake Fish & Game	14.00
8195	Dollar General	10.00
8196	Ice Age Committee	12.00
8197	Cindy Hanke	20.00
8198	Lakeview Park	880.00
8199	Brian Leins	20.00
8200	Rib Lake Homes LLC	292.23
8201	Customer Accts	585.85
8202	Taylor County	26.95
8203	Roxanne Peterson	120.00
8204	AllPaid	200.29
8205	RL Volunteer Fire Dept.	16.00
8206	AllPaid	240.55
8207	State of WI	1693.40
8208	AllPaid	196.86
8209	Customer Accts	973.08
8210	Angelica Komarek	75.00
8211	AllPaid	280.52
8212	Customer Accts	4891.78
8213	Customer Accts	698.12
8214	Lakeview Park	1020.00
8215	AllPaid	149.91
8216	Expedia Inc.	85.40
8217	Customer Accts	201.27
8218	Customer Accts	1270.19
8219	American Legion	18.00
8220	State of WI	47206.97
8221	State of WI	878.90
8222	State of WI	78.99
8223	Jt. RL Fire Commission	8500.48
8224	Avalara	211.30

8225	Customer Accts	507.95
8226	Lakeview Park	1093.25
8227	Customer Accts	476.14
8228	Customer Accts	26.26

Water Bills Paid July 2021

Check Number

8962	Core & Main	40.00
8963	RL General Fund	6442.74
8964	Diggers Hotline	70.47
8965	Xcel Energy	516.81
8966	AgSource	50.00
8967	USA BlueBook	177.75

Water Receipts July 2021

Receipt Number

1841	Customer Accts	2643.36
1842	Customer Accts	2887.82
1843	Customer Accts	3431.78
1844	Customer Accts	3401.69
1845	Customer Accts	1239.46
1846	Customer Accts	2199.11
1847	Customer Accts	229.68
1848	Customer Accts	3146.25
1849	Customer Accts	44.78
1850	Customer Accts	1312.55
1851	Customer Accts	1537.92
1852	Customer Accts	3.66

Sewer Bills Paid July 2021

Check Number

5194	Rib Lake Water Utility	136.63
5195	Rib Lake True Value	93.95
5196	Rib Lake General Fund	8888.14
5197	Diggers Hotline	70.47
5198	Cardmember Service	77.53
5199	Automatic Systems C.	256.80

5200	AgSource	1540.50
5201	Verizon	139.96
5202	Xcel Energy	2324.81
5203	Postmaster	144.00
5204	Automatic Systems Co.	4952.00
5205	USA BlueBook	234.37

Sewer Receipts July 2021

Receipt Number

1643	Customers	20.00
1644	Customer Accts	7957.42
1645	Customer Accts	8362.79
1646	Customers	10.00
1647	Customer Accts	10257.56
1648	Customer Accts	9801.75
1649	Customer Accts	3172.00
1650	Customer Accts	6174.16
1651	Customer Accts	704.80
1652	Customer Accts	8673.25
1653	Customer Accts	128.71
1654	Black River Transport	2886.41
1655	Customer Accts	3747.56
1656	Customer Accts	4317.80
1657	Customer Accts	18.59

Moved by Mann, seconded by Bullis to accept the Treasurers Report as printed. Motion carried.

Chief Beckstrand presented his monthly police report. He is recommending a change in the Bicycle Ordinance at the next board meeting. Our current ordinance asks for registration of bicycles and does not include electric scooters.

Pat Morrow of MSA was present and gave the following updates.

WWTF IMPROVEMENTS – SLUDGE STORAGE TANK

Frantl Industries completed the sludge storage tank spray insulation the week of July 12th, which included a top coat of acrylic UV-protection and (2) silicone sealant coats over the insulation. The necessary equipment (i.e., Sludge Loadout Pump HOA switch) was protected by a plastic liner and was sprayed around, and the plastic liner was removed after all coats were applied.

The tank cover was delivered to the WWTF the week of July 6th and unloaded by Staab. The access road to the WWTF was temporarily blocked off with traffic control

barricades to create enough temporary storage room for the cover since the grassy area within the fence was not adequate. After the storage tank's sludge was removed and land applied, Staab began the interior tank pipe modifications the week of July 26th. Staab inspected all the existing diffusers and found 23 diffusers to be loose and three (3) diffusers had fallen off. The loose diffusers were removed, the air lines were blown out to remove any sludge that entered the lines by turning on the blowers, and all diffusers were reinstalled. The diffusers were tested on July 28th with standing water inside the tank from recent rainstorms. During this testing, many diffusers weren't working properly, indicating additional sludge in the aeration lines. As a result, Staab removed both the diffusers and the aeration lateral end caps, purged the air lines an additional time, washed all of the aeration components, and reinstalled. This work was completed on August 5th. Staab ordered replacement duckbills to replace the units that had broken off or cracked during reinstallation. The crane arrived onsite on July 28th before the interior piping work was completed, so Staab began to install the tank cover with the crane, returning to the interior piping work after the cover was installed. The crane work, which consisted of lifting two preassembled truss panels and 25 individual panels into place to complete the top of the cover, was completed on July 29th. Following completion, temporary traffic control barricades were removed and full access to State Rd. in front of the WWTF was reinstated.

Staab continued to install the remaining cover components the week of August 2nd. Cover installation and interior piping work were completed on August 4th. Staab has a custom extension for the davit crane on order to install in approximately one month. Until the extension arrives, removal of the sludge loadout pump will be difficult. However, this pump is seldom removed from the tank and removal is not anticipated to be necessary during the interim.

MCCOMB AVENUE / LANDALL AVENUE CDBG GRANT APPLICATION

On July 23rd the Village was awarded a CDBG-PF grant for the project. The grant will fund \$760,444 in project costs. MSA is currently working with the Clerk and Village President to complete the grant acceptance documentation. The Rib Lake Stormwater Best Management Practices (BMPs) project was listed on the Clean Water Fund Program (CWFP) project priority list for the 2022 fiscal year. The following is a possible schedule for the grant application submittal and project completion:

ACTION ITEM	DATE
CDBG Block Grant Award Announcement	August 2021
MSA Begins Topographic Survey (Field Work)	Fall 2021
MSA Completes Project Design	Winter 2021/2022
Project Bid to Contractors	February 2022
Begin Construction	Spring 2022
Complete Construction	Fall 2022

AMERICAN RESCUE PLAN (ARP) ACT

By now the Village should have received their first of two payment installments. The total amount of the two payments will be approximately \$85,300. We encourage the clerk to assign a special accounting number to the fund for accurate tracking.

The Recovery Fund dollars can be used for a myriad of purposes. MSA can assist the Village with guidance on uses of the funds. It is important to be very thoughtful of the use as you do not want to expend these funds on items or projects that could be financed through other means. Reports on the uses of the Recovery Fund will be due annually and be completed through the Sam.gov website.

PUBLIC SERVICE COMMISSION (PSC) OF WISCONSIN – SIMPLIFIED RATE CASE

MSA assisted the Village in navigating the beginning process of the Simplified Rate Case study, which is completed through the Public Service Commission (PSC) of Wisconsin. MSA's funding team provided documentation and direction on where to begin and can be of further assistance if needed. The PSC Annual Report showed the Rate of Return (ROR) on the rate base was lower this year which might be favorable for PSC to consider a Simplified Rate Case. The previous few years the "ROR" was within the PSC target range and so they would not take up the Simplified Rate Case requests.

WATER TOWER REHABILITATION

(No Change)

Due to the current funding climate, the Village is planning to see how the project scores with next year's Safe Drinking Water Loan program application. Plans and specifications would need to be submitted to the DNR (along with the SDWLP Application) by June 30, 2022.

This plan is based primarily upon KLM's indication that things were not extremely urgent (complete rehab by 2025) and the anticipation that there will be a stimulus-type Federal Infrastructure funding program rolled out this July or August and additional funds will be made available for the Safe Drinking Water Loan Program for next year's applicants. As a reminder, the water tower rehabilitation project did not score very high (Score of 74) this year. Historically, a score of 74 would not guarantee Principal Forgiveness (Grant) funding.

Therefore, with the potential of record-setting contributions to Clean Water Fund, Safe Drinking Water Loan Program, and CDBG through the Federal Infrastructure Stimulus, the Village's chances of receiving financial assistance next year are believed to be much greater and worth waiting for given the circumstances and relatively lower urgency of the water tower project. We should still plan on having design plans and specifications ready by late-summer or perhaps early winter so that the project can be shovel-ready and meet shovel-worthy requirements when they are made available.

There was some discussion on adding decorative lighting to Main Street while it is being redone. That will add some cost to the project but would be most cost effective in the long term. Phil Kriesel will look at adding the lighting to see what changes may need to be made. The board will look at some options regarding the style of poles and lights. We will also want to take a look at the interest rates on loans as the rates may have changed since we initially looked.

New Business:

There was discussion on MSA Community Development Block Grant Administration agreement. Moved by Bullis, seconded by Jones to approve the agreement. Motion carried.

The Memorandum of Understanding for the School Resource Officer was reviewed. Moved by Mann, seconded by Buksa to accept the Memorandum of Understanding for the SRO with the School District of Rib Lake.

Discussion regarding the fall and spring clean-up in the village took place. Village residents are able to call in for any bulk items such as coaches, chairs, mattresses, etc. that they need picked up, place the items next to their Village supplied garbage can on Monday morning, and have the items picked up. With this option available, there is no need to spend several hundred dollars for dumpsters and wages twice a year to hold the Village clean-ups.

Moved by Tesch, seconded by Jones to discontinue the Fall and Spring Clean-up days. Motion carried.

Applications for operator licenses were presented for Anne Jagielski, Patricia Kauger, Christina Osmer, Dolores Safemaster, and Lester Safemaster. Moved by Mann, seconded by Bullis to accept the applications. Motion carried.

Trustee/Employee Reports:

Streets – The sprinkler system on McComb should be getting done later this year.

Utilities – The sludge is out and has been spread on the fields.

Park, Lake, & Rec – The Ice Age Pavilion needs a roof. Trustee Tesch will have quotes ready to present to the board at the next meeting. Trustee Buksa will be looking at the open shelter at Lakeview Park. It needs repairs, but it may be more beneficial to rebuild it and utilize the extra space that became available when the building next to it was removed.

Dev., Bldgs., & Grounds – There is a need for a handicap button on the Village Hall door. Tom will look at pricing.

Fire & Recycling – The Fire Commission was unable to have a meeting due to the lack of a quorum. Trustee Bullis stressed the importance of having all members at the meeting. The Recycling Commission will be having a meeting at the end of August.

Library – The library will be hiring someone to work for approximately 6 – 8 hours per week. The shelter is ready for the landscaping to be done and electricity installed. The book sale and bake sale made over \$500 to go towards the Library Scholarship.

President Schreiner read a letter received from the Census Bureau. They have documented the Village of Rib Lake to have 867 residents. Several board

members thought that sounded low so we will be checking into the process of challenging the census.

Moved by Tesch, seconded by Jones to adjourn the meeting at 7:27 p.m.
Motion carried.

Kristin Lueck, Village Clerk