

Minutes of Meeting Nov. 10<sup>th</sup>, 2021

President Schreiner called the meeting to order at 6:30 p.m. Roll call was taken with all trustees present except Trustee VanHecker.

Visitors present were Ben Greiner, Phil Kriesel of MSA, and Emily Gojmerac of the Star News.

Moved by Bullis, seconded by Mann to approve the minutes of the previous meeting on October 13<sup>th</sup> as printed. Motion carried.

**TREASURERS REPORT**

|                                  |                     |
|----------------------------------|---------------------|
| Tax Account                      | \$160,652.92        |
| General Fund                     | \$519,677.74        |
| Water Operations Fund            | \$194,394.79        |
| Water Redemption Fund            | \$7,833.71          |
| Water Depreciation Fund          | \$13,955.00         |
| Water Equipment Replacement Fund | \$22,863.38         |
| Sewer Operations Fund            | \$167,488.50        |
| Sewer Redemption Fund            | \$258,203.41        |
| Sewer Depreciation Fund          | \$11,956.90         |
| Sewer Equipment Replacement Fund | <u>\$175,832.72</u> |
|                                  | \$1,532,859.07      |

General Bills Paid October 2021

Check Number

|       |                          |         |
|-------|--------------------------|---------|
| 10392 | Derek Beckstrand         | 337.20  |
| 10393 | RL Water & Sewer Utility | 1966.65 |
| 10394 | Mariah Monty             | 60.00   |
| 10395 | Exxon Mobil              | 744.24  |
| 10396 | Superior Chemical Corp.  | 186.76  |
| -     | WI DOR                   | 726.56  |
| 10397 | Alise Swan               | 151.34  |
| 10398 | Amy Abele                | 277.05  |
| 10399 | Audrey Noland            | 174.54  |
| 10400 | Ben Greiner              | 319.40  |

|       |                                   |          |
|-------|-----------------------------------|----------|
| 10401 | Danielle Fornal                   | 590.76   |
| 10402 | Gary Polacek                      | 881.27   |
| 10403 | Jessica McGregor                  | 73.88    |
| 10404 | William Eisner                    | 325.53   |
| -     | IRS                               | 549.52   |
| -     | WI Retirement                     | 2153.44  |
| 10405 | James Peterson Sons, Inc.         | 665.50   |
| 10406 | American Asphalt of WI            | 23847.00 |
| 10407 | George Tesch                      | 30.00    |
| 10408 | Jack Buksa                        | 30.00    |
| 10409 | Russell Bullis                    | 30.00    |
| 10410 | William Schreiner                 | 30.00    |
| 10411 | Rib Lake True Value               | 375.79   |
| 10412 | Jt. Rib Lake Area Fire Commission | 3625.00  |
| 10413 | Klingbeil Lumber                  | 125.36   |
| 10414 | Medford Cooperative               | 232.89   |
| 10415 | Gary Polacek                      | 200.00   |
| 10416 | Daniel Koehler                    | 578.66   |
| 10417 | Derek Beckstrand                  | 1195.14  |
| 10418 | Hunter Bernitt                    | 1109.20  |
| 10419 | Krista Blomberg                   | 523.92   |
| 10420 | Kristin Lueck                     | 1123.80  |
| 10421 | Tamara Blomberg                   | 381.24   |
| 10422 | Tammy Mann                        | 254.48   |
| 10423 | Thomas Olson                      | 1115.29  |
| -     | IRS                               | 1831.98  |
| 10424 | Central WI Publications           | 41.63    |
| 10425 | Olson Construction                | 900.00   |
| 10426 | Patti Barnes                      | 60.00    |
| 10427 | Paige Ogle                        | 25.00    |
| 10428 | Frontier                          | 70.19    |
| 10429 | Advanced Disposal                 | 2833.56  |
| 10430 | J&P Auto                          | 47.99    |
| 10431 | Aspirus                           | 165.00   |
| 10432 | Cardmember Service                | 855.84   |
| 10433 | Security Health Plan              | 6616.19  |
| 10434 | BPA                               | 150.00   |

|       |                            |         |
|-------|----------------------------|---------|
| 10435 | Bob Irwin                  | 2800.00 |
| 10436 | WI DOR                     | 83.00   |
| 10437 | WI Dept. of Justice – TIME | 192.75  |
| 10438 | Kris Erdman                | 60.00   |
| 10439 | Verizon                    | 251.55  |
| 10440 | Streichers                 | 59.99   |
| 10441 | Bauernfeind                | 33.26   |
| 10442 | Daniel Koehler             | 662.88  |
| 10443 | Derek Beckstrand           | 1195.15 |
| 10444 | Hunter Bernitt             | 1109.20 |
| 10445 | Krista Blomberg            | 493.12  |
| 10446 | Kristin Lueck              | 1153.90 |
| 10447 | Tamara Blomberg            | 474.69  |
| 10448 | Tammy Mann                 | 75.08   |
| 10449 | Thomas Olson               | 1115.30 |
| -     | IRS                        | 1853.02 |
| 10450 | Postmaster                 | 200.00  |
| 10451 | Northern Safety Technology | 1518.51 |
| 10452 | Xcel Energy                | 2290.82 |
| 10453 | Office Depot               | 289.97  |
| 10454 | Uline                      | 2030.79 |

General Receipts October 2021

Receipt Number

|      |                  |          |
|------|------------------|----------|
| 8303 | Kris Erdman      | 120.00   |
| 8304 | State of WI      | 10814.08 |
| 8305 | John Dolezalek   | 25.00    |
| 8306 | Customer Accts.  | 1111.20  |
| 8307 | Herb Schubert    | 10.00    |
| 8308 | Lakeview Park    | 440.00   |
| 8309 | Customer Accts.  | 1113.05  |
| 8310 | Tom Olson        | 120.00   |
| 8311 | Stanley Resudek  | 52.50    |
| 8312 | Customer Accts.  | 657.09   |
| 8313 | Pat Schmidtfranz | 75.00    |
| 8314 | Lakeview Park    | 400.00   |
| 8315 | Patti Barnes     | 120.00   |
| 8316 | Dan Koehler      | 75.00    |

|      |                             |         |
|------|-----------------------------|---------|
| 8317 | Paul Strebig                | 62.50   |
| 8319 | Customer Accts.             | 397.56  |
| 8320 | League of WI Municipalities | 809.00  |
| 8321 | Customer Accts.             | 406.82  |
| 8322 | Customer Accts.             | 8689.64 |
| 8323 | Customer Accts.             | 625.91  |
| 8324 | Rib Lake School District    | 1157.54 |
| 8325 | Expedia Inc.                | 85.90   |
| 8326 | Rib Waters Inn              | 672.05  |
| 8327 | Customer Accts.             | 783.62  |
| 8328 | Customer Accts.             | 1537.03 |
| 8329 | Avalara                     | 149.65  |
| 8330 | Customer Accts.             | 518.22  |
| 8331 | Christina Graveen           | 10.00   |
| 8332 | Customer Accts.             | 525.18  |
| 8333 | Avalara                     | 238.87  |
| 8334 | Tatum Evans                 | 120.00  |
| 8335 | Lakeview Park               | 380.00  |
| 8336 | Customer Accts.             | 353.83  |

Water Bills Paid October 2021

Check Number

|      |  |         |
|------|--|---------|
| 8976 | State of WI – Environmental Improvement Fund | 1266.81 |
| 8977 | Public Service Commission of WI              | 194.80  |
| 8978 | Rib Lake True Value                          | 14.29   |
| 8979 | AgSource                                     | 50.00   |
| 8980 | LW Allen LLC                                 | 1197.43 |
| 8981 | Xcel Energy                                  | 447.10  |
| 8982 | Hawkins Inc.                                 | 935.94  |

Water Receipts October 2021

Receipt Number

|      |                 |         |
|------|-----------------|---------|
| 1861 | Customer Accts. | 4495.47 |
| 1862 | Customer Accts. | 2083.66 |
| 1863 | Customer Accts. | 2557.51 |
| 1864 | Customer Accts. | 1164.46 |
| 1865 | Customer Accts. | 1753.45 |
| 1866 | Customer Accts. | 2099.57 |
| 1867 | Customer Accts. | 1667.15 |

|      |                       |         |
|------|-----------------------|---------|
| 1868 | Customer Accts.       | 3245.25 |
| 1869 | Customer Accts.       | 310.90  |
| 1870 | Customer Accts.       | 1500.35 |
| 1871 | Customer Accts.       | 111.80  |
| 1872 | Water Redemption Fund | 1266.81 |
| 1873 | Customer Accts.       | 1202.63 |

Sewer Bills Paid October 2021

Check Number

|      |  |           |
|------|--|-----------|
| 8224 | RL Water Utility                             | 136.14    |
| 5225 | State of WI – Environmental Improvement Fund | 1784.05   |
| 5226 | Hawkins Inc.                                 | 3791.65   |
| -    | Sewer Redemption                             | 16,710.00 |
| 5227 | AgSource                                     | 1112.50   |
| 5228 | Hawkins Inc.                                 | 6.75      |
| 5229 | Xcel Energy                                  | 1907.18   |
| 5230 | DNR  | 45.00     |
| 5231 | Verizon                                      | 139.62    |

Sewer Receipts October 2021

Receipt Number

|      |                 |           |
|------|-----------------|-----------|
| 1677 | Customer Accts. | 13,206.67 |
| 1678 | Customers       | 20.00     |
| 1679 | Customer Accts. | 6336.27   |
| 1680 | Customer Accts. | 7737.91   |
| 1681 | Customer Accts. | 3275.45   |
| 1682 | Customer Accts. | 4953.77   |
| 1683 | Customer Accts. | 5615.92   |
| 1684 | Customer Accts. | 1920.24   |
| 1685 | Customer Accts. | 4439.50   |
| 1686 | Customer Accts. | 8470.68   |
| 1687 | Customer Accts. | 1035.10   |
| 1688 | Customer Accts. | 4156.46   |
| 1689 | Customer Accts. | 357.54    |
| 1690 | Customer Accts. | 1784.05   |
| 1691 | Customer Accts. | 3590.70   |

Moved by Jones, seconded by Tesch to accept the Treasurers Report as printed.  
Motion carried.

Chief Beckstrand presented his monthly police report. Chief reported that he is hoping to have the new squad by the end of the year.

#### Old Business:

Phil Kriesel of MSA was present and gave the following update.

#### WWTF IMPROVEMENTS – SLUDGE STORAGE TANK

The WWTF Sludge Storage Tank Improvements were completed by Staab the week of August 2nd. Staab and MSA met onsite Monday, October 4th to review the remaining items needing to be completed. Various punch list items were addressed the week of October 11th, including sealing the pipe/conduit penetrations, installing a step with a safety chain at the top of the stair platform to access the cover and cleaning up all insulation overspray on the surrounding rocks. Remaining items include installing the davit crane extension and safety grating on the (2) access hatches. The work is anticipated to be completed by the end of November, with the final payment application being next month. A Certificate of Substantial Completion was issued contingent upon completion of the remaining items discussed above.

Pay Request Number 25 from Staab Construction, in the amount of \$162,197.00 is being processed. The Final Pay Request Number 26 from Staab Construction, in the amount of \$10,000 is being held until all remaining punch list items are completed.

#### MCCOMB AVENUE / LANDALL AVENUE CDBG GRANT APPLICATION

MSA has taken the first steps to design the projects:

- Soil borings are complete. The boring indicates a 7-inch concrete layer under the asphalt.
- Surveyors have been onsite to collect topography (mapping) of the project. Once this phase of the project is complete, design will begin.
- MSA is presenting a contract amendment to include lighting into the design of the project. If approved lighting will be incorporated into the design and bid as an alternate.

#### WATER TOWER REHABILITATION

Due to the current funding climate, the Village is planning to see how the project scores with next year's Safe Drinking Water Loan program application. Plans and specifications would need to be submitted to the DNR (along with the SDWLP Application) by June 30, 2022.

This plan is based primarily upon KLM's indication that things were not extremely urgent (complete rehab by 2025) and the anticipation that that there will be a stimulus-type Federal Infrastructure funding program rolled out this July or August and additional funds will be made available for the Safe Drinking Water Loan Program for next year's applicants. As a reminder, the water tower rehabilitation project did not score very high (Score of 74) this year. Historically, a score of 74 would not guarantee Principal Forgiveness (Grant) funding.

Therefore, with the potential of record-setting contributions to Clean Water Fund, Safe Drinking Water Loan Program, and CDBG through the Federal Infrastructure Stimulus, the Village's chances of receiving financial assistance next year are believed to be much greater and worth waiting for given the circumstances and relatively lower urgency of the water tower project. We should still plan on having design plans and specifications ready this winter so that the project can be shovel-ready and meet shovel-worthy requirements when they are made available.

#### New Business:

The following amendment was presented to the board for consideration.

#### AMENDMENT TO OWNER-ENGINEER AGREEMENT

Amendment No. 1

1. Background Data:

Effective Date of Owner-Engineer Agreement: September 8, 2021

b. Owner: Village of Rib Lake

c. Engineer: MSA Professional Services

d. Project: McComb and Landall Avenue Street/ Storm Sewer Improvements

2. Description of Modifications:

a. The Scope of Services currently authorized to be performed by Engineer in accordance with the Agreement and previous amendments, if any, is modified as follows:

1) Provide lighting design services for McComb and Landall Streets three blocks total.

2) Provide lighting as a bid alternate.

3) Provide shop drawing review and answer questions during construction.

4) Provide construction RPR services during the lighting installation.

5) Lighting based on existing lighting height similar spacing

6) Pole and lighting heads to be selected by owner.

d. For the Additional Services or the modifications to services set forth above,

Owner shall pay Engineer the following additional or modified compensation:

5. Agreement Summary (Reference only)

a. Original Agreement amount: \$120,930 Lump Sum, \$64,750 Hourly

b. Net change for prior amendments: \$0

c. This amendment amount: \$31,380 Lump Sum, \$5000 Hourly

d. Adjusted Agreement amount: \$152,310 Lump Sum, 69,750 Hourly

The foregoing Agreement Summary is for reference only and does not alter the terms of the Agreement, including those set forth in Exhibit C.

Owner and Engineer hereby agree to modify the above-referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this, or previous Amendments remain in effect. The Effective Date of this Amendment is November 10, 2021.

OWNER:

ENGINEER:

Village of Rib Lake MSA PROFESSIONAL SERVICES, INC.

Moved by Bullis, seconded by Jones to approve Amendment #1 which allows for lighting design services for McComb Ave. Motion carried.

Loan funding for the cost of the McComb/Landall project was discussed.

Moved by Mann, seconded by Buksa to approve using Forward Bank as our loan funding source for the McComb/Landall project at a loan rate of 2.75% for the first 10 years and refinance the second 10-year term - unless Nicolet comes back with a lower rate within a week at which point, we will have a special meeting to discuss. Motion carried.

Discussion about the four furnaces in Village Hall took place. Dan Koehler has suggested that we replace all four as they are 20-year-old furnaces and fixing them is getting more difficult. Dan has gotten a quote for a furnace with 100,000 BTU's and 95% efficient for \$1060. This does not include the cost of labor and duct work. The discussion was tabled to give the board some time to look at each furnace individually.

Moved by Buksa, seconded by Bullis to approve an operator's license for Katie Ross. Motion carried.

Ordinance 4/2021 was presented to the board for consideration.

## Ordinance 4-2021

### An Ordinance Establishing the Issuance of Operator's Licenses

#### Chapter 5.10 Operator's Licenses

It is hereby ordained by the Village Board of the Village of Rib Lake, Taylor County, Wisconsin, as follows:

Section 01. Authority: This ordinance is adopted pursuant to the authority granted village boards under §125.17 which regulates the issuance by municipalities of alcohol beverage operator's licenses.

Section 02. Issuance: Operator's licenses, temporary operator's licenses, and provisional operator's licenses may be granted to individuals by the Village Clerk or their designee for the purposes of complying with Wisconsin Statutes §125.32(2) and §125.68(2). The Village Board retains the authority to issue an operator's license due to a recommendation of denial. An operator's license, temporary operator's license, and provisional operator's license may be issued by the Village Clerk or their designee after an investigation and recommendation by the Police Chief and the appropriate fees have been paid.

Section 03. Application: An operator's license, temporary operator's license, and provisional operator's license may be issued to qualifying individuals meeting the applicable requirements. Those requirements being: each applicant must be at least 18 years of age and have completed an application form provided by the Village Clerk with all arrest and convictions of the applicant disclosed on the application or an attached sheet. A copy of the applicant's drivers license, proof that the applicant has completed the training course under Wis. Stat. §125.17(6)(a), and the applicable fee must also be provided. A provisional operator's license applicant must provide their driver's license, proof of enrollment in the training course, and the applicable fee. A provisional operator's license will be valid for 30 days.

Section 04. Investigation: All applications are subject to an investigation by the Police Department to determine whether the applicant to be licensed complies with all regulations, ordinances, and laws applicable. Based upon the investigation, the Police Chief shall issue a recommendation to grant or deny the license. If the Police Chief recommends a denial, the recommendation will be forwarded to the Village Board. If the Police Chief finds the application to be incomplete or omitting any required information, the application shall be rejected and returned to the applicant.

Section 05. Severability: Should any part of this ordinance be declared unconstitutional or invalid in a Court of competent jurisdiction, the remainder shall not be affected.

Section 06. Effective Date: This ordinance shall take effect upon adoption and publication as by law.



Adopted this 10<sup>th</sup> day of November, 2021.

Approved: \_\_\_\_\_  
William Schreiner, Village President

Attest: \_\_\_\_\_  
Kristin Lueck, Village Clerk

Moved by Buksa, seconded by Mann to approve Ordinance 4/2021 which creates an Ordinance that allows operator's, temporary operators, and provisional operator's licenses to be granted to individuals by the Village Clerk after an investigation and recommendation by the Police Chief. Motion carried.

At 7:00 p.m., a public hearing for the 2022 General Fund Budget was held. President Schreiner explained the minor changes that occurred within the line items of the budget since the last meeting. The total expenditures, revenue and levy remain unchanged from the previous meeting.

President Schreiner closed the Public Hearing at 7:07 p.m. Moved by Jones, seconded by Buksa to approve and adopt the following 2022 General Fund Budget Summary and tax levy of \$197,890. Motion carried.

2022 Budget  
Village of Rib Lake

EXPENDITURES:

|                            |              |
|----------------------------|--------------|
| General Government         | 146120       |
| Public Safety              | 189034       |
| Public Works               | 209833       |
| Culture & Recreation       | 67507        |
| Debt Service Principal     | 6418         |
| Debt Service Interest      | 402          |
| Health & Human Services    | 6475         |
| Conservation & Development | 6000         |
| Capital Outlay             | 72621        |
| Other Financing Uses       | 0            |
|                            | \$704,410.00 |

REVENUES:

|                             |        |
|-----------------------------|--------|
| Mobile Home Taxes           | 4000   |
| Other Taxes                 | 36100  |
| Intergovernmental Revenue   | 376700 |
| Licenses & Permits          | 3250   |
| Fines & Penalties           | 500    |
| Public Charges for Services | 45550  |
| Intergovernmental Charges   | 21100  |

|                                |              |
|--------------------------------|--------------|
| Miscellaneous Revenue          | 12500        |
| Special Assessments            | 0            |
| Other Financing Sources        | 6820         |
|                                | \$506,520.00 |
| <br>                           |              |
| Total Proposed Expenditures    | \$704,410.00 |
| Total Proposed Revenues        | \$506,520.00 |
| Amount required from 2021 Levy | \$197,890.00 |

President Schreiner announced consideration of movement into closed session

| <u>Employee</u>  | <u>Increase</u> | <u>Wage</u>  |
|------------------|-----------------|--------------|
| Derek Beckstrand | \$ 971.15       | \$ 49,528.75 |
| Kristin Lueck    | \$ 0.39         | \$ 19.68     |
| Thomas Olson     | \$ 891.43       | \$ 45,463.13 |
| Hunter Bernitt   | \$ 0.42         | \$ 21.32     |
| Daniel Koehler   | \$ 0.38         | \$ 19.46     |
| Gary Polacek     | \$ 0.28         | \$ 14.49     |
| Tammy Mann       | \$ 0.29         | \$ 14.97     |
| Jessica McGregor | \$ 0.20         | \$ 10.20     |
| Benjamin Greiner | \$ 0.20         | \$ 10.20     |
| Election Workers | \$ 0.19         | \$ 9.58      |

pursuant to Section 19.85(1)(c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Moved by Mann, seconded by Bullis to go into closed session. A roll call vote was taken to go into closed session with all in favor. Motion carried.

Back in open session the Board discussed consideration of renewal of the employees Security Health Insurance Plan for 2022. Moved by Mann, seconded by Jones to continue with the plan currently in place. Motion carried.

As recommended by the personnel committee, it was moved by Bullis, seconded by Tesch to grant a 2% wage increase to the following employees effective January 1<sup>st</sup>, 2022. Motion carried.

#### Trustee/Employee Reports:

Streets – No report

Utilities – Jones reported that there was a blockage at the sewer plant. A screen needed to be replaced.

Park, Lake, & Rec – The Village received \$809 in a recreation grant that the board decided to save for a new open-sided shelter at Lakeview Park. Schreiner reported

that the Fish & Game restocked 7053 walleyes in local lakes with 1983 going to Rib Lake.

Dev., Bldgs., & Grounds – We need to verify the time frame for getting the handicap door in at Village Hall.

Fire & Recycling – The Recycling Center will be closed on Christmas Day.

Library – We are still working on getting an electrical quote for the picnic shelter.

Moved by Tesch, seconded by Jones to adjourn the meeting at 7:58 p.m.

Motion carried.

Kristin Lueck, Village Clerk